

Guilford Elementary

Meeting Minutes

Meeting Date: 10/04/2022 - 2:45pm

Title: Leadership Team Meeting

Location:

Attendance

Team Members:

Kristie Andrews (1st Grade), Cheryl Burr (5th Grade), Wendy Cruess (4th Grade), Shannon Daye (CF), Latishia Hairston (Teacher Assistant), Joy Hesman (AP), Kelly Hoyme (CF), Laurie Johnson (PreK), Stacy Masters (Parent), Lamont McMillan (Principal), Audrey Meixner (Music Teacher), Kierra Overton (SSW), Pamela Peppers (Counselor), Megan Simmons (EC), Kanitra Williams (2nd Grade), Victoria Witherspoon (Kindergarten)

Guests:

Minutes: Celebrate recent successes

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Leadership Minutes October 4, 2022

- Indistar Indicators: waiting for feedback from supervisor A3.01 and C2.01
- 2nd Grade Student Allotment: 2nd grade can only have 19 students per class-teacher will start with Leader and Me Training/class will begin with her until Nov. 1st/
- CKLA and Illustrative Focus and Goals- "Look For" Guides passed out
 - o CKLA-scaffolding and student discourse IM-Teacher Notation/Warm-Ups
- Major Work of the Grade Professional Learning: LA Supervisor Ms. Dutton will attend data PLC to dig deeper and push the needle toward proficiency and growth in math
- Leader and Me Professional Learning:
 - o Small group will be the leadership team/meeting on October 28th so mark your calendars-not sure if full day or not-can get another trade day
- Morale Boosters Ideas (looking for ways to connect with staff members-build family) Go back to your team

and get ideas for morale boosters

o Bowling-fun time to get to know each othero Food Truck Fridays-?• Data-see chart

• Title I Night October 12th CiCi's Pizza• Curriculum Night Schedule November 3rd: 6-7:30

o 6-6:30 K-2 Gym for Illustrative Math/ CKLA Presentations in classroomso 6:30-6:40 Transition

o 6:50-7:20 CKLA Presentations in classrooms/ K-2 Gym for Illustrative Matho 7:20-7:30 Transition

• Multicultural Day Nov. 17th 12:45-1:45 in the gym-run early release schedule/2nd and 3rd Grade Performance @ 6-7:30 staff stay and help/Book Fair Night

• Snowmen @ Night: keep it drive through-date TBD• Mad Science November 28th 3-5 9:00am

• Leadership Concerns

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:00pm