Robertson County Board of Education
Board Meeting Minutes
December 16, 2024
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Darlene Gifford, Wendell Haag, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Principal – Shanda Gay, Assistant Superintendent/IS/DPP – Aaron Massey

Others- Board Attorney – Claire Estill, Melissa McKee

Meeting was called to order by John Burns at 6:01 pm. All board members present.

ADOPT AGENDA
BOARD ITEM 121624-1
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve agenda.
VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal, discussed with the board that she is excited to work with the new Interim Assistant Principal. There will be a PLC meeting tomorrow after school to discuss test scores and what the next steps with diagnostic testing will be. Expectations for RTI will be addressed with teachers, and Mrs. Gay is going to look into applying for a math intervention grant.

ASSISTANT SUPERINTENDENT/IS/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/D.P.P., stated to the board that the current enrollment K-12 is at 422 not including preschool, and 451 including preschool. The current year to date attendance is at 95.1%.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of November 30, 2024, and the general fund 1 ending cash balance as November 30, 2024. The finance department will begin working on tax forms over the Christmas break and the draft budget will be reviewed by the Board at the January board meeting.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Dr. Holbrook, Superintendent, informed the Board about the meeting RCS staff and Board attorney had with CPS last week to discuss concerns with HVAC construction project. We are working on 25-26 budget plans with projected decrease in enrollment due to graduating class numbers and incoming kindergarten numbers over the next two years.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 121624-2
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the following board meeting minutes for November 25, 2024.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 121624-3
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 121624-4
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

None.

School Related Student Trip Requests

12/2/24- Spanish Class to Rohs Opera House in Cynthiana, KY

12/4/24- 6th Grade to Rohs Opera House in Cynthiana, KY

12/5/24- 2nd Grade to MCTC in Maysville, KY

12/6/24- Archery to Philip Sharp MS in Butler, KY

12/10/24- FFA to Southern Lights in Georgetown, KY

12/11/24- 3rd, 4th, & 5th Grades to the Washington Opera House in Maysville, KY

12/17/24- Kindergarten & 1st Grade to Cox Building in Maysville, KY

12/18/24- Kindergarten & 1st Grade to Robertson County Nursing Home in Mt. Olivet, KY

3/25/24- Sarah Jones with Gear Up to take students to MSU in Morehead, KY

Out of State Trip Requests

None.

School Fundraisers

11/22/24-12/15/24- Athletic Department to do a Basket Raffle for Shirt Sales

Building Use Request

None.

Student Fees

None

Personnel

New Hire: (pending all board requirements)

Lillian Monroe- Certified & Classified Sub

Molly Hester- Certified & Classified Sub

Hailey Sutton- Classified Sub

Julia Jones- Classified Sub

Resignations:

Sandra Edwards

DISCUSS/CONSIDER APPROVING TO REQUEST A FINDING BY THE LOCAL PLANNING COMMITTEE TO MAKE UPDATES AND CHANGE ON DISTRICT FACILITY PLAN INCLUDING LOOKING AT FUTURE PRIORITY ONE
BOARD ITEM 121624-5
Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve to request a finding by the local planning committee to make updates and change on district facility plan including looking at future priority one project.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING CPS CONSTRUCTION PROJECT INVOICE
BOARD ITEM 121624-6
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve CPS construction project invoice number 601921 totaling $270,912.15.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 121624-7
Parent addressed the Board with concerns.

ADJOURNMENT
BOARD ITEM 121624-8
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.
Time: 7:08 pm

VOTE: 5-0

_____ Board Chair

_____ Secretary

1.22.25 _____ Date