

Christine Duncan Heritage Academy
Governing Council Meeting Minutes
 August 18, 2021 at 5:00 p.m.

Call to Order: Time 5:06 p.m. /Roll Call:

Dr. Barbara Medina

Governing Council Members:

Name	Title	Present	Absent	Arrived Late	Depart Early
Mr. Rick Reichard	President		X		
Dr. Barbara Medina	Vice President	X			
Mr. Ben Maes	Treasurer			5:23	
Ms. Beth Esquivel	Secretary	X			
Ms. Roxana De La Torre	Member	X			

Quorum: X Yes ___ No

Others Present:

Mr. Jesús Moncada, Principal; Ms. Angie Lerner, Finance; Mr. Dan Hill, Attorney; Melissa Maestas, Parent Liaison

Toni Chavez-Gomez: teacher, Veronica Vigil: Director of Curriculum & Instruction, R. Gamboa: Dean of Students, Ginger Hernandez: teacher

Approval/Disapproval of Agenda: Agenda of August 18, 2021 Dr. Barbara Medina
 Dr. Moncada asked to cancel E (technology) and B (new member), Motion made to approve agenda with amendments. Dr. Medina

Approval/Disapproval of July 21, 2021 Meeting Minutes: Dr. Barbara Medina
 Motion made to approve July 21 Meeting Minutes by Beth Esquivel, 2nd Roxana De La Torre
 Vote: Unanimous with those present.

Approval/Disapproval of June 26, 2021 Special Session Meeting Minutes Dr. Barbara Medina
 Motion made to approve June 26th meeting minutes by Beth Esquivel, 2nd Roxanna De La Torre,
 Vote: Unanimous with those present

Approval/Disapproval of July 9, 2021 Special Session Meeting Minutes Dr. Barbara Medina
 Motion made to approve meeting minutes of July 9 & July 29 Special Sessions by Dr Medina,
 2nd by Roxanna De La Torre, Vote: Unanimous by all present

Approval/Disapproval of July 29, 2021 Special Session Meeting Minutes Dr. Barbara Medina
 Approved in previous motion.

Public Comments (3 minutes maximum for comment) Dr. Barbara Medina
 None

Reports:

President's Report (3 minutes) Dr. Barbara Medina
 None

Finance Committee Report (3 minutes) Mr. Ben Maes
 Angie read the Report from Ben Maes. See notes from Ben Maes and Angie Lerner

Teacher's Report (3 minutes) Toni Chávez-Gomez and Ginger Hernández
 Toni Chavez-Gomez Middle School Teacher/Lang. Arts English, Spec. Ed. Teacher, 1st week was great and students are happy to learn. PAWS has been teaching expectations to students. (Positive Behavior) AVID will teach college prep and expectations. New Staff are great and collaborating with all staff.

Ginger Hernandez- Elementary teachers are working on routines, they are preparing to go online if necessary. She will be retiring at the end of the month.

Principal's Report (10 minutes) Dr. Jesús Moncada

Over 300 students daily. 385 students, 1 student had positive COVID test and classmates have been learning from home. Some parents have been questioning safety of students. Dr. Moncada is currently looking to fill open positions. Spanish teacher is trying to get VISA updated. Professional development was held and 80 hours were met for extended learning time program and just need to meet the additional 10 instructional days. New protocols (tool kit) were presented from PED. 2 schools in ABQ have sent students home because of positive covid tests. All protocols have been followed here at CDHA. 21st Century Grant was approved for RGEC. Intercom system has been upgraded and daily announcements are being delivered. Open House for Title 1 will be next Tuesday, Aug. 24, it will be held by Zoom. Dr Moncada has reached out to acquire an additional nurse to help with extra duties because of COVID. Dr. Medina thanks the staff and the nurse for all they are doing.

Discussion/Action Items:

- A. Budget Update & Approval/Disapproval of BARS, vouchers, financials, and bank reconciliation - Ms. Angie Lerner
BAR 3M, NM Gear Up,
Motion made to approve BAR 3M, vouchers, financials, and bank reconciliation for July 20-21, 2021 by Beth Esquivel, 2nd Roxanna De La Torre, Vote: Unanimous by all present
- B. Approval/Disapproval of Incoming Governing Council Members Dr. Barbara Medina
Item withdrawn
- C. Approval/Disapproval of Stipends Policy for Years of Service Dr. Barbara Medina
Motion made to approve Stipend Policy for years of Service by Beth Esquivel, 2nd Ben Maes
Vote: Dr. Medina No, passed with majority vote
- D. Approval/Disapproval of Strategic Planning RFP Dr. Jesús Moncada
Will need to advertise for Strategic Planning RFP, 50,000+ budget
Motion made to table until further discussion and budget proposals are made by Dr. Medina, 2nd Ben Maes. Vote: Unanimous for all present
- E. Provide online learning for students who only want online learning.
Motion made to continue in-person learning for CDHA students and give Dr. Moncada permission to go to online learning if/when he deems necessary and by following COVID protocols given by the PED, 2nd Ben Maes, Vote: Unanimous for all present
- F. Support teacher with J-2 VISA or H1B Visa sponsorship for Spanish teacher to return to CDHA. \$2000??? Fees from CDHA and attorney
Motion made to approve funds for sponsorship not to exceed \$5000 or less for H1B visa by Beth Esquivel, 2nd Dr. Medina, Vote: Unanimous by all present
- G. Update on Equity Council Dr. Jesús Moncada
A meeting was conducted yesterday, and they will meet again to discuss the rest of the agenda items. 5 members were present. 1 parent, 1 admin, 2 teachers and counselor. They discussed the Martinez-Yazzie law-suit. Ben Maes asked that a representative report to the board at our next meeting.
- H. Discussion Governing Council Retreat Mr. Ben Maes
Possibility of topics: 6 hour retreat, 2 hours: history of school, Training by Dan Hill for board 1.5 hrs, 4 hrs of Board training by Facilitator. Create a mission statement
Sat 9/11/2021 10-4pm order lunch out, donuts/coffee
In person meeting at alternate location

Adjournment

Dr. Barbara Medina

Meeting Adjournment: Time __6:52__ p.m.

Next Meeting Date: September 16, 2021 at 5:00