



ST. MARY ACADEMY | Bay View **150**

## MANHATTAN AT THE BAY SILENT AUCTION DONATION FORM

### Donor Information:

Business Name: \_\_\_\_\_

Business Contact Name: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Business Email: \_\_\_\_\_

### Donation Details:

Item Description: (Please describe the item or service donated)

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Item Value: \$ \_\_\_\_\_

Item Restrictions: (If applicable – e.g., expiration date, blackout dates, usage limitations)

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### Delivery Information:

All donated items must be delivered to the **Office of Development** by **April 11th, 2025**. If the item requires pickup, please contact **Jillian Barron** at [jbarron@bayviewacademy.org](mailto:jbarron@bayviewacademy.org) to arrange pickup.

### Donor Acknowledgment:

- ☐ I would like to receive a donation receipt for tax purposes.
- ☐ I would like my business name to be recognized in event materials.

Thank you for your generous support of **Manhattan at the Bay**! If you have any questions, please contact **Monica Anderson** at [manderson@bayviewacademy.org](mailto:manderson@bayviewacademy.org).

Include this form along with the donated item or gift certificate. Drop off or send to:  
St. Mary Academy - Bay View Office of Development 3070 Pawtucket Avenue, Riverside, RI 02915  
Attn: Jillian Barron