



**Mayor Robert Jakubowski**  
Director of Public Works, Parks, and Buildings

**Commissioner Robert O. Lee**  
Director of Public Safety and Affairs

**Commissioner Jeffrey Whitman**  
Director of Revenue and Finance

## **Agenda**

Caucus Meeting

March 4, 2025  
5:00 p.m.

**\*\*Public Notice\*\***

Topic: Borough of Audubon Caucus Meeting  
March 4, 2025 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

**Meeting ID: 349 802 0449**

**Passcode: Audubon**

### **MEETING CALLED TO ORDER**

- I. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."
- II. **FLAG SALUTE /EXIT DESIGNATIONS**
- III. **ROLL CALL**
- IV. **PRESENTATION: Joe Henry, Hardenbergh Insurance; Heat Injury and Stress Prevention**
- V. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – February 18, 2025

*Motion by:*

*Second by:*

*All in Favor*

- VI. **ORDINANCES FOR ACTION: N/A**

- VII. **RESOLUTIONS FOR ACTION:**

- **RESOLUTION 2025-54** Resolution to apply for funding from the Governor's Council on Substance Use Disorder (GCSUD) for the Implementation and Continuation of Camden County's Municipal Alliance Program for the Fiscal Grant Cycle July 2025-2026

*Motion by:*

*Second by:*

*All in Favor*





**RESOLUTION 2025-54**

**RESOLUTION TO APPLY FOR FUNDING FROM THE GOVERNOR'S  
COUNCIL ON SUBSTANCE USE DISORDER (GCSUD) FOR THE  
IMPLEMENTATION AND CONTINUATION OF CAMDEN COUNTY'S  
MUNICIPAL ALLIANCE PROGRAM FOR THE FISCAL GRANT CYCLE  
JULY 2025-2026**

**WHEREAS**, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

**WHEREAS**, the Board of Commissioners of the Borough of Audubon, County of Camden, State of New Jersey recognizes that substance disorder is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Board of Commissioners of the Borough of Audubon further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

**WHEREAS**, the Board of Commissioners has applied for funding to the Governor's Council on Substance Use Disorder through the County of Camden.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Audubon, County of Camden, State of New Jersey hereby recognizes the following:

1. The Audubon Board of Commissioners does hereby authorize submission of a strategic plan for the Audubon's Municipal Alliance grant for fiscal year 2025 in the amount of:

GCSUD GRANT FUND:	\$10,000.00
Cash Match:	\$ 2,500.00
In-Kind:	\$ 7,500.00

2. The Audubon Board of Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
Robert Jakubowski, Mayor

**CERTIFICATION**

I, Danielle Ingves, Municipal Clerk of the Borough of Audubon County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Audubon Board of Commissioners on this 4 day of March 2025.

\_\_\_\_\_  
Danielle Ingves, Municipal Clerk

**RESOLUTION # 2025- 55**

**SUBJECT: TO REFUND THE 1ST QUARTER 2025 PROPERTY TAXES TO THE MORTGAGE COMPANY DUE TO THE TAX ASSESSOR GRANTING A TOTALLY DISABLED VETERAN STATUS**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Audubon that the taxes be refunded for this property as follows:

<b><u>Block/Lot</u></b>	<b><u>REFUND 2025 TAXES:</u></b>	<b><u>AMOUNT</u></b>
126/16	Corelogic Att: Refunds Department P.O. Box 9202 Coppell, Texas 75019	\$ 2,026.58
Total to be refunded:		<u>\$ 2,026.58</u>

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**Robert Jakubowski, Mayor**

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**Robert O. Lee, Commissioner**

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**Jeffrey M. Whitman, Commissioner**

**ATTEST**

\_\_\_\_\_  
**Danielle Ingves, Borough Clerk**  
**DATE: March 4, 2025**

**RESOLUTION # 2025- 56**

**SUBJECT: TO REFUND THE 1ST QUARTER PROPERTY TAXES TO THE MORTGAGE COMPANY DUE TO THE TAX ASSESSOR GRANTING A TOTALLY DISABLED VETERAN STATUS**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Audubon that the taxes be refunded for this property as follows:

<b><u>Block/Lot</u></b>	<b><u>REFUND 2025 TAXES:</u></b>	<b><u>AMOUNT</u></b>
126/8	Corelogic Att: Refunds Department P.O. Box 9202 Coppell, Texas 75019	\$ 1,993.27
Total to be refunded:		<u>\$ 1,993.27</u>

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**Robert Jakubowski, Mayor**

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**Robert O. Lee, Commissioner**

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**Jeffrey M. Whitman, Commissioner**

**ATTEST**

\_\_\_\_\_  
**Danielle Ingves, Borough Clerk**

**DATE: March 4, 2025**

**RESOLUTION # 2025- 51**

**SUBJECT: TO CANCEL THE 2025 PROPERTY TAXES DUE TO THE TAX ASSESSOR  
GRANTING A TOTALLY DISABLED VETERAN STATUS**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Audubon that the taxes be cancelled on this property as follows:

Block 128 Lot 8  
Nicholas Cobian  
431 Washington Terrace

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**Robert Jakubowski, Mayor**

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**Robert O. Lee, Commissioner**

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**Jeffrey M. Whitman, Commissioner**

**ATTEST**

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**Danielle Ingves, Borough Clerk**  
**DATE: March 4, 2025**

**RESOLUTION 2025-58**

**AUTHORIZING THE BOROUGH OF AUDUBON TO SUBMIT  
A PROPOSAL TO THE BOROUGH OF STRATFORD FOR  
MUNICIPAL COURT SHARED SERVICES**

**WHEREAS**, the Borough of Stratford seeks to engage a Camden County Municipality for the time period June 1, 2025 to December 31, 2027 for a Shared Municipal Court . The agreement will be achieved by a Shared Services Agreement pursuant to N.J.S.A. 44A:65-1.

**WHEREAS**, Board of Commissioners of the Borough of Audubon desires to submit a proposal to the Borough of Stratford for Municipal Court Shared Services.

**NOW, THEREFORE, BE IT RESOLVED** ,by the Board of Commissioners of the Borough of Audubon, County of Camden, State of New Jersey, does hereby authorize the submission of the proposal; and,

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
Robert Jakubowski, Mayor

\_\_\_\_\_  
Robert O. Lee, Commissioner

\_\_\_\_\_  
Jeffrey Whitman, Commissioner

\_\_\_\_\_  
Danielle Ingves, RMC, CMR  
Municipal Clerk

**CERTIFICATION**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Commissioners of the Borough of Audubon at a regular meeting held on the 4 day of March 2025.

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Danielle Ingves, Municipal Clerk