

# **BIG BEAVER FALLS AREA SCHOOL DISTRICT**

## **MEETING OF THE BOARD OF SCHOOL DIRECTORS REORGANIZATIONAL BOARD MEETING DECEMBER 5, 2024**

### **1. ELECT TEMPORARY PRESIDENT**

- A. Current President declares the chair will accept nominations for Temporary President.
  - (1) Nominee(s) must be a holdover Board member.
  - (2) Nomination(s) need not be seconded.
- B. After nominations are made, request motion that nominations be closed (motion seconded; voice vote on closing nominations).
- C. Voice vote on nomination(s).
- D. Temporary President takes over the chair.

### **2. ELECT PRESIDENT**

- A. Temporary President declares that the chair will accept nominations for Board President.
  - (1) Nomination(s) need not be seconded.
- B. After nomination(s) are made, request motion that nominations be closed (motion seconded; voice vote on closing nominations).
- C. Voice vote on nomination(s).
- D. President-Elect takes over the chair.

### **3. ELECT VICE-PRESIDENT**

- A. President-Elect declares that the chair will accept nomination(s) for Vice-President.
  - (1) Nomination(s) need not be seconded.
- B. After nomination(s) are made, request motion that nominations be declared closed (seconded; voice vote on closing nominations).
- C. Voice vote on nomination(s).

#### **4. ESTABLISH TIME, DATES & PLACE OF BOARD MEETINGS**

Meetings are held in the Central Elementary School Boardroom. A list is attached indicating the dates and times for Board Meetings.

##### **MOTION**

*I move the Board **approve/disapprove** the time, dates, and place of Board Meetings as per the attachment.*

#### **5. SUPERINTENDENT'S REPORT**

##### **A. PERSONNEL**

##### **1. Appointment**

- A. The Food Service Director recommends appointing Mrs. Melinda Fernandez as a cafeteria server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective December 9, 2024.

##### **MOTION**

*I move the Board **approve/disapprove** appointing Mrs. Melinda Fernandez as a cafeteria server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective December 9, 2024.*

##### **2. Resignation**

- A. Ms. Daya Lindsey has submitted her letter of resignation as the High School Nurse effective January 30, 2025.

##### **MOTION**

*I move the Board **approve/disapprove** Ms. Daya Lindsey's resignation as the High School Nurse effective January 30, 2025.*

##### **3. Retirement**

Mrs. Mary Beth Leeman has submitted her letter of intent to retire as Special Education Compliance Director effective July 14, 2025 with 32 years of service with the District.

##### **MOTION**

*I move the Board **approve/disapprove** Mrs. Mary Beth Leeman's retirement as Special Education Compliance Director effective July 14, 2025 with 32 years of service with the District.*

#### 4. **Leave of Absence**

- A. Mr. Daniel Paparella is requesting a Family and Medical Leave of Absence beginning December 17, 2024 for up to 60 days.

##### **MOTION**

*I move the Board **approve/disapprove** Mr. Daniel Paparella's request for a Family and Medical Leave of Absence beginning December 17, 2024 for up to 60 days.*

- B. Ms. Melissa Howard is requesting unpaid leave days for November 7, 8, 13 and 18, 2024.

##### **MOTION**

*I move the Board **approve/disapprove** Ms. Melissa Howard is requesting unpaid leave days for November 7, 8, 13 and 18, 2024.*

#### 5. **Addition to the Custodial Substitute List**

- A. The Building and Grounds Director recommends adding Mr. Nicholas Stephenson to the custodial substitute list at a rate of \$14.00 per hour and no benefits.

##### **MOTION**

*I move the Board **approve/disapprove** adding Mr. Nicholas Stephenson to the custodial substitute list at a rate of \$14.00 per hour and no benefits.*

#### 6. **2024/2025 Instructional Substitute List**

The Administration recommends approving the additions to the 2024/2025 Instructional Substitute List.

##### **MOTION**

*I move the Board **approve/disapprove** the additions to the 2024/2025 Instructional Substitute List.*

#### B. **FIELD TRIP REQUESTS**

1. Ms. Cobb and Mr. Maruca are requesting permission to take 20-30 students to BCCTC in Monaca for a tour on Wednesday, January 15, 2025.

2. Mrs. Gossett and Mrs. Micija are requesting permission to take 25 students to The Prevention Network in Baden on Thursday, March 27, 2025.

**MOTION**

*I move the Board **approve/disapprove** the above field trip requests on dates and at locations as listed.*

**C. SOLICITOR RATE INCREASE**

The Administration recommends approving the rate increase request from Andrews and Price, our District's Solicitor, from \$115.00 to \$120.00 hourly rate effective January 1, 2025.

**MOTION**

*I move the Board **approve/disapprove** the rate increase request from Andrews and Price, our District's Solicitor, from \$115.00 hourly rate to \$120.00 effective January 1, 2025.*

**D. TALKTIME SPEECH THERAPY, LLC CONTRACT**

The Special Education Compliance Director is seeking approval to contract with Talktime Speech Therapy, LLC for a full-time Speech Therapist substitute at \$90.00 per serviceable hour. This contracted service will provide our students with speech services beginning December 1, 2024 during an employee's medical leave.

**MOTION**

*I move the Board **approve/disapprove** contracting with Talktime Speech Therapy, LLC for a full-time Speech Therapist substitute at \$90.00 per serviceable hour. This contracted service will provide our students with speech services beginning December 1, 2024 during an employee's medical leave.*