



SWEET HOME CENTRAL SCHOOL DISTRICT

of Amherst and Tonawanda

1901 Sweet Home Road
Amherst, NY 14228

Office of Transportation
Scott Kennedy, Supervisor
(716) 250-1435
1741 Sweet Home Road
Amherst, NY 14228
skennedy@sweethomeschools.org
businfo@sweethomeschools.org

Transportation Request for Charter/Private/Parochial Schools

Dear Parents/Guardians,

In accordance with the New York State Education Law #3635, only parents or guardians residing in this school district desiring to have their child transported to a charter, private or parochial school outside the district boundaries and including St. Christopher's School, must submit a written request for such transportation by April 1, preceding the next school year. A new form must be filed every year.

New residents or those who move within the district must submit a written request within thirty days after establishing their residence along with proof residency. Forms and residency proof must be submitted to Central Registration at 1901 Sweet Home Rd, Door #6 for new residents or those who have moved within the school district only.

Normal transportation processing is one to two weeks. As per Sweet Home School District policy, the school needs to be exactly 15 measured miles or less from the student's residence. The mile measurement is based on the shortest possible route using normally travelled public roads from the student's place of residence to the attending school (not to be measured in a radius method).

Please complete the form below for **EACH INDIVIDUAL CHILD** requiring transportation.



You may also complete this form electronically by scanning the QR code to the right.

Date: _____ School Year Transportation Is Being Requested for (eg 2025-26, 2026-27) _____

Name of Student: _____ Date of Birth: ____/____/____ Grade in Sept: _____

Address: _____ Date Residency Est: _____

School Attending: _____ School Phone: _____

Transportation Needed (Check One): AM ____ PM ____ BOTH ____

Parent/Guardian Name: _____ Phone: _____

Email: _____ Alt Phone: _____

Parent/Guardian Signature: _____

Please note: Transportation will not be provided to any school when Sweet Home Schools are closed due to holiday, weather conditions or other emergency closure. Transportation will not be provided to any school that is located within the boundary of a public school that is closed due to weather conditions.

EVERY STUDENT, ONE COMMUNITY, READY FOR THE FUTURE.

sweethomeschools.org



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SCHOOL DISTRICT**
of Amherst and Tonawanda

1901 Sweet Home Road
Amherst, NY 14228

Central Registration
1901 Sweet Home Road
Amherst, NY 14228
Phone: (716) 250-1600
Fax: (716) 250-1378
registration@sweethomeschools.org

Dear Parent/Guardian,

Although your student does not attend a Sweet Home school, Sweet Home Central School District is billed for some educational resources.

Therefore, it is the policy of the Sweet Home Central School District to require proof of residency when a student lives in our district but attends either a private or charter school.

Please fill out the form below and attach proof of residency in the Sweet Home School District. A lease, mortgage, or current utility bill will be accepted. This form and proof of residency may be submitted in person or by email at registration@sweethomeschools.org, or via fax at (716) 250-1378.

Date: _____ School Year: _____

Name of Student: _____

Date of Birth: ___/___/___ Grade in Sept: _____

Does your child have a current IEP? Yes ___ No ___

Address: _____

School Attending: _____ School Phone: _____

Parent/Guardian Name: _____

Contact Number: _____ Email: _____

Parent/Guardian Signature:

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