

General Greene Elementary

Meeting Minutes

Meeting Date: 08/04/2021 - 8:00am

Title: Summer GLT

Location:

I. Attendance

Team Members:

Meridith Berger, Kaitlyn Karl (Saeger) , Samantha Lambillotte, Emily McInturff, Verlinda Whitsett, Elizabeth Adams, Tricia Archer , Brisha Compton, Stephanie Harris, Leigh Jones, Carrie Lindley, Danielle Morehead, Jennifer Poe, Jennifer Vanooyen, Janet Williams

Guests:

II. Celebrate recent successes

- Ms. Poe has a teenager in her house!
- Mrs. Williams celebrated her weight loss since December.
- Mrs. Harris gave a shout out to the summer school staff.
- Mrs. Karl has a new puppy that has joined her family.

III. Review and respond to coaching comments

- There are no coaching comments for this meeting.

IV. Approval of last meeting's minutes

- Archer motioned to approve the minutes.
- Whitsett 2nd the motion.

V. Old Business

- There is not any old business. It is all new and fresh for the new school year.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Needs Assessment

- We took the time to complete the rubrics for Dimension A as a whole group. Dimension A covers Instructional Excellence and Alignment. We were asked to give our rating 1 (lowest)-4 (highest). If we were split on a certain question we were asked to share out our thoughts on why we gave the rating we did.
- For Dimensions B-E, we went into a breakout room and did the same process as Dimension A.

VII. Other Business

Action Taken:

Overview

A. Indistar

- Morehead went over what Indistar is and why we use it for GLT.
- This is where the agenda and meeting minutes can be found.

B. Bylaws

- We read through the purpose and mission. After reading through them we were asked to identify word(s) that stood out to us.
- We reviewed the membership process and how members are voted on to GLT. Staff is voted on to GLT by their grade level team members and Parents are voted on by the PTA.
- There are several vacant membership roles going into the 2021-22 school year. We will vote on those positions later on in the meeting.
- Meetings will be held the 1st Tuesday of each month (unless it falls on a holiday then it will be the 1st Wednesday each month) at 3:00-4:15pm. The end time can only be extended twice by 15 minutes each time.
- These are open meetings so anyone can join that is not a part of GLT.
- 2/3 of the committee needs to be present to be able conduct business. It is recommended that if you are absent to find a sub from your grade level.
- A vote to pass is considered as 50% + 1.

C. Membership Roles

- Chairperson - Archer
- Secretary - Karl
- Timekeeper - Williams
- Mediator - Whitsett
- Communicator - McInturff

Tweak and Updates to Bylaws

A. GLT Committees

- We changed that 'majority of the committee may change the time and place' to 'committees will meet on the day and time specified by GLT'.
- Award Committee was struck by a motion to be removed in 7/2016 but hasn't been removed from the bylaws.

- Bylaws Committee was voted to be removed as a committee as this is already done in GLT. Vote was passed.
- SIT Committee is having its name changed to GLT Sub-Committees and a description of each committee will be added.

B. 2021-22 Committees

- ELA/Media/SS - TAG was removed and will become a separate committee.
- Math
- Science/Technology - SS was removed and added to ELA/Media.
- Climate/SEL

C. Mission

- Added 'staff and students' to the General Greene Mission.

D. Vision

- Changed 'Securing a foundation for our students' to 'Securing a foundation for ALL'.

E. Theme

- Two different themes were presented for the 2021-22 school year. We voted for the theme to be B.E.S.T.T (Building Excellent Students Today for Tomorrow).

Budget

A. Budget

- Instructional Supplies - \$14,244.15
- Instructional Supplies PCARD - \$3,787.12
- Office Supplies - \$1,029.50
- Office Supplies PCARD - \$302.00
- Staff Development - \$2,698.00

B. Purchases Already Made

- Teacher Equipment and Resources

- Instructional Supplies
- Lanyards for OneCards
- Costco Membership
- Team Building Shirts

C. Education Galaxy

- Our current subscription to Ed Galaxy ends in Jan. 2022.
- To renew it is about \$3000 for the year.
- We discussed other resources that could be used instead of Education Galaxy, if we choose not to renew.
- We tabled this until the next meeting because Mrs. Williams signed up as a Education Galaxy Guru and would like to spend some time digging through information provided to her before we decide.

D. Professional Development

- At the end of the year staff was asked to share any requests that they have Professional Development for the 2021-22 school year. These requests were shared and it was stated that some of the PD is free and others do have some cost to it.

Data

- We reviewed EOY ISIP and ARC proficiency data.
- We looked at the NWEA Data and all grade levels grew from Winter to Spring. Archer shared that we will be doing all 3 NWEA tests this year.
- We reviewed the 3rd quarter interim data and compared the BOG/EOG Data for 3rd-5th.

GG Updates

A. Instructional Updates

- SEL Harmony Training - All staff members need to sign up for the training on August 11 from 9am-12pm.
- mClass is back and replacing iStation this school year.
- Math teachers must attend one Eureka math training on/before August 16th. They will need to inform Archer of what training(s) they have attended.
- NWEA will be administered 3 times this year: Fall, Winter, and Spring.
- The master schedule will reflect priorities & non-negotiables provided by the county for the

school year.

- SEL will consist on a daily 15-minute morning meeting and 1 45-minute lesson a week.
- 2 options were presented of how to incorporate the weekly SEL lesson. Option 1: Students receive specials every day and each grade level would have to find time during the week to fit the 45 minute lesson. Option 2: Students only receive specials 4 days a week and on the 5th day specials would be the SEL lesson.

B. Other Updates

- Supply List - We will create a General Greene Supply List that will be passed out at Open House.
- Fobs - We are getting a key fob system at GG. Fob entry systems will be added to the main entrance, the end of 2nd grade hallway, and 4th/5th grade hallway.
- COVID Updates - masks will be required for everyone, students will be 3 ft. apart, staff will be 6 ft. apart, no field trips, no visitors allowed, students will need clear water bottles for the water bottle filling station, and no more temperature checks.
- Open House - held on August 18th with staggered times by last name with 3-4 sessions.
- Kinder Popsicles on the Playground - happening August 21st at 10:30-11:30 and kinder teachers will attend.
- PTA - meetings will be added to the calendar, spirit nights are tentative, and Walk for Greene will be happening with the help of Boosterthon.
- ACES will be coming back with one-site coordinator and 3 group leaders. 60-65 students will be in the program.
- Furniture has been returned but we have too much to fit in the rooms, so some of it will be returned to the county.
- GG will be a part of Learning Area 4 starting this year.
- We have received two new allotments for this school year (1st and 5th positions) as well as having other new hires.

VIII. Next Meeting

Date: 09/07/2021

Time: 3:00pm

Title: September GLT

Location: TBD

IX. Adjourn

4:23pm