**Ballston Spa**
**CENTRAL SCHOOL DISTRICT**

# FIELD TRIP REQUEST FORM

**Today's date:** 1/23/20 **Field trip date:** 3/13/25 **Return Date:** 3/15/25

☑ I/We request approval for the field trip outlined below
☑ I/We request that transportation be provided for this field trip.
(Check one) ☐ School District ☑ Contract Carrier*

***Name of Carrier:** BSCSD

**Group/Team:** Team 3044

**Advisors/Coaches:** Darrel Ackoryd Jessica Ylinemi Sarah McKay

**Sponsor:** High School Robotics team **Destination:** Rochester, NY

**Educational/Competitive Purpose:**

The team will be competing in the FIRST Finger Lakes Regional in Rochester NY.. Students will have the opportunity to test their design, knowledge and skills against other teams from other states. Students have the opportunity to apply what they are learning in their science and technology classes to a real world scenario

**Are instructional substitutes required?** ☑ No ☐ Yes. If Yes, how many? ☐

**How will this trip be funded?** ☐ Booster Club ☑ Fundraising ☐ Other (Please specify below)

**Time of departure:** 05:45 AM **Pick-up location:** HS

(i.e. 07:30)
**Time of return:** 07:30 PM **Drop-off location:** HS

**Number of student participants:** 40 **Number of chaperones:** 3

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**Itinerary for trip:** Please attach or complete the information on the second page.

This should include name(s) of chaperones, lodging, and contact phone numbers)

**Indicate any monies student participants are responsible for:**

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**Administrative Authorization**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Building Principal | | Approved | ☑ | Disapproved | ☐ | Date | |
| Superintendent | | Approved | ☐ | Disapproved | ☐ | Date | |
| Board of Education | | Approved | ☐ | Disapproved | ☐ | Date | |

# Field Trip Itinerary

**Trip Description** (Include Who, What, When, and Where)

Robotics club members will be competing at Rochester Institute of Technology in Henrietta, N on March 13, 14 and 15th.

**Chaperones**

| Name | Phone Number | Name | Phone Number |
|---|---|---|---|
| Darrel Ackroyd | 518 598 2845 | | |
| Jessica Ylinemi | 320 309 0720 | | |
| Sarah McKay | 518 312 2242 | | |
| | | | |
| | | | |

**Transportation**

| Company | Address (Street) | City, State | Phone Number |
|---|---|---|---|
| Yankee Trails | 569 3rd Ave Ext | Rensselaer, NY 121 | (518) 286-2400 |

**Lodging**

| Company | Address (Street) | City, State | Phone Number |
|---|---|---|---|
| Home2 Suites | 999 Jefferson Road | Henrietta, NY 1462 | 8556184702 |

**Trip Itinerary & Schedule** ☑ See Attached Itinerary Sheet

FIRST ROBOTICS COMPETITION

# 2025 REGIONAL SCHEDULE

# FINGER LAKES REGIONAL

**Competition Schedule**

| **Wednesday, March 12** | |
|---|---|
| 6:00PM - 8:00PM | 5 Team Reps to Load In and Set Up Pits |

| **Thursday, March 13** | |
|---|---|
| 7:45AM | 5 Team Reps to Load In |
| 8:30AM | Pits, Machine Shop, Registration and Inspection Open |
| 8:30AM - 6:00PM | Quiet Room Open |
| 9:00AM | Load-in Ends |
| 9:00AM - 11:00AM | Driver's Meeting, Field Open for Measurement and Calibration |
| 11:00AM - 12:00PM | Lunch |
| 12:00PM - 6:00PM | Practice Matches |
| 6:30PM | Pits and Machine Shop Close |

| **Friday, March 14** | |
|---|---|
| 8:00AM | Pits and Machine Shop Open |
| 8:00AM - 6:00PM | Quiet Room Open |
| 8:30AM - 8:50AM | Opening Ceremonies |
| 8:50AM - 12:00PM | Qualification Matches |
| 9:00AM - 5:00PM | Scholarship/Sponsorship Row |
| 12:00PM - 1:00PM | Lunch |
| 1:00PM - 5:45PM | Qualification Matches |
| 5:45PM - 6:15PM | Awards Ceremony |
| ~6:30PM** | Pits and Machine Shop Close immediately following Awards Ceremony |

| **Saturday, March 15** | |
|---|---|
| 8:00AM | Pits and Machine Shop Open |
| 8:00AM - 5:00PM | Quiet Room Open |
| 8:30AM - 8:50AM | Opening Ceremonies |
| 8:50AM - 12:00PM | Qualification Matches |
| 9:00AM - 12:00PM | Scholarship/Sponsorship Row |
| ~12:00PM - 12:30PM | Alliance Selections (begins 8 minutes after the end of Qualification Matches) |
| 12:30PM - 1:30PM | Lunch |
| 1:30PM - 5:00PM | Playoff Matches & Awards Ceremony |
| ~5:30PM** | Pits close 30 minutes following the close of the Closing Ceremony |

***Schedule subject to change. All times are estimated based on flow of rounds.*
*See Pit Administration table for updated times.*