

# General Greene Elementary

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## Meeting Minutes

**Meeting Date:** 12/01/2020 - 3:00pm

**Title:** December GLT

**Location:** Microsoft Teams

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### **I. Attendance**

#### **Team Members:**

Meridith Berger, Evelyn Bermudez, Kaitlyn Karl (Saeger) , Samantha Lambillotte, Emily McInturff, Michael Nance, Alicia Baldwin, Kari Barrett, Sarah Cates, Rebecca Levy, Danielle Morehead, Jennifer Poe, Stephanie Sigmon

**Guests:** Lauren Ward - sub for Brad Rice. Kathie Huff.

### **II. Celebrate recent successes**

- McInturff - her class is really using the strategies for math that they are being taught
- Morehead - every grade level is doing great!

### **III. Review and respond to coaching comments**

No coaching comments for this meeting.

### **IV. Approval of last meeting's minutes**

- PBIS rep motions to approve.
- Magnet rep 2nds the approval.

### **V. Old Business**

Vote on the Bench from the Class of 2003

- Mrs. Huff is here today as the GG Class of 2003 mom. She shared that a journal entry that her son wrote that while in 5th grade. She said that she has surveyed parents and students from the class of 2003 and they are okay with seeing the bench go.
- 2nd grade rep motions to bury the bench.
- 3rd grade rep seconds the motion.

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

Last month we were asked to prioritize at least 3 of the Key Indicators.

Some of the indicators needed to be updated today. Notes were added about what we have done so far to meet the action steps.

Indicators that needed updating:

- A4.06: Staff will continue to receive SEL training to help students with their social-emotional needs.
- B1.03: Math, Science/Technology/SS, and Reading/Media/TAG and Climate committees will meet once a month to carry out goals from the SIP when looking at data and school events (each rep will update team).
- B1.03: GLT will meet once a month as a full leadership team to discuss specific goals from the SIP, how they will be implemented, and updates on the progress towards reaching our goals (grade level reps will share data).
- A4.01: Continue with MTSS Timeline.
- A2.04: Teachers will meet weekly (at PLCs) to plan their lessons.
- A1.03: Teachers will meet weekly and/or monthly depending on the team meeting.
- A1.07: Social Emotional Learning training/updates for staff.
- A1.07: Administration will monitor student behavior remotely and review GG's and GCS' rules and expectations upon students' return to face-to-face learning.
- A1.07: Teachers will review online/remote expectations and stress and drill down the PBIS norms/expectations upon student return to face-to-face learning. Teachers will establish rewards and motivators to reflect COVID-19 protocols, and encourage class contingent rewards based on student preference, including parents, and SEL type activities.

## **VII. Other Business**

### **Action Taken:**

### **Budget Updates**

- Some of the things that have been purchased since our November GLT meeting: several adaptors so teachers can connect their laptops to the whiteboards (\$40-\$50 each), about 25 chargers for the technology devices that the students have for remote learning (\$40 each).
- We are waiting on some the microphones to be installed in some of the classrooms.
- General supplies for the supply closet that teachers may need for their classrooms.
- Reminder that custodial funds have been taken over by the county.

## **COVID-19 Updates**

- Went over the updates from the Governor.
- Staff members received an update this morning that when we are in our classrooms by ourselves we can have our masks off.
- Students have been doing a great job of wearing their masks and if we notice that their mask is too big, we will provide them with a child size mask.
- We received the hand sanitizer to go in the sanitizer stations in the classroom and have been

installed.

### **Technology Updates**

- K-2 devices are in the building, but they are waiting on all of the covers with the keyboards before passing them out to students.
- 3-5 devices are not in the building, yet, but once they are received they will be passed out to students when they come back.

### **PBIS Updates**

- Lambillotte would like to send out a quick Microsoft Form to the K-2 teachers. It would ask about teaching the 2CRTE and 3Ws. As well as asking about what they are doing about motivating student behavior.
- This is just to collect some data about the new PBIS initiatives that were discussed in the November staff meeting.
- Harris suggested adding a question about using the QR code for completing the bathroom Google Form.

### **VIII. Next Meeting**

Date: 01/05/2021

Time: 3:00pm

Title: January GLT

Location: Microsoft Teams

### **IX. Adjourn**

3:55pm