

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES
MEETING DETAILS

Date: March 4, 2025	Start Time: 2:00pm	End Time: 3:30pm
Location: VISA MPR	Minutes Prepared by: Andrea Alvarez	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Vicky Becerra	Staff	Attendance ▾
Daniela Romero	Staff	Attendance ▾
Jennifer Robbins	Staff	Attendance ▾
Naomi Cordova	Staff	Attendance ▾
John Alami	Staff	Attendance ▾
Alejandro Castellanos	Staff	Attendance ▾
Cindy Rubio	Parent	Attendance ▾
Gabriel Ylo	Staff	Attendance ▾
		Attendance ▾

2. AGENDA

1. 2:00pm-2:05pm Attendance and [sign in](#)
2. 2:05 All Committee Updates & Announcements:
3. C&I Committee Action Items
4. Directors of Instruction Update
5. Subcommittee Work Time: [Sub Committee Rosters](#)
6. 3:30pm Meeting adjournment

AGENDA (detailed)

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Informational:

1. Board meeting Updates : February 26th, 2025

- a. Directors of Instruction and each site are working on academic goals for LAUSD charter renewal
- b. Renewed our contract for Food Services

2. Committee Facilitators and Secretary Updates

Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Alan Kodel

[EL Committee Minutes](#): Clara Haramandjian

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Alex Henriquez

[SPED Committee Minutes](#): Emilia Hall

ANNOUNCEMENTS

1. **Committee meeting dates:** [11/5/24], [12/3/24], [2/4/25], [3/4/25], [5/6/25]
2. Please review the [Subcommittee roster](#) , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails.
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
 - a. Board Meeting Dates: [8/21/24], [9/25/24], [10/23/24], [11/20/24], [12/11/24], [2/26/25],[3/12/25], [4/23/25], [5/21/25], [6/25/25]
 - b. Time: 4:00pm
 - c. Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**
Email: aalvarez@myvaughncharter.com
Phone: (818)896-7461 Ext. 7843

Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

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3. ACTION ITEMS

Curriculum and Instruction Committee:

1. Approve meeting minutes from February 4, 2024.

February session minutes can be found [here](#)

motions to approve previous meeting minutes.
seconds the motion.

Roll call:

- Vicky Becerra
- Daniela Romero
- Jennifer Robbins
- Naomi Cordova
- John Alami
- Alejandro Castellanos
- Cindy Rubio
- Gabriel Ylo
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4. SUBCOMMITTEE WORK

School Climate

Agenda:

- 1. Recap from previous meeting
 - a. School Climate Survey Rollout
 - i. Dates March 3rd to March 28th

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- ii. Next Steps
- 2. Vaughn's Behavior Incident Reporting Process
 - a. Review Incident levels & definitions
 - i. Set context to the revisions
 - ii. Critical Friends Process

Action Item:

EL

Agenda:

- 1. Create flier for EL Reclassification

Action Item:

GATE

Agenda:

- 1. Review GATE Referrals

Action Item:

SPED

Agenda:

- 1. LRE and harmful effects, RSP labs, Co-teaching

Action Item:

a.

Resource & Instruction

Agenda:

- 1. Present School calendar to Curriculum and Instruction
- 2. Textbook Adoption updates

Action Item:

a.

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5. ADJOURNMENT

motioned to adjourn the meeting at 3:30 p.m.
Meeting was adjourned at 3:30 p.m.