



Gull Lake Community Schools  
Richland, Michigan

**JOB POSTING**

**Elementary Summer School Teacher**  
**Internal Posting**

March 3, 2025

**Job Summary:**

Under the direction of the Director of Curriculum, the teacher is responsible for collaborating and partnering with Sherman Lake YMCA staff in delivering Outdoor Education (OE) and Project Based Learning (PBL) applications. The teaching staff member will apply Reading and Writing opportunities to the OE and PBL applications. Teaching responsibilities will include the utilization of research-based interventions.

**Qualifications:**

**Required:**

- A. A valid Michigan elementary teaching certification
- B. Teaching experience in the early elementary grades
- C. Knowledge and experience in reading and writing instruction
- D. Training in and experience with administering district assessments such as DIBELS and MAP NWEA.
- E. Training in and experience with delivering district interventions such as Sound Partners, Word Warm-ups, GATE, Comprehension Toolkit, and Multi-tiered System of Support (MTSS)
- F. Demonstrate the ability to use student data to inform instructional practices
- G. A demonstrated ability to communicate effectively—orally and in writing

**Desirable Characteristics:**

- A. Previous experience teaching at the elementary level
- B. Knowledge of reading and writing interventions
- C. Previous summer school work experience or OE and PBL
- D. Demonstrated success as a collaborator and proven team player
- E. Experience using technology as an instructional tool in the classroom
- F. Demonstrated successful communication skills with students, staff, parents, and community

**Duties:**

- A. Monitor and document student progress
- B. Provide and maintain an orderly classroom environment
- C. Work independently and cooperatively with the coordinator, fellow teachers, and support personnel
- D. Available to attend a staff meeting the week prior to the start of summer school
- E. Available to work the entire four weeks
- F. Ability to plan and organize
- G. Perform other duties as assigned by coordinator and administration

**STATEMENT OF NON-DISCRIMINATION**

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

**CRIMINAL RECORDS CHECK**

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Application Deadline: March 21, 2025**

**Employment Dates: Meeting: June 11, 2025, Summer School dates: June 16 – June 26, 2025 & August 4-7, 2025**

**Salary: \$1,875.00 for the three weeks**

**Apply To:** To be considered as a candidate, you must submit by the deadline a letter of interest stating rationale for applying and qualifications for the position to: Sherri Simmons, Human Resources 10100 East D Avenue, Richland, MI 49083  
[ssimmons@gulllakecs.org](mailto:ssimmons@gulllakecs.org) Ph: 269/548-3415 FAX: 269/548-3401