Initials: _____

DAVISON COMMUNITY SCHOOLS

Board of Education

Annual Organizational Meeting of the Board
Monday, January 13, 2025
6:00 p.m.
Davison High School Performing Arts Center

MINUTES

MEMBERS PRESENT:
Holly Halabicky
Alicia Hensley
Shannon McKee
Kurtis McMahan
Diane Rhines
Granger Stefanko
Ben Vick

ADMINISTRATION:
Matt Lobban, Superintendent
Christine Kuzinski, Director of HR and Operations
Amy Chorley, Executive Director of Student Services
Michelle Edwards, Director of Public Information
Josh Evans, Director of Business Services
Angie Hards, Director of Curriculum
Dana Melaragni, Director of Special Education
David Beamer, Athletic Director
Melanie Berry, Early Learning Administrator
Jennifer Burke, Hill Elementary Principal
Andrew Criswell, Thomson Elementary Principal
Keri Collins, Hahn Intermediate Assistant Principal
Cayla Dowdall, Middle School Assistant Principal
Andrea Ferguson, High School Assistant Principal
Christy Flowers, Siple Elementary Principal
Verle Gilbert, Hahn Intermediate Principal
Natalie Miller, Gates Elementary Principal
Josie Paquette, Middle School Principal
Jerry Piger, High School Principal
Melissa Williams, Central Elementary Principal

STAFF:
Andrea Alband, Penelope Alband, Debbie Alderson, Amy Baxter, LeeAnn Bednarski, Julie Buzzell, Heather Cairo, Sydney Dawson, Kristy Demo, Lisa Duprey, Anna Eastridge, Joe Francis, Faith Fortune, Jeane Fulcher, Jennifer Galbreath, Sabrina Graves, Jodi Halverson, Meagan Harpst, Becky Helms, Steve Howe, Melissa Jones, Janice LaLonde, Jade Mills, Elisha Nichols, Christine Phillips, Suzanne Richards, Kevin Roberts, Rachel Roberts, Jessica Roy, Alexis Schaepkins, Anthony Schaaf, Autumn Steinke, Karen Thompson, Jenessa Woodrich, Christine White, Joe Whitman, Jennifer Wilson and Trisha Wright.

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OTHER GUESTS: Heather Bauman, Bob Bechelic, Adam Blaine, Ashley Blaine, Chris Bowman, Nicholas and Megan Buchanan, Sandy Colish, Ruth Cotton, Lyle Demo, Cody Drogt, Danielle Drogt, Dylan Epperson, Olivia Gartrell, Charisse Gott, Kelsey Goodman, Larry Gott, Doug Halabicky, Daniel Hall, Michelle Heath, Jackie Koss, Kevin Koss, Judge Mark Latchana, Becky LaLonde, Jack and Cindy LaLonde, Nate McKee, Jenny McLaughlin, Ahmed Mekky, Andrew Miller, Alicia Miller, Justin Miller, Maggie Miller, Keith Nichols, Nadia Oskey, Sara and Kyle Peruski, Mohammed Ruaa, Jill Siterlet, Lindsey Spiewak, Naomi Vick, Kelsey Whalen, Linze Wilkerson, Jerry and Nichol Yerkes.

ORDER OF BUSINESS:

CALL TO ORDER: The organizational meeting of the Davison Board of Education was called to order by President Holly Halabicky at 6:00 p.m. in the Performing Arts Center.

PLEDGE OF ALLEGIANCE: The Student Council of Hahn Intermediate has nearly 30 passionate and dedicated students and represents one elected member from each class under the guidance of Ms. Woodrich, Mrs. Dawson and Ms. Ferguson. They've volunteered at the Fleece and Thank You event, gathered toys for Pile the Aisle and adopted a family for Christmas. Looking ahead, they are excited to implement new initiatives, including adding a food bank next to our Free Little Library, volunteering at assisted living homes and more. Students are committed to making a positive impact both within their school and in the wider community.

ADMINISTRATION OF OATH OF OFFICE TO BOARD MEMBERS: The Revised School Code provides that the Oath of Office may only be administered by notaries, judges, clerks of court, or members of the legislature. Judge Latchana shared thoughts on the district and administered the Oath of Office to Board members.

ROLL CALL: Robin Ricica read the roll. Members present: Holly Halabicky, Alicia Hensley, Shannon McKee, Kurtis McMahan, Diane Rhines, Granger Stefanko, Ben Vick.

ELECTION OF OFFICERS - ORGANIZATION OF THE BOARD OF EDUCATION: Kurtis McMahan proposed that Board officers remain the same for the 2025 calendar as last year. Holly Halabicky, President; Granger Stefanko, Vice President; Alicia Hensley, Secretary; and Diane Rhines, Treasurer. Moved by Kurtis McMahan, supported by Shannon McKee, to continue with the current slate of Board officers for the 2025 calendar year. The motion was carried with a roll call vote of 7-yes, 0-no.

APPROVAL OF AGENDA: Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the consent agenda which included items 1-6 below:

Initials:

1. **Approval of Minutes:** Approval of the open and closed session minutes for the previous regular meeting of December 2, 2024. Approval of the minutes for committee meetings held since the December 2, 2024 Board meeting.

2. **Approval of Bills for Payment:** Approval of payment of the bills through December 31:

   AP-Pooled Cash: General Fund, DCER Fund, DTV Fund, Food Service Fund, and Student Activity Fund $3,283,707.99

3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of December.

4. **Monthly Personnel Report:** Approval of personnel activity for the period through January 8, 2025.

5. **Quarterly Financial Report:** Approval of the Quarterly Finance Report for the period October 1 through December 31, 2024 including budgets for the General Operating Fund, DCER Fund, School Lunch Fund, and Student Activity Fund.

6. **Identification of District's Legal Status:** Approval of a document which serves as the formal record of the legal status of this school district under the provisions of the Revised School Code. *(The document is attached to the official minutes of this meeting as a record of the district's legal status.)*

The motion was carried with a vote of 7-yes, 0-no.

COMMUNICATIONS:

Special Presentations

KIDS FIRST AWARD RECOGNITION: Siple Elementary Nurse LeeAnn Bednarski was honored as our January "Kids First Employee of the Month." This employee recognition initiative has been developed to recognize employees for going above and beyond the call of duty to meet the needs of the children they serve. The program is sponsored by Mark Owen of MEEMIC Insurance in Davison.

CARDINAL SPIRIT AWARD RECOGNITION: We are very fortunate to have many dedicated individuals from our community who are passionate and loyal in their support and service to the students and staff at Davison Community Schools. To acknowledge these fine citizens the Cardinal Spirit Award was established. Once a month, principals can submit a name for that month's drawing. This month, we were pleased to honor Gates Playground Monitor Heather Cairo.

CARDINAL KID AWARD: Beginning with the 2024-2025 school year, the Davison Educational Foundation is proudly sponsoring the "Cardinal Kid" award. Each month, one student from Davison Community Schools will be selected as the Cardinal Kid winner for their efforts to better the community. Recipients are honored at a Board meeting and receive $100 for themselves and $100 to donate to their worthy cause. Vivian Blaine from Davison Middle School was honored.

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RECOGNITION OF FALL ALL-STATE ATHLETES: Ben Nichols, a Junior at DHS and Football Offensive Lineman, was honored as he was selected as Michigan High School Football Coaches Association (MHSFCA) First Team All-State Athlete.

DHS COACH OF THE YEAR: Davison Hockey Coach Doug Towler has coached for over 30 years. He was honored as the National Federation of High School Association (NFHS) Michigan Hockey Coach of the Year. Coach Towler has over 638 wins and has coached more than 1,000 games.

RECOGNITION OF THE NATIONAL BLUE RIBBON SCHOOL: In September 2024, Hill Elementary proudly earned the prestigious designation of an *Exemplary High Performing National Blue Ribbon School* for 2024, awarded by the U.S. Secretary of Education Miguel Cardona. This distinguished recognition celebrates schools where students excel at high levels or demonstrate significant progress in closing achievement gaps. Hill Elementary was honored as one of only 316 public schools nationwide, and one of just 12 in our state, to receive this award. The recognition ceremony occurred in Washington, D.C. on November 8, 2024. Board members celebrated this extraordinary achievement, a testament to the entire school community's unwavering dedication and hard work. Together, we honored the spirit of the "little school with a big heart."

RECOGNITION OF BOARD MEMBERS: January is "School Board Member Recognition Month" in Michigan. DHS and Gates Elementary students were pleased to honor the Board for their dedication and commitment to the district and community and were presented with a framed poem for their service. Davison Education Association President informed Board members that a $250 donation was made in their name to the Cardinal Cares fund in appreciation of their committed service.

From the Public: Visitors were welcomed and invited to address the Board. No one from the public signed up to speak.

Correspondence: Secretary Alicia Hensley read a thank you note from the DEA.

ACTION ITEMS:

APPROVAL OF STANDING COMMITTEES: Board Policy 0155 allows the Board to form standing committees. Moved by Granger Stefanko, supported by Diane Rhines, to approve the following standing committees for the 2025 calendar year:

- Buildings, Grounds and Transportation
- Curriculum, Extra-Curricular Programs and Technology
- Finance
- Personnel
- Policy and Planning
- Student Reinstatement

The motion was carried with a vote of 7-yes, 0-no.

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MEETING DAYS AND TIMES: Board members were provided with a list of proposed meeting days, times and locations for the 2025 calendar year:

Day	Time	Location
1. Monday, January 13, 2025 (Board's Organizational Meeting)	6 pm	1. DHS Performing Arts Center
2. Monday, February 3, 2025	6 pm	2. DHS Performing Arts Center
3. Monday, March 3, 2025	6 pm	3. DHS Performing Arts Center
4. Monday, April 14, 2025	6 pm	4. DHS Performing Arts Center
5. Monday, May 5, 2025	6 pm	5. DHS Performing Arts Center
6. Monday, May 19, 2025 (Superintendent's Evaluation)	6 pm	6. **Cardinal Center Boardroom**
7. Monday, June 2, 2025	6 pm	7. DHS Performing Arts Center
8. Monday, June 16, 2025 (Planned Budget Meeting)	6 pm	8. **Cardinal Center Boardroom**
9. Monday, July 14, 2025	6 pm	9. **Cardinal Center Boardroom**
10. Monday, August 4, 2025	6 pm	10. **Cardinal Center Boardroom**
11. Monday, September 8, 2025	6 pm	11. DHS Performing Arts Center
12. Monday, October 6, 2025	6 pm	12. DHS Performing Arts Center
13. Monday, November 10, 2025	6 pm	13. DHS Performing Arts Center
14. Monday, December 8, 2025	6 pm	14. DHS Performing Arts Center

Moved by Granger Stefanko, supported by Kurtis McMahan, to approve these meeting days, times and locations for 2025. The motion was carried with a vote of 7-yes, 0-no.

DESIGNATION OF REPRESENTATIVE FOR ANNUAL G.I.S.D. BUDGET HEARING: The Genesee Intermediate School District's annual general fund budget hearing is scheduled for Wednesday, April 30, 2025. A delegate and alternative from our Board should be appointed to serve as the district's voting representative at this hearing. Moved by Kurtis McMahan, supported by Granger Stefanko, to appoint Diane Rhines to serve as the district's voting representative and Kurtis McMahan to serve as alternate representative at the GISD annual budget hearing. The motion carried with a vote of 7-yes, 0-no.

DESIGNATION OF REPRESENTATIVE TO SERVE AS LIAISON AND ALTERNATE LIAISON TO THE GENESEE COUNTY ASSOCIATION OF SCHOOL BOARD MEMBERS' (GCASBM) EXECUTIVE COMMITTEE: The GCASBM requested that each district appoint two representatives, one to serve as liaison and the other as an alternate to the GCASBM Executive Committee. The committee typically meets at GISD's Davis Education Center, 2413 West Maple Avenue, Flint, Michigan, on the third Thursday each month at 6:00 p.m. Moved by Kurtis McMahan, supported by Granger Stefanko, to appoint Alicia Hensley to serve as the district's liaison and Granger Stefanko as alternate to the GCASBM Executive Committee. The motion carried with a vote of 7-yes, 0-no.

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APPROVAL OF DHS CHOIR OVERNIGHT TRIP: The Davison High School Choir requested approval for two students and one teacher to attend the Michigan School Vocal Music Association State Choir Festival in Grand Rapids January 23-24, 2025 at the Amway Grand Plaza Hotel. Information was provided by High School Music Teacher Garth Starr and was previously distributed. Moved by Granger Stefanko, supported by Kurtis McMahan, to approve this trip. Motion passed with a vote of 7-yes, 0-no.

APPROVAL OF DHS HOSA OVERNIGHT TRIP: The Davison High School HOSA Future Health Professionals is requesting 29 students and two chaperones attend the HOSA State Competition in Traverse City on April 17-18, 2025. Information was provided by High School Teacher Laurie Heath and was previously distributed. Moved by Kurtis McMahan, supported by Diane Rhines, to approve this trip. Motion passed with a vote of 7-yes, 0-no.

APPROVAL OF POLICIES FOR THE FIRST READING: The Board Policy and Planning Committee met to review, revise and create policies for the following sections:

3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
5330.02	Opioid Antagonists
5340	Student Accidents
5500	Student Conduct
7440.03	Small Unmanned Aircraft Systems
7540.09	Artificial Intelligence (AI)
1330	Conflict of Interest
3110	Conflict of Interest
4110	Conflict of Interest
6110	Grant Funds
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles - Spending Federal Funds
6325	Procurement - Federal Grants/Funds
6550	Travel Payment & Reimbursement
7310	Disposition of Surplus Property
7450	Property Inventory
8321	Criminal Justice Information Security (Non-Criminal Justice Agency)

Moved by Granger Stefanko, seconded by Kurtis McMahan to approve the first reading of these policies. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF DHS 2025 ABATEMENT PROJECT: Bids were received for the high school abatement project on November 26, 2024. A recommendation from Roosevelt Austin III from Arch Environmental Group, Inc, which includes the bid opening tabulation was provided. The Buildings, Grounds and Transportation Committee met on January 9 and reviewed the bid documents. The committee supports awarding the bid as recommended. Moved by Kurtis McMahan, supported by Granger Stefanko, to approve the bid from Certified Abatement Services, Inc. in the amount of $478,000.00 to be paid out of Building Site Sinking funds. The motion carried with a vote of -yes, 0-no.

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APPROVAL OF WRESTLING ROOM RENOVATION/FLOORING PROJECT: Bids were received for the wrestling room renovation and flooring project on December 11, 2024. A recommendation from Superintendent Lobban, which includes the bid opening tabulation was provided. The Buildings, Grounds and Transportation Committee met on January 9 and reviewed the documents. The committee supports awarding the bid as recommended. Moved by Kurtis McMahan, supported by Diane Rhines, to approve the bid from Resilite Independent Sales in the amount of $55,927.88 to be paid out of bond funds. The motion carried with a vote of 7-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: The following contributions have been offered to the district:

- Davison Education Association donated $250 in honor of Board Appreciation Month.
- Academy De La Danse, donated two large parachutes to Gates and Thomson Elementary to use during physical education or play activities.
- Fraternal Order of Police #126 donated $1,500 to the District's Shop with a Hero program.
- Louis VanDine, Lou's Auto Repair, donated both a hybrid and electric vehicle battery to the Davison Automotive Technology program to be used for training purposes.
- Kurt and Shelley Meibeyer donated unisex joggers and $150 to Hill Elementary to help students who are in need.
- First Baptist Church donated several bags of clothing collected by parishioners to be distributed to students throughout the district.
- An anonymous donation of $150 was made to the Cardinals Care fund to honor Karen Conover.
- Lance Gorder donated $1,000 to be used to purchase items to ensure students have gifts to open on Christmas.
- The Knights of Columbus Council 4090 of Davison donated $819.19 collected for the Annual Tootsie Roll drive for special education programs.

Moved by Kurtis McMahan, supported by Granger Stefanko to approve the contributions listed above. Motion carried with a vote of 7-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:

Superintendent Lobban extended his appreciation to Board members for their continued dedication and support to the school district. He thanked DHS and Gates Elementary students and principals for their presentation in honor of Board Appreciation Month.

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High school students will take their January semester exams on Wednesday, Thursday and Friday of this week. Powerlifters competed in Manistee over the weekend; the girls team took second place and the boys took first place. Congratulations to both teams.

Cardinal Compliment cards were distributed to Board members who may want to send one to a staff member or volunteer. Mr. Lobban gave each Board member a piece of the former DHS flooring from the old auditorium as a keepsake.

Other Matters Which May Properly Come Before the Board (From Board members):

- There were no comments from members of the Board of Education.

Future Meeting Dates:

Next Regular Meeting: Monday, February 3, 2025
6:00 p.m.
DHS Performing Arts Center
1250 N. Oak Road
Davison, MI 48423

ADJOURNMENT: Moved by Granger Stefanko, supported by Kurtis McMahan, to adjourn the meeting at 7:09 p.m. The motion carried with a vote of 7-yes, 0-no.

Respectfully submitted:

Alicia Hensley, Secretary
Davison Board of Education