

General Greene Elementary

Meeting Minutes

Meeting Date: 09/01/2020 - 3:00pm

Title: September GLT

Location: Microsoft Teams (Virtual)

I. Attendance

Team Members:

Evelyn Bermudez, Kaitlyn Karl (Saeger) , Samantha Lambillotte, Emily McInturff, Michael Nance, Verlinda Whitsett, Alicia Baldwin, Kari Barrett, Sarah Cates, Stephanie Harris, Rebecca Levy, Danielle Morehead, Jennifer Poe, Brad Rice

Guests: Leigh Jones - sub for Stephanie Sigmon

II. Celebrate recent successes

- Mrs. Labmillotte's son is 11 months today
- Mrs. Morehead's daughter turned 1 year old on Friday
- 3rd week of remote learning is under way
- We can get on Canvas
- Mrs. Morehead had a great meet and greet with one of her students
- Mrs. McInturff had a student drop off some things for her

III. Review and respond to coaching comments

- There are no coaching comments for this meeting.

IV. Approval of last meeting's minutes

- Motion to Approve - PBIS representative
- 2nd - 2nd grade representative

V. Old Business

- There is no old business for this meeting.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

- There are no indicators to assess-create-monitor for this meeting.

VII. Other Business

Action Taken:

1. Parent Rep for GLT (Morehead) (2 elections needed)

- Per our bylaws we need 3 parent reps and we currently only have 1 parent rep.
- We had 2 parent reps, but one had to droop because they withdrew their child from General

Greene.

- There is a process for students to apply to be the parent rep. Harris would share the role of parent rep with the parents and there would need to be an election. If we stick with 2 parent reps instead of 3, Harris would prefer to have one rep for K-2 and one rep for 3-5.
- Many reps think that two parent reps are fine, but some would like to wait to see parent interest.
- 1st Grade rep asked for clarification on the parent representative. They wanted to know if it is so the parents can be flexible and tag teams the meeting, or do both always have to attend.
- If we have three parent reps then Harris would like to have 1 for K-1, 1 for 2-3, and 1 for 4-5.
- Voted on 2 vs. 3 parent reps - majority vote for 2; 12 for 2 reps and 1 for 3 reps.
- The bylaws will be amended to show that we will have 2 parent reps.

2. Committees (Morehead) 1) ELA/SS/Media/TAG 2) Math 3) Science/Tech 4) Climate 5) SEL

- Reps shared their thoughts on the committees. It would allow for more people to have roles on the committees.
- Proposed that we combine the Climate and SEL committee, because they fit well together.
- The issues with having more committees is that we have lost several staff members and there will not be equal representation for grade levels on committees.
- Discussed possibly splitting the ELA/SS/Media/TAG into two separate committees, but would have to discuss with Collins and Huff since their content aligns with ELA really well.
- Harris doesn't want to limit people to what they can attend and help with. Possibly ask for involvement with events when they come up instead of limiting it to a committee.
- Committees: 1) ELA/Media/TAG; 2) Math; 3) Science/Tech/SS; 4) Climate/SEL
- Magnet Rep proposed that the Science/Tech Committee takes on some of those SS events and plan some of those events, but other staff members can help as the events come up.

3. MTSS Update (Harris) Update

- There are no updates at this time.

4. Budget (Harris)

- We have a new treasurer, Mrs. Faraz.
- There has been communication with Mrs. Lambillotte about what technology needs to be updated in the school. She shared that a lot of teachers need document cameras, they are \$500/each. We do not have the funds for every teacher that needs one to get one right now.
- They also discussed interactive boards and there have been talks of getting 2 boards (about \$3000/each), but as of right now we do not have the money for 2.
- PTA funds are not as much as they have been in the past due to the lack of being able to host fundraisers.
- Grade levels need to get together and discuss what they may need for the year and possibly remote learning. Leadership team will discuss what they need to right away via email.
- Voted to go ahead and start purchasing document cameras for the teachers that need them, if they are quoted at a cheaper price. Everyone voted yes.
- Voted to purchase interactive board. Everyone voted yes.

5. Schedule (Harris)

- Discussed the amount of synchronous and asynchronous information time for each grade level.

6. GCS Learning Centers/Lab (Harris) GCS Learning Centers

- General Greene has been chosen as a learning hub from 9 a.m. to 12 p.m. on Saturdays. The student has to be accompanied by a parent and cannot just be dropped off. It is starting Sept. 12th.
- Students must bring their own device.
- If there are not a lot of interest in a specific hub then they can be absorbed into another hub.
- 2 TAs, 1 administrator, and custodial staff will need to be at each hub. Custodial Staff and TAs will create a rotating schedule. They do get one day off during the week for working on Saturday.
- Classroom doors will be locked, but students will have access to the 3rd grade bathrooms.
- They will complete the screening for students just like we do in morning.

7. Student Numbers (Harris)

- 403 students as of Monday, 8/31
- Kindergarten - 69
- 1st - 61
- 2nd - 70
- 3rd - 62
- 4th - 78
- 5th - 63

8. SIP Updates (Morehead) SIP Timeline

- Discussed our school-based goals at our Summer Meeting. Same goals as last year.
- Reviewed the School Improvement Plan Timeline.

9. Assign Roles (Morehead) Presenters for 1) MTSS 2) PBIS

- This is tabled until the next meeting.
- Admin will reach out to people they feel will best fit the roles.

VIII. Next Meeting

Date: 10/06/2020

Time: 3:00pm

Title: October GLT

Location: Microsoft Teams

IX. Adjourn

4:06pm