

# General Greene Elementary

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## Meeting Minutes

**Meeting Date:** 01/04/2022 - 3:00pm

**Title:** January GLT

**Location:** Microsoft Teams

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### **I. Attendance**

#### **Team Members:**

Meridith Berger, Kaitlyn Karl (Saeger) , Samantha Lambillotte, Emily McInturff, Verlinda Whitsett, Elizabeth Adams, Patricia Archer , Tim Blough, Nicole Duenas, Stephanie Harris, Leigh Jones, Carrie Lindley, Cara Medina, Jennifer Poe, Jennifer Van Ooyen

**Guests:** Sarah Cates - sub for Brisha Compton

### **II. Celebrate recent successes**

Celebrations were shared through Padlet.

### **III. Review and respond to coaching comments**

No Coaching Comments this month.

### **IV. Approval of last meeting's minutes**

Blough motioned to approve the meetings. Karl 2nd the approval.

### **V. Old Business**

Education Galaxy

- We voted whether we would like to purchase another year of Education Galaxy.Budget
- The vote ended up being 8 yes and 1 no.
- Instructional Supplies (\$13,937.86): We have purchased materials for the supply closet that are accessible to all staff. Lanyards were purchased for students. Report card envelopes were purchased. Carbon copies of Gpods. Copy paper.
- Office Supplies (\$4,674.09): Office supply restock and PCard transfer
- Staff Development (2,242.46): refreshments and snacks, book study workbooks, reimbursement to Ms. Pace for pizza on 1/03
- Misc. (\$5,107.87): Microphones, rechargeable batteries, bee bot class set, and science lab dissecting materials.

### **VI. Indicators to Assess-Create-Monitor**

***Indicators Assessed***

***Objectives Planned For***

**Monitor (updates made)**

- All indicators have been updated to show our progress towards goals.
- CICO Update - 19 students are participating and 2 more students need additional support, they are in IST.
- Surveying parents, the county has asked to pull back on surveying parents. We will need to change this action step about 2-way communication with parents.

**VII. Other Business****Action Taken:****Purchase Request**

- Mrs. Lambillotte would like to purchase some curriculum guides for some of the technology resources that we have in the tech lab. This will allow teachers to integrate the technology into classroom a little bit easier.

**Assessment Update**

- On Jan. 5th we are giving the Math Winter NWEA to all students and on Jan. 7th we are giving the ELA Winter NWEA to 3-5 students.
- Interim Assessments will be given on a variety of days throughout the next few weeks in grades 3-5.

**Field Trip Update**

- Field trips will be approved on a field trip-by-field trip basis.
- Grade levels have been asked to discuss what field trips they have taken in the past. We will have to reach out to these places to learn about their COVID protocol to see if it is okay for students to go.

**COVID Protocol Update**

- Administration will share with parents in the classroom of those who may test positive.
- The health department will reach out to the families regarding next steps for their child.

**VIII. Next Meeting**

Date: 02/01/2022

Time: 3:00pm

Title: February GLT

Location: Microsoft Teams

**IX. Adjourn**

3:32pm

