

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular & Organizational Meeting Minutes
January 28, 2025
6:00 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Clifford “Jim” Abbeg, Treasurer
Austin Signor, Trustee
Maurice Parks, Trustee
Lauren Skelly, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order-Miller 6:00Pm**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call – Present: Miller, Eichler, Skelly, Chapman, Baker**

Absent: Signor and Dow

5. Public Participation

6. Organizational Meeting

6a. Election of Officers

Action

Motion to keep President, Vice President and Secretary the same as last year. Eicher;
Seconded Skelly. Motion Passes

Motion to have Skelly as Treasury and we are removing Clifford “Jim” Abbeg as a signer and replacing him with Lauren Skelly on the following accounts ending in 8199 - General Fund, 1705 Sinking Fund, 9789 - Investments and 2356 - T&A by Chapman; Seconded Miller. Motion Passes

6b. Committee Assignments

Action

6c. Meeting Dates

Action

Motion to move March Meeting to March 18th 5:00pm

6d. Fund Depository

Action

6e. Check Signatories

Action

6f. Attorney Retainer

Action

- 6g. MASB Membership** **Action**
- 6h. Grant Application Submission Designee** **Action**
- 6i. Postings Notice Designee** **Action**
- 6j. County School Board Association Representative** **Action**
Miller will be the representative.
- 6k. Board Member Compensation** **Action**
Motion to accept 6b-6k by Skelly; Seconded by Eichler. Motion passes.

REGULAR MEETING

7. Student Diploma Presentation **Information**

Eyre and Miller presented the students with their diplomas.

8. Consent Agenda **Action**

- **Regular Board meeting, December 17, 2024**
- **General Funds**
- **School Lunch Funds**
- **Sinking Fund**
- **Agency Funds**
- **Vendor Check Report**

Motion to accept by Eichler; Seconded by Skelly. Motion passed unanimously.

9. Reports

➤ **Superintendent/ Principal Report** **Information**

We are in the positive 4 students after open enrolment. Eyre attended the Superintendent Conference that was very beneficial. Staff has been going above and beyond.

➤ **Athletic Director's Report** **Information**

➤ **Food Service Report** **Information**

➤ **Transportation & Maintenance Report** **Information**

10. Michigan's Statewide Facilities Study **Information**

We have State people come and an asset the building. They have a report that Eyre will share soon about the facility assessment. They are hoping to take it to the legislature to work on allocating fund for facilities.

11. MASB Region 7- Board of Directors Election **Information**

We need to vote on someone from Region 7 for MASB. There are 3 people running for one seat.

12. Ref Reps Course added to the Course Catalog **Action**

We added a new course for students to learn refereeing sports skills. Volleyball, Basketball and Football. Mr. Lennard is overseeing the course. Motion to add class by Skelly; Seconded by Eichler. Motion Passes.

13. Early Middle College Amendments **Action**

Apply as Sophomores. They have to credential before actually taking college classes. 4 out of 5 credentialed for first time this year. We are paid for their 5th year of high school which is a full time college student. We have students who are credential then as they continue to work they are not credentialing. Then they don't want to take the learning classes in between to get them back to credential.

Motion to accept the amendments by Skelly; Seconded by Eichler. Motion Passes.

14. Approve the Hire of Duane Sitkiewicz

As Assistant Varsity Boys Basketball Coach **Action**
Motion to hire by Eichler, Seconded Skelly. Motion Passes.

15. Approve the Hire of Elizabeth Barnett **Action**
As Full-time Paraprofessional
Motion to hire by Eichler; Seconded by Skelly. She has worked as a Sub Support Staff and has done great. Motion Passes.

16. E-Rate **Action**
Jackson ISD is our contract for tech. We had this contact with E-Rate before the contract with them. It is up now and the ISD has received bids for this for us. Jackson ISD recommends to accept the People Driven Technology bid. Some were installed in 2013. Life expectancy is about 10 years. This can be covered by the technology sinking fund. Motion to accept as presented bid of \$19,387. 2, to upgrade 4 switches made by Eichler; Seconded by Skelly. Motion passes.

17. Neola Policy PO6320-Update **Information**
Anything over \$10,000 needs to get bids and bring to the board for a vote. Getting bids is not hard but there is not much that is under this amount anymore. We would like to increase it a little bit.

18. Communications – Outgoing & Incoming

19. GOOD NEWS FROM OUR SCHOOL

Second Semester has started. We have the Miss Terrier Rep.

20. Other Matter by the Administration **Action**

21. Closed Session **Action**

Personnel Issues. Motion Eicher; Seconded by Miller. Motion Passes.

22. Other Matter by the Board **Action**

Locks in the bathrooms are ordered.

23. Adjourn- Miller 7:38PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."