

**LIVONIA PUBLIC SCHOOLS**  
**15125 FARMINGTON ROAD**  
**LIVONIA, MI 48154-5474**  
**(734) 744-2500**

The Livonia Public Schools Board of Education, Livonia, Michigan, hereby invites the submission of **sealed bids** for the purchase of: **Pool Filtration Project at Stevenson High School**

**(See Attached Specifications)**

Request for Proposal (RFP) documents can be obtained at the Livonia Public School Website, [www.livoniapublicschools.org](http://www.livoniapublicschools.org) under the section titled **DISTRICT, Purchasing Bids, 2024-25 school year**, the SIGMA Website, [www.michigan.gov/SIGMAVSS](http://www.michigan.gov/SIGMAVSS). Please feel free to include additional pages of information if necessary. For bids to be considered they must meet or exceed all specifications herein.

Sealed bids marked **“Pool Filtration Project at Stevenson High School”** will be received until **10:00 a.m. on April 1<sup>st</sup>, 2025**, at the Board of Education complex, 15125 Farmington Road, Livonia, Michigan. Mailed bids should be sent to the attention of: Phillip Francis, Assistant Superintendent of District Services, Livonia Public School, 15125 Farmington Road, Livonia, Michigan, 48154. **Livonia Public Schools is not liable for any delivery or postal delays.**

A **walk-through** will be held at **Stevenson High School, 33500 Six Mile Rd, Livonia, MI 48152**, on **March 11, 2025, at 12:30 p.m.** Please meet at the Athletic Complex Entrance - door #28.

The **Bid Opening will take place on April 1<sup>st</sup>, 2025, at 10:00am**, at Livonia Public Schools Board of Education complex, 15125 Farmington Road, at which time all bids will be publicly opened and read. No bids will be accepted after the date and time specified and will not be opened. Oral, telephone, fax, or electronic mail bids are invalid and will not receive consideration.

All bids must be accompanied by a sworn and notarized statement of disclosing any familial relationship that exists between the owner and any employee of the bidder and any member of the Livonia Board of Education, the Livonia Public Schools Superintendent or Chief Financial Officer, any member of the Wayne RESA Board of Education or the Superintendent of Wayne RESA. **No bid shall be accepted that does not include this sworn and notarized disclosure statement.**

All bids must be accompanied by a sworn and notarized Affidavit of Compliance – Iran Economic Sanctions Act. **No bid shall be accepted that does not include this sworn and notarized statement.**

All bids must be accompanied by the Equal Opportunity Statement. **No bid shall be accepted that does not include this statement.** All bids must include a Treasury listed bid bond or certified check made payable to Livonia Public Schools for not less than five percent (5%) of the contract for each bid over \$30,500.00 and must be submitted with the bid forms furnished with specification.

All bids must be submitted on the forms provided in the bid packet and all sheets must be returned for the bid. All proposals shall remain firm for a period of ninety (90) days.

The Board of Education reserves the right to accept or reject any or all bids, either in whole or in part: to award to other than the low bidder: to waive any irregularities and/or informalities: and, in general, to make awards in any manner deemed to be in the best interests of the district, including awarding by line item, with rationale to support such a decision. Livonia Public Schools local preference resolution will be followed for all proposals.

Prices bid are to be **F.O.B. Destination**.

**Any bid submitted will be binding for ninety (90) days subsequent to the date of the bid submission.** All bids must be submitted on the attached bid form and signed by the bidder. Two (2) signed copies of the bid package are to be addressed to the attention of:

Phillip Francis, Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154-5474

**“Pool Filtration Project at Stevenson High School”**

One (1) copy of the bid package should be retained for your files. Any questions **regarding bid specifications** should be referred to Harry Lau, Administrator of Facilities and Operations, [hlau@livoniapublicschools.org](mailto:hlau@livoniapublicschools.org), 734.744.2537, or Aimee Neikart, [Aimeen@frenchia.com](mailto:Aimeen@frenchia.com) between 8 a.m. and 2:00 p.m.

EDT. **All samples should be sent to Harry Lau, 15125 Farmington Road, Livonia, MI 48154.**

**LATE BIDS WILL NOT BE ACCEPTED**

**OFFICIAL BID REQUIREMENTS**

**Pool Filtration Project at Stevenson High School**

**3/3/2025**

**NAME OF COMPANY** \_\_\_\_\_

**REPRESENTATIVE** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**CITY, STATE, ZIP** \_\_\_\_\_ **DATE** \_\_\_\_\_

*The bidder above-mentioned declares and certifies:*

- A. That said bidder is of lawful age and the only one interested in this bid; that no one other than said bidder has any interest herein.
- B. That this bid is made without any previous understanding, agreement, or connection with any other person, firm or corporation making a bid for the same purpose, and is, in all respects, fair and without collusion or fraud.
- C. Bid prices **MUST** include **ALL** delivery charges.
- D. Specifications: Any deviation from the specifications set forth must be clearly identified and detailed on the bid proposal form; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful bidder will be held responsible. In the event that a supplier wishes to bid a voluntary alternate in addition to the base bid (and as a cost savings consideration for the District), such alternate shall be submitted with the bid, on separate sheets and labeled as such with a brief description of the difference and rationale. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.
- E. That the prices quoted herein are net and inclusive of all federal, state, and municipal sales and excise taxes. **TAXES**- The successful company within this context is considered to be providing a service in which the company is the consumer of all equipment, supplies and materials used in providing this service. The company must pay tax on all equipment, supplies and materials used. When it comes to the affixation of materials to real property or the purchasing of services from a company, the school district's exemption does not flow through to the company who is the consumer of material for tax purposes. Any questions regarding this issue of tax, please contact the Michigan Department of the Treasury at 517.339.1123.
- F. All price proposals and delivery terms shall remain firm for ninety days after the date of bid opening and pricing should be based on current market value with agreement to invoice according to any price **reduction** that may occur prior to final delivery.
- G. District reserves the right to award this bid separately or in total, or for reasons of establishing uniformity, to other than the low bidder.
- H. No member of Livonia Public Schools Board of Education, or any officer, employee, or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work, services or any portion of the profits thereof to which it relates.
- I. The bid **MUST** be signed by an authorized company agent and submitted on the attached forms (**School District designed form**).
- J. Under penalty of perjury, the vendor bidding certifies that this bid has not been arrived at collusively or otherwise in violation of Federal or State anti-trust laws. The bidder also certifies that their bid is made without any previous understanding, agreement, or connection with any other person, firm or corporation making a bid for the same purpose, and is, in all respects, fair and without collusion or fraud.

**OFFICIAL BID REQUIREMENTS (continued):**

K. All bids must be accompanied by the following three statements:

- 1) Familial Disclosure Statement – **sworn and notarized.**
- 2) Affidavit of Compliance – Iran Economic Sanctions Act – **sworn and notarized.**
- 3) Equal Opportunity Statement.

**No bid shall be accepted that does not include all of these statements.**

L. A bid bond executed by a U.S. Treasury listed surety company acceptable to the owner, or a cashier's check in the amount of 5% of the sum of the proposal payable to Livonia Public Schools shall be submitted with each proposal in excess of \$30,500.00.

M. Any error or omission found within this specification packet shall be communicated to all bidders as soon as possible. Bidders will not be allowed to take advantage of any errors or omissions in the specifications of this bid. Full instructions shall be given regarding any errors and omissions if called to the attention of Livonia Public Schools within two working days of the bid date.

N. Bidder must be a firm established not less than three (3) years in the field for which this bid is solicited.

O. Additional references may be requested after the bids are submitted. When requested, references are to be furnished as called for. Failure to honor this request will cause the bidder to be subject to rejection.

P. The undersigned certifies that the bid contained herein meets or exceeds specifications.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**VENDOR PROFILE:**

Livonia Public Schools requests that vendors participating in the **Pool Filtration Project at Stevenson High School**, provide specific information about their company. This information will be taken into consideration when the bids are evaluated.

**CONTACT INFORMATION:**

NAME OF COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

SALES MANAGER: \_\_\_\_\_

Email address: \_\_\_\_\_

NO. YEARS IN BUSINESS: \_\_\_\_\_ TOTAL NUMBER OF EMPLOYEES: \_\_\_\_\_

**CLIENT CONTACTS:**

Please provide a list of the five (5) or more references of school districts and/or companies using the products or services recommended in this bid proposal:

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_

CLIENT CONTACTS (continued):

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_

**NAME OF SCHOOL DISTRICT/COMPANY:** \_\_\_\_\_

Contact/position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ PHONE: \_\_\_\_\_

Estimated volume of business per year: \$ \_\_\_\_\_