

**MINUTES OF THE REGULAR VOTING MEETING HELD ON NOVEMBER 14, 2024.**

**I. CALL TO ORDER**

Cindy Cook, President, called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Present:**

Cindy Cook, President  
Terri Ellinwood, Secretary  
Tom Karczewski, Member  
Ronald Miller, Vice President  
Darcelle Slappy, Member  
Susan Smith, Treasurer  
Michele Manno, Member  
Kayla Stevenson, Member  
Carla Schriver, Member  
Dr. Donna Nugent, Superintendent  
Tony Giglio, Solicitor  
Joyce Depenhardt, Director of Student Services  
Mary Beth Leeman, Special Education Compliance Director  
Gary Ceccarelli, Business Manager  
Doug Rowe, High School Principal  
Tom House, Middle School Principal  
Bryan Fabyanic, Central Elementary Principal  
Chad Thomas, Big Beaver Elementary Principal  
John Cleckley, Technology Director  
Jim Carbone, Athletic Director

**Absent:**

Josh Ginther, Middle School Assistant Principal  
Dave Woods, High School Assistant Principal  
Jonell Egan, Central Elementary Assistant Principal  
Chris Posset, Director of Physical Plant

**IV. APPROVAL OF MINUTES**

Motion was made by Darcelle Slappy and seconded by Susan Smith that the Board approve the minutes of the Regular Voting Meeting held on October 10, 2024.

***Motion was passed unanimously.***

**V. APPROVAL OF BILLS FOR PAYMENT**

Motion was made by Michele Manno and seconded by Carla Schriver that the Board approve the following bills for payment:

General Fund - \$1,939,465.84

***Motion was passed unanimously.***

**VI. FINANCIAL REPORTS**

Motion was made by Carla Schriver and seconded by Michele Manno that the Board approve the following financial reports:

Treasurer's Report – October 2024  
Budget Recap – October 2024  
Student Activities Report – October 2024

***Motion was passed unanimously.***

**VII. SUPERINTENDENT'S REPORT****Informational:**

LERTA proposal for local business in Big Beaver Borough

**Teacher Tenure**-The Administration recognizes Brooke Hoffman for tenure.

**1. PERSONNEL****A. Appointment**

1. The 21<sup>st</sup> Century Elementary Program Director recommends appointing Alexiah Young as a Personal Care Assistant at a rate of \$20.00 per hour effective October 28, 2024.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Kayla Stevenson that the Board approve appointing Alexiah Young as a Personal Care Assistant at a rate of \$20.00 per hour effective October 28, 2024.*

***Motion was passed unanimously.***

2. The Food Service Director recommends appointing Tajuana Pratt as a cafeteria server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective November 18, 2024.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Susan Smith that the Board approve appointing Tajuana Pratt as a cafeteria server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective November 18, 2024.*

***Motion was passed unanimously.***

3. The Food Service Director recommends appointing Patricia Thumm as a cafeteria server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective November 18, 2024.

**MOTION**

*Motion was made by Michele Manno and seconded by Susan Smith that the Board approve appointing Patricia Thumm as a cafeteria*

*server at Central Elementary School at a Step 1 hourly rate of \$14.97 effective November 18, 2024.*

***Motion was passed unanimously.***

## **B. Leave of Absence**

1. Bettina Nero is requesting a Family and Medical Leave of Absence beginning Monday, October 21, 2024 to be used intermittently for 60 days during the 2024/2025 school year.

### **MOTION**

*Motion was made by Susan Smith and seconded by Darcelle Slappy that the Board approve Bettina Nero's request for a Medical Leave of Absence beginning Monday, October 21, 2024 to be used intermittently for 60 days during the 2024/2025 school year.*

***Motion was passed unanimously.***

2. Brooke Hoffman is requesting a Family and Medical Leave of Absence beginning March 6, 2025 for up to 60 days.

### **MOTION**

*Motion was made by Darcelle Slappy and seconded by Michele Manno that the Board approve Brooke Hoffman's request for a Family and Medical Leave of Absence beginning March 6, 2025 for up to 60 days.*

***Motion was passed unanimously.***

3. Rebecca Duple is requesting unpaid leave, with benefits beginning November 25, 2024 through December 31, 2024 and for any follow up treatments or appointments as needed for the remainder of the 2024/2025 school year.

### **MOTION**

*Motion was made by Terri Ellinwood and seconded by Darcelle Slappy that the Board approve Rebecca Duple's request for unpaid leave, with benefits beginning November 25, 2024 through December 31, 2024 and for any follow up treatments or appointments as needed for the remainder of the 2024/2025 school year.*

***Motion was passed unanimously.***

## **C. Cafeteria Worker Substitute List**

The Food Service Director recommends adding Melinda Fernandez and Juanitta Cox to the cafeteria substitute list at a rate of \$14.00 per hour and no benefits.

### **MOTION**

*Motion was made by Susan Smith and seconded by Carla Schriver that the Board approve adding Melinda Fernandez and Juanitta Cox to the cafeteria substitute list at a rate of \$14.00 per hour and no benefits.*

***Motion was passed unanimously.***

#### **D. Student Workers**

The Buildings and Grounds Director recommends appointing Jordyn Brandyburg and Joseph DeJeu as student workers at a rate of \$14.00 per hour effective October 23, 2024.

##### **MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve appointing Jordyn Brandyburg and Joseph DeJeu as student workers at a rate of \$14.00 per hour effective October 23, 2024.*

***Motion was passed unanimously.***

#### **E. Additions to the 2024/2025 Instructional Substitute List**

The Administration recommends approving the additions to the 2024/2025 Instructional Substitute List.

##### **MOTION**

*Motion was made by Susan Smith and seconded by Darcelle Slappy that the Board approve additions to the 2024/2025 Instructional Substitute List.*

***Motion was passed unanimously.***

## **2. FIELD TRIP REQUESTS**

- A. Mrs. Prince and Mrs. Cobb are requesting permission to take 3-5 students to Hiram G. Andrews Center in Johnstown for a tour on Tuesday, November 19, 2024.
- B. Mr. Sheffield and Mrs. Gossett are requesting permission to take 40 students to the David L. Lawrence Convention Center to participate in Robotics Discovery Day on Wednesday, November 20, 2024.
- C. The High School Administration is requesting permission to take approximately 90 high school students for a Tiger Pride field trip on Monday, November 25, 2024 for students demonstrating good attendance and behavior.
- D. Mrs. Ezop and Mrs. Kisling are requesting permission to take 12 students to Allegheny General Hospital to observe an open heart surgery on Monday, December 9, 2024.
- E. Mrs. Lucchino, Mrs. Karczewski and Mrs. Lance are requesting permission to take 60 students to the Pennsylvania Trolley Museum in Washington,

- F. PA for a STEAM opportunity and to learn about the Trolley Era on Wednesday, December 11, 2024.
- G. Mr. Shakespeare and Ms. Flick are requesting permission to take 38 students to Benedum Center in Pittsburgh to watch "Hip Hop Nutcracker" matinee on Tuesday, December 17, 2024.
- H. Mrs. Markle, Mrs. Gossett, Mrs. Nero, Mr. Shakespeare, Mrs. Tessier and Mr. Maruca are requesting permission to take 122 students to Dave & Buster's in North Hills for a Christmas Party on Thursday, January 30, 2025.
- I. Mrs. Martinez is requesting permission to take 7 students to Greenville High School for the PMEA District 5 Junior High Chorus Festival on Friday, January 31, 2025.
- J. Mrs. Martinez is requesting permission to take 4 students to Rochester High School for the PMEA District 5 Chorus Festival on February 5-7, 2025.
- K. Mrs. Wallace and Mrs. Troyan are requesting permission to take 25 students to CCBC to attend YAP Middle School Specific Event on Friday, October 25, 2024 and Wednesday, February 12, 2025.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Terri Ellinwood that the Board approve the above field trip requests on dates and at locations as listed.*

***Motion was passed unanimously.***

**3. 21<sup>st</sup> CENTURY GRANT**

The Superintendent and Business Manager recommend approving the 21<sup>st</sup> Century Grant restricted indirect cost rate determined by PDE. These funds will be used in accordance with the 21<sup>st</sup> Century Grant for stipends and other related costs as determined by the Superintendent. These costs can only be used in accordance with Grant guidelines.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Tom Karczewski that the Board approve the 21<sup>st</sup> Century Grant restricted indirect cost rate determined by PDE. These funds will be used in accordance with the 21<sup>st</sup> Century Grant for stipends and other related costs as determined by the Superintendent. These costs can only be used in accordance with Grant guidelines.*

***Motion was passed unanimously.***

**4. REAL ESTATE TAX RESOLUTION**

The Administration recommends approving the Real Estate Tax Resolution certifying that millage will not be levied above 6.2% for the 2025/2026 budget. This is the maximum allowable increase under the Act 1 Index

without applying for State approved exceptions or getting approval through public referendum.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Ron Miller that the Board approve the Real Estate Tax Resolution certifying that millage will not be levied above 6.2% for the 2025/2026 budget.*

***Motion was passed unanimously.***

**VIII. SOLICITOR'S REPORT**

An Executive Session was held prior to the voting meeting to discuss personnel and athletic matters.

**IX. BVIU & CTC UPDATES**

Ron Miller gave an update on the CTC and BVIU.

**X. ADJOURNMENT**

Motion was made by Darcelle Slappy and seconded by Kayla Stevenson that the Board adjourn at 7:37 p.m.

***Motion was passed unanimously.***

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**Terry Ellinwood, Secretary**

**TE/kms**







