March 2025

Katie Purper - Principal
Melissa Lombardini – Assistant Principal
Nina Watts- Assistant Principal

WINFIELD ELEMENTARY





Dear Winfield Families,

We have completed the first half of the 2024-2025 school year with great success. We are proud of the hard work our Wildcats have shown so far this year! All grade levels have completed mid-year Carroll County ELA and mathematics assessments. Data from mid-year assessments was communicated to families in February. Interims came home at the end of February for students in pre-k through grade 2. Parents of students in grades 3-5 can check progress in HAC throughout the quarter.

There are many upcoming spring assessments. Grades 2, 3, 4 and 5 will participate in the Spring CBA reading comprehension assessment beginning in March. March is also the beginning of our state testing assessment window. Students in fifth grade completed the Maryland School Survey and will complete the state science assessment (MISA) on March 10th and 11th. Students in grades 3, 4, and 5 will take state MCAP mathematics and ELA assessments beginning in April. More information will be communicated regarding MCAP as the window approaches. As many of you know, our students will be participating in Winfield Reads beginning in March. We are reading Fenway and Hattie and will have our Winfield Reads evening event on May 22nd. We look forward to celebrating our school-wide love of reading.

Mrs. Purper, Ms. Lombardini, and Mrs. Watts

Winfield Elementary School Vision:
To develop diverse, high achieving lifelong learners who are productive members of the community.

Winfield Elementary School Mission:
What: Communicate expectations to all stakeholders
How: Collaborate to provide meaningful and rigorous instruction
Why: Cultivate diverse, lifelong learners

***Website*: http://www.carrollk12.org/win/**
***Attendance email*: winattendance@carrollk12.org**
***School Hours:* 9:30-4:00.** Doors open for students at 9:00 and parent drop off doors are closed at 9:25. Students may not be dropped off at parent drop off after 9:25. Dismissal begins promptly at 4:00.

Important Information

CCPS Outstanding Teacher of the Year

Winfield is excited to congratulate the following teachers who received nominations for CCPS Outstanding Teacher of the year:
Sydnie Abrecht, Jenna Aman, Christine Amundson, Pamela Blank, Dottie Braverman, Jennifer Carpenter, Lindsay Chiodi, Megan Cornelius, Kelley Crews, Lauren Crutchfield, Lisa Curtin, Dana Dukehart, Kathleen Eaton, Cassandra Fridinger, Amy Glascock, Kelly Gray-Pocasangre, Danielle Grier, Brittany Hann, Emily Hymiller, Samantha Janiga, Christopher Kolakowski, Jessica Krantz, Mary Kurtz, Jenny Lazarus, Erin Link, Lynn Pavlock, Michelle Pelletier, Rob Pennington, Sherry Reitz, Carrie Rizzo, Meghan Robertson, Sarah Seitz, Denise Sharbaugh, Amy Sharpnack, Erin Turfle, Miranda Uhrig, Sara Zaranski, and Lindsay Zimmerman.

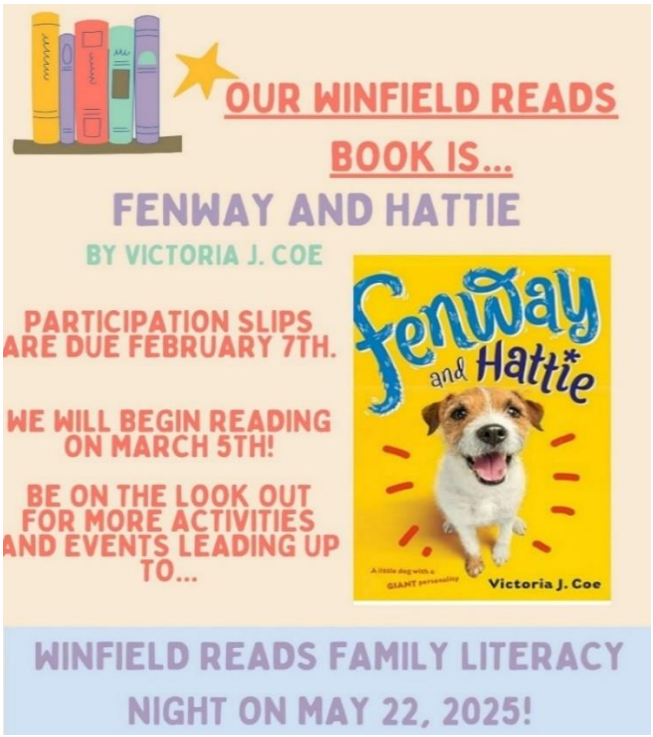
2024-2025 Yearbook Orders



Yearbook flyers and order forms were sent home in January and are available to purchase online only for $20 plus tax and fees. Please visit the following link, Yearbook Orders, to place your order. If you wish to pay by cash or check, please make checks payable to Winfield Elementary School for $21.20 ($20 + tax) and can be turned in at the main office. **The last day of sales will be *March 26, 2025* and orders will not be accepted after that date.**

If you have any questions, please reach out to kagraew@carrollk12.org. Thanks.

Winfield Reads



Shining Stars

Winfield Elementary Talent Show

When: Thursday, April 3, 2025 at 6:00 PM
Where: Winfield Elementary School Cafeteria

How to be in the show...

1. Pick up an audition form from Mr. Vyskocil in the music room, take it home and ask your parent for permission to perform. If yes, fill out the form, bring it back to school and give to Mr. Vyskocil.

2. Sign up for an audition time on a sign-up sheet outside the music room. Auditions do not have to be perfect; we just want to know what you will be doing!

Get ready to show off your talent! All forms of talent are welcome: singing*, playing an instrument, acting, magic shows, poetry, karate, batons, gymnastics, dancing, comedy, almost anything! If you have talent, we want you! Group (duet, trio, etc.) performances are also welcome.

* Singing must be karaoke, acapella, or with accompaniment. You will not be allowed to sing with a recorded vocalist.

P.E. Participation Notes

If your child is injured and is unable to participate in PE for 3 days or less, a parent letter to the school is required. If the injury is serious or the activity restriction is longer than 3 days, a letter from the health care provider must be provided to school. If the letter does not include a return to full activity date, then the child will need a release note from the doctor in order to return to physical education classes. Please note that we must follow any/all restrictions the medical provider puts in place in the note. In addition, if your child has to sit out of PE class due to a parent/doctor note, they will also be expected to do seated activities at recess as well. Thank you for your cooperation to this matter.



Kindergarten Registration Week

Kindergarten Registration Week will be March 24-28, 2025 by appointment only.

To register your child, he/she will need to be 5 years old by September 1st. You will also need the following:

1. Parent/Legal Guardian ID (only parent or legal guardian may register the student unless presenting legal documentation)
2. Student's Proof of Birth (Birth Certificate, Hospital Certificate, Passport/Visa)
3. Proof of Residency - Mortgage statement/bill, Signed settlement document, property tax bill from current year, Deed with house number, street address and name of parent/guardian, Signed lease/rental agreement, Current rent receipt, electric, land-line phone, cable, oil, etc. ***Documentation must be dated within the last 60 days.
4. *Student's Immunization Records will need to be turned in to the school nurse by* **July 25, 2025**.

What to do to help your child get ready for Kindergarten. Encourage your child to listen to stories, talk about the pictures, practice touching each word while reading, answer questions about the story, hold books, find the title and cover of the book, point out letters in the environment, practice drawing, practice writing his/her name, listening to rhyming words,

count to 5 verbally, count sets of items to see “how many”, recognize numbers 0-5 in their surroundings, sort real objects to talk about their likes and differences.

Packets will be available to pick up starting **March 3, 2025 in the office between 9:30am-4:30pm. If you are unable to pick up a packet during these hours, please contact the school’s office. If you have a child that attends Winfield and would like a packet sent home with him/her, please call the office and we will make arrangements to send one home. **Look over and complete all paperwork prior to your appointment time**. **Please make sure you have all documentation that you will need to bring for registration at your designated appointment time.** Appointments will be 10 minutes each. When you arrive, please visit the main office.

Pre-k



2024-2025 Pre-K registration will be available in March 2025. More information will be available when registration opens. You can visit Pre-Kindergarten - Carroll County Public School District (carrollk12.org) for more information about the pre-k program in Carroll County.

** Donations and School Supplies**

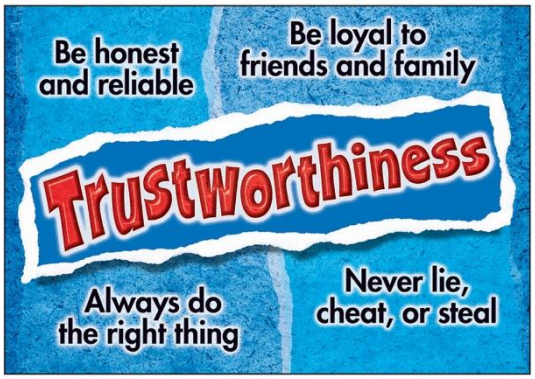


- Please consider donating tissues and paper towels to the school for your child’s classroom and special area teachers. Supplies are running low and your donations would be greatly appreciated. Any donations can be dropped off to the front office.
- Please consider donating brand-new packaged underwear for grades pre-k through 5th. Donations can be made directly to the school nurse.
- The second quarter has come to an end and your child’s school supplies may be running low. Please be sure that your child’s school supplies include sharpened pencils, glue sticks, crayons, colored pencils, markers, erasers, and scissors. Please check with your child and/or your child’s teacher to see what supplies they need to bring to school. If you need assistance with school supplies, please contact the office at winattendance@carrollk12.org.

Kindness Club



For the month of March, the character trait is **trust/trustworthiness**. In simple terms, it means being honest, reliable, and loyal. Students should have the courage to do the right thing. Teach students about trustworthiness by modeling appropriate behaviors and having conversations about what it means to be trustworthy.



For more information, check out this website: https://www.pbs.org/parents/thrive/choosing-honesty-tips-for-raising-trustworthy-kids

Thank you to all the families that participated in the Kindness Week Challenge. It was wonderful to see so many calendars turned in! Continue to show kindness at school and home every day!
As a reminder, Kindness Club meets the first Wednesday of every month at 8:30am. Students are welcome to wear either a kindness or Winfield shirt to school.

****VISITORS****



Parents or legal guardians can visit during their child's lunch time (not recess). If someone other than the child's parent or legal guardian visits during lunch, a written note or email to the school office must be received prior to their visit giving permission to have lunch from the parent or legal guardian. Unfortunately, no siblings are allowed to visit during the lunch period. The cafeteria is a device-free zone during school hours – do not take pictures, videos, or make phone calls while you are visiting for lunch. *Please also remember that siblings are not permitted to attend events during the school day.*

****VOLUNTEER TRAINING****



We hope that many of you will decide to volunteer here at Winfield Elementary School. In order to be a volunteer in a classroom, a chaperone on a field trip, or help at a school event you must have taken the online Volunteer Training Session this school year. You must have completed the training AT LEAST seven (7) school days prior to the school event. You can find the Volunteer Training Session at the Carroll County Public School Website at Volunteer Program - Carroll County Public School District (carrollk12.org).

Attendance



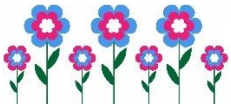
If your child is/was absent, or will be absent for several days, please contact the school office for pre-approval at winattendance@carrollk12.org or 410-751-3242 with your child's name, date(s) of their absence, and reason for their absence.

Transportation Changes



If you have transportation changes for your child(ren), please send in writing, either by a note or an email, the request by 2:30pm. Please include your child's name, teacher, what the change is, who is picking them up or bus number they are riding, and the date. You can email the main office at winattendance@carrollk12.org.

Outdoor Clothing



Winter is here and the temperatures are colder, but Spring is also around the corner. Please remember to dress your child(ren) appropriately for cold and warm weather (layers work great!). Please help your child choose warm, comfortable clothing for school each day, including socks. Make sure they are wearing a coat and you may want to consider a hat and gloves as well on colder days. **Please label their outdoor gear with their name.**

Change of Clothes



Please consider sending your child(ren) with a change of clothes to keep in their backpack or locker/cubby in case a spill or accident occurs. It would be a good idea to place a short/long sleeve shirt, long pants, shorts, underwear, socks, and chapstick in a plastic grocery bag and label the items with your child's name. This can be placed in the bottom or front pocket of the child's backpack or kept in your child's locker/cubby.

School Supplies



Please be sure that your child's school supplies include sharpened pencils, glue sticks, crayons, colored pencils, markers, erasers and scissors. If you have a question about what supplies your child needs, please contact your child's teacher. If you need school supplies, please contact the office at winattendance@carrollk12.org.

Signing a Child In/Out of School



The student school day is 9:30a.m. – 4:00 p.m. Students are expected to be in their homeroom by 9:30. Students arriving after 9:30 will be considered tardy. A Parent/Guardian is required to bring the student into the office to sign their child in after 9:30. Students may NOT be dropped off in the drop-off line after 9:25. Dismissal time for students is 4:00pm. Students who are dismissed at a time prior to 4:00 will be marked tardy/leaving early as well.

We understand the necessity of doctor/dental appointments during instructional time; however, this should be avoided if possible. We request that parents send a note to the office or email winattendance@carrollk12.org that morning so that we are aware of your child leaving school. Please keep in mind that proper I.D. is required when signing your child out of school.

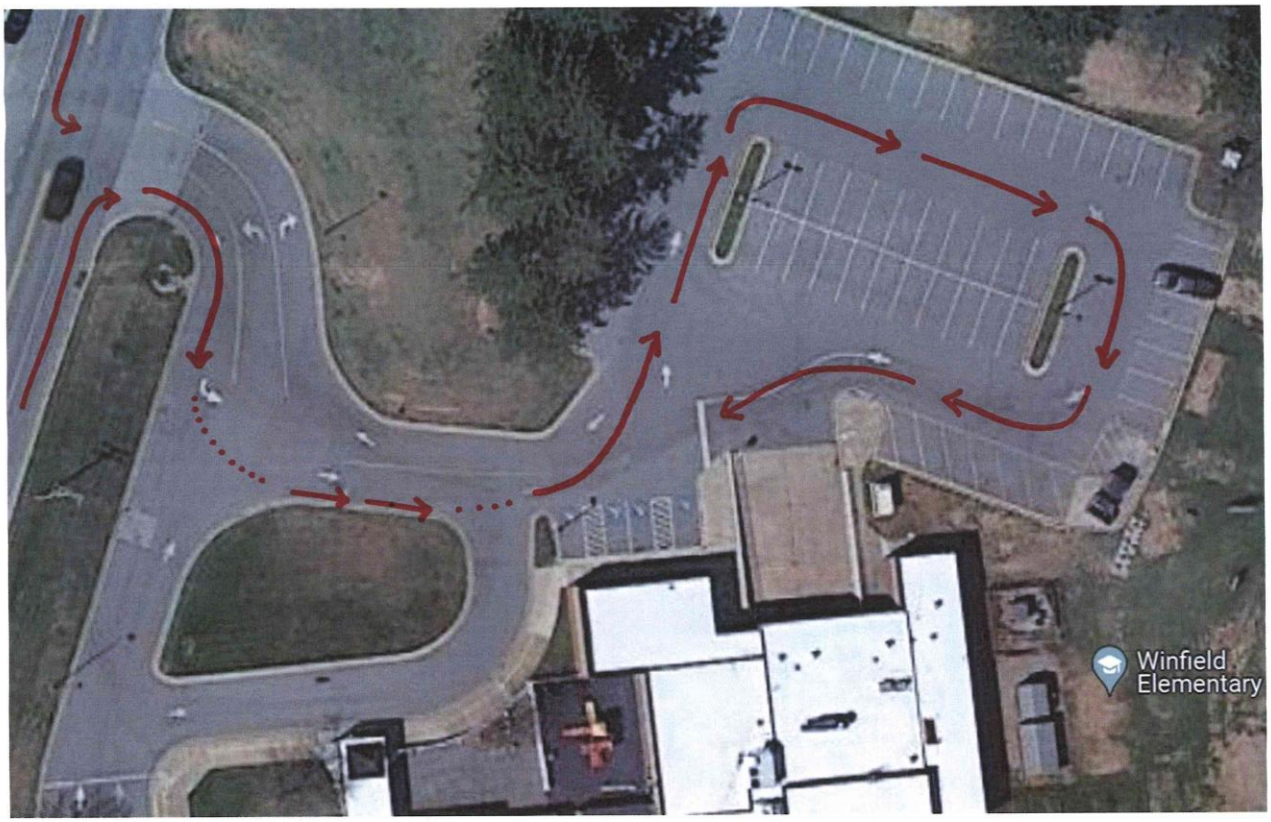
Students are to be released only into the custody of their legal guardian or to an individual listed on the emergency card with the written permission from the parent/guardian. In cases where a court order granting joint legal custody is on file with the school, the student may be released to either parent, only with permission from the Registering/Enrolling parent. However, if the parent having physical custody disagrees and wishes to deny student pick up, he/she must provide the school with written notification stating that. This written notification must be initiated by the custodial parent and be on file at the school. The letter of denial will remain on file for the corresponding, current school year, with a need to be reinstated on an annual basis in order to be upheld by the school.

As stated above, **a student may not be released to an individual listed on the emergency card without written permission from the registered parent/legal guardian.** The emergency contact list is a list of individuals to contact when the registered parent/legal guardian is not able to be reached in cases where the child becomes ill or other emergencies. **Being listed as an emergency contact does not grant permission to pick-up the student without the appropriate authorization.**

Student Arrival and Dismissal



Students are encouraged to ride the bus. Any questions about bus pick up and drop off should be directed to transportation. Parents who choose to drive their students to school must follow the pick-up and drop-off procedures to guarantee the safe arrival and dismissal of all children. The parent drop-off and pick-up lane is in the parking lot on the left side of the building (when facing the building). Students may not exit the car until a staff member is present to welcome them. Parents must wait in the line. Parents should only park and walk students into school if they arrive after the parent drop-off lane is closed. In this case, students will be arriving after the bell and will be marked tardy. The parent drop-off line does get congested, so please have your child ride the bus, if possible.



Please follow the arrows on the map above. You will notice that only 2 vehicles fit near the small bus loop. Please make sure there is space for your vehicle to move up to the next space before you begin to move. Please be mindful when you pull up that you are not blocking the bus entrances/exits. Please keep in mind that buses make wider turns than other vehicles. **When picking up your student as a car rider, DO NOT drive through the bus loop in front of the building. You MUST enter the parking lot at the entrance to the left of the building (when looking at the building).**

Advanced Academics



The CCPS Advanced Academics Program is designed to meet the needs of highly able learners and maximize student achievement. Advanced Academics teachers, in collaboration with classroom instructors, will continue to provide a continuum of instructional options designed to meet the needs of highly able learners and students identified as possessing gifted learning traits. This may include in-class extended instruction, pullout enrichment groups, and/or advanced resource development with classroom teachers. A Referral and Review Team, as well as collaboration with classroom teachers, will determine student eligibility for advanced instructional options. Indicators for participation include observational checklists, standardized test scores, work samples, and classroom performance. Although students are not typically formally identified until the beginning of third grade, Advanced Academics teachers will continue to provide a range of services for grades K-5. Look for more information about the program to come home throughout the school year.

PRE-K

Pre-K is gearing up to learn about the animals around us. Our stations will change to a vet and stamping and writing about animals, as well as painting rainbows and pets. We will begin our 5th Math unit on numbers 6-10. We will continue our Ramps unit.

In ELA we will continue to learn how to write lower case letters. In reading, we are learning about characters, setting and events in a story, as well as rhyming, blending and isolating initial sounds in words. We are looking forward to warmer weather and playing outside.

Kindergarten

In March, students are working on acquiring their reading skills by continuing to use various reading strategies to read unknown words. We continue to discuss stories to ensure comprehension. Please remember to support your child's learning by working on gaining those sight words. In phonemic awareness, we will continue to blend and segment words. The children will also learn to manipulate sounds and delete sounds to make new words.

As we continue Unit 3 in Math students will learn about teen numbers and explore the beginnings of place value. Children will work for automaticity on counting, identifying, ordering, and writing numerals 0-20. We will use various tools to practice these skills such as ten frames, rekenreks, number paths and various manipulatives. Please remember to support your child in counting orally to 100 by ones and by tens and counting on from any number up to 100. Fact fluency will include adding and subtracting one and zero to/from a teen numeral.

This month we will begin to discuss Forces and Motion and Living Things (tadpoles).

1st Grade

In ELA, we are learning how to monitor the text to identify the character's point of view by paying attention to what the character is feeling and thinking. We continue to practice retelling fiction stories.

In Writing, we are continuing to work hard to write complete sentences using correct capitalization, word spacing, punctuation and correct letter formation, size, and shape. We learned how to write an opinion by stating reasons and key details. We will even share our opinions with a kindergarten class soon!

In Math, we are studying addition and subtraction strategies based on place value. We are adding and subtracting two-digit numbers using math tools such as a hundreds chart and a number line. In addition to these number sense skills, we continue to practice solving story problems. We also continue to work on math facts and fact fluency.

In Science, we are finishing up our "Out of this World" unit by making constellations using marshmallows and toothpicks.

We are looking forward to starting our past and present unit in social studies soon.

Thank you for your continued support!

2nd Grade

In Math, your child will develop an understanding of the meaning and processes of measurement, including transitivity (e.g., if object A is longer than object B and object B is longer than object C, then object A is longer than object C) in Unit 4. They will understand linear measure as an iteration of units and use rulers and other measurement tools with that understanding. They will understand the need for equal-length units, the use of standards units of measure (centimeter and inch), and the inverse relationship between the size of a unit and the number of units used in a particular

measurement. Your child will recognize that the smaller the unit, the more iterations that are needed to cover a given length. Time is a bit different from the other attributes that are commonly measured in school because it cannot be seen and because it is more difficult for students to comprehend units of time or how they are matched against a given time period or duration.

In Reading, the students will continue to identify main idea, author's purpose and compare and contrast when reading various texts.

In Word Study, the students will begin to identify the "double vowel" syllable. In Unit 10, the students will be practicing long a patterns such as -ai and -ay. In Unit 11, the students will be learning long -e patterns such as -ee, -ea, and -ey.

In Writing, the students are putting their finishing touches on their non-fiction book about an animal of their choice. They have researched their animal, written four paragraphs, and added lots of text features to their books. At home, they should be working on finalizing their model of their animal. If you need another copy of the project paper, please let your child's ELA teacher know. Their projects are due March 10th. Also, we are having an Author's Celebration where they get to share their writing and their models with parents and classmates. The Author's Celebration is on March 14th and will take place in your child's homeroom class from 1:45-2:30. We hope that you can join us and see all their amazing work.

Please check with your child. Many children are running low on pencils, glue sticks, and dry erase markers.

3rd Grade

In Math, third graders will be exploring quadrilaterals in our geometry unit. Students will describe, analyze and compare quadrilaterals. Definitions for the various shapes will be developed after students have classified the quadrilaterals according to the length of sides and the types of angles.

In Science, students will continue to explore force and motion. Investigations will focus on: patterns in motion, static electricity and magnetism.

In Humanities, we are in full force with our Regions unit. The children began the unit by taking a virtual field trip on a plane traveling across the USA. There are five regions that they will study. We have finished learning about the Northeast Region and are currently learning about the Northeast. Each child will maintain a scrapbook that will give information about the regions and locations visited.

In Writing, we are sharing our personal opinions on given topics. When writing, the students state their opinion, give supporting reasons that connect and finally, create an ending that restates their opinion. Please remind your child to read 20 minutes daily to strengthen their reading fluency and comprehension.

*Third grade has many exciting events in the upcoming months including a field trip planned to Fort McHenry and the annual Econ Fair. There will be multiple opportunities for parents to volunteer in the classroom. If you are interested in helping, please make sure to be volunteer trained through the CCPS website.

4th Grade

In Math, 4th graders just started our Geometry unit and it's fun to see how it's all around us in the real world! We will learn to identify and classify two dimensional figures based on the attributes and will measure and construct angles in reference to a circle. This unit will end with a focus on patterns and symmetry.

In Science, students are having fun learning about how energy relates to waves.

In Humanities, our third unit of Social studies is wrapping up. Students have been focusing recently on the successes and failures of early Colonial settlements and what motivated colonists to venture into the New World. We will be ending with analyzing the methods and motivations in which freedom was granted or denied to various groups in North America. We

will also be preparing for our third CBA assessment which focuses on opinion writing. We have been writing and will continue to write opinion essays and familiarizing our students with the county rubric. For reading, we will be focusing on literary point of view and using our Wonders text.

5th Grade

In ELA, we will be finishing up with *Wonders* stories. While in *Wonders*, students will have weekly reading comprehension assessments and vocabulary quizzes. There will be at least one more week before we complete the CBA. The focus on this assessment will be to read multiple informational texts and complete an opinion written response.

Students tentatively will be completing the CBA assessment on Wednesday, March 19th-Tuesday, March 20th. This is an assessment that lets us see mastery of certain standards that have been taught as well as areas that we need to continue to work on with students. Scores will be shared with families after the assessment has been completed.

In Writing, students will finish up opinion writing this month. Our final type of writing will be descriptive writing. This is typically a fun writing topic as we dive into the texts to find examples of descriptive writing and how it illustrates a story playing out in our minds. This is the type of writing that students will be completing on the final CBA that will be given towards the end of the school year.

In Social Studies, students will pick up with Post Civil War America. A parent letter will be coming home the second week of March with more information on how you can help support your child at home. This will be the time period from 1865-1930. We will be kicking off this unit with a virtual visit to Ford's Theater in Washington, D.C.!

In Science, we will be finishing up the Earth Systems unit, with our test on **March 4th.** We will also be taking **MISA (Maryland Integrated Science Assessment) on March 10th and 11th.** This is a state assessment that assesses students' understanding of science concepts taught in grade 3-5.

In Math, we will begin the adding and subtracting fractions with unlike denominator unit. Students will use their understanding of equivalent fractions to find common denominators, and then add or subtract with and without regrouping.

Special Areas

P.E: Wittle Equipment, Short Striking Stations (tennis, pickle ball, ping pong, badminton, baseball/softball, lollipop paddles) Skill Components of Fitness (Agility, Balance, Coordination, Power, Reaction Time, Speed)

Media: Grades PreK-5th will explore Black Eyed Susan Nominees and complete opinion based research.

Calendar



March Dates to Remember

March 5, 2025 – Parent/Teacher Conferences #4 (Teacher Requested)

March 19, 2025 – Multi-Cultural Night

April Dates to Remember

April 3, 2025 – Talent Show

April 15, 2025 – Fun Run

April 16, 2025 – Spring Picture Day (Individual and Class Photo)

Early Dismissal Dates

April 4, 2025 - 2h45min Early Dismissal (End of Marking Period #2)

June 13, 2025 - 2h45min Early Dismissal (Last Day for Students)

School Closure Dates

March 17, 2025 – Schools Closed for Students (Professional Development Day)

April 17th – 22nd 2025 - Schools/Offices Closed (Spring Break)

May 26, 2025 - Schools/Offices Closed (Memorial Day)

June 19, 2025 - Schools/Offices Closed (Juneteenth)

CCPS Resources

Our school is committed to establishing and promoting a safe environment for all students to learn. If you have concerns, please contact the school and school administration. The Bullying Reporting System is available to report alleged incidents of bullying, harassment, or intimidation that occurred during the current school year on school property, at a school-sponsored activity or event off school property, on a school bus, on the way to and/or from school, or through electronic communication on or off school property. Please call us with any questions or concerns. Below is the link to the section of the website where you can find the Bullying Reporting Form.

Incident Reporting - Carroll County Public School District

School Safety and Security Summary

It is a priority of CCPS and Winfield Elementary to provide a safe and secure learning environment for all students. Visitors are required to use the main entrance and ring the doorbell to ask for entry into the building. Upon entering, you will be asked your name and reason for entering the school. You will then be asked to report to the main office. Any visitor who intends to proceed beyond the office must have valid photo ID.

The school follows the Standard Response Protocol to respond to emergencies that may arise. Staff and students practice several emergency drills (Hold, Secure, Lock Down, Evacuate, and Shelter) throughout the school year to learn these procedures.

In the event of a true emergency at our school, parents should be on the lookout for information to come from CCPS Central Office via email or phone. To allow staff and emergency personnel to respond to the emergency, parents should refrain from calling the school or coming to the school until specific instructions have been communicated.

A School Resource Officer has been assigned to the elementary and middle schools in our region. This officer has been tasked with providing security, handling crimes that may occur at the school, and developing positive relationships with students. He has already made frequent visits in order to learn about our school.

We ask parents and community members to assist in keeping our school safe. If you see something, say something. If you become aware of a possible threat, please notify school administration (during school hours) or law enforcement (outside of school hours). Though most threats are unsubstantiated, all threats are taken seriously.

The School Dude Safety Center app is available to all parents and students. It has information about responding to critical incidents. See the QR codes below. The Safe Schools Maryland Tip Line is also available for community members.

iTunes App Store for Apple devices:

Google Play for Android devices:



CONSENT AND RELEASE

Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name. If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians' consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received. There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians' consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

ADA ACCESSIBILITY STATEMENT

ADA ACCESSIBILITY STATEMENT

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

The Asbestos Hazard Emergency Response Act (AHERA)

Management plans for all buildings owned or leased by the Board of Education for Carroll County are available for review at the individual Carroll County school locations and at the Office of Plant Operations, located at 191 Schaeffer Avenue, Westminster, Maryland 21157. Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos containing materials, if any are located in the school building.

CARROLL COUNTY PUBLIC SCHOOLS NOTICE OF NON-DISCRIMINATION

NOTICE OF NON-DISCRIMINATION

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.