

General Greene Elementary

Meeting Minutes

Meeting Date: 02/01/2022 - 3:00pm

Title: February GLT

Location: Microsoft Teams

I. Attendance

Team Members:

Meridith Berger, Kaitlyn Karl (Saeger) , Samantha Lambillotte, Verlinda Whitsett, Elizabeth Adams, Patricia Archer , Tim Blough, Nicole Duenas, Stephanie Harris, Leigh Jones, Carrie Lindley, Cara Medina, Jennifer Poe, Jennifer Van Ooyen

Guests: Mrs. Bundy - subbing for Mrs. McInturff; Mrs. Cates - subbing for Mrs. Compton

II. Celebrate recent successes

Staff shared celebrations in the chat of the meeting:

- Ms. Harris - We MET Growth in Reading and Math and EXCEEDED Growth in Science!

III. Review and respond to coaching comments

No coaching comments for this meeting.

IV. Approval of last meeting's minutes

Everyone voted yes to approve last meeting's minutes.

V. Old Business

No old business this meeting.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

B2.01: School Culture Promotes SEL (Mrs. Jones)

- December we did Secret Santa during the school hours and then had a staff outing.
- February is an in school staff event of 'Spread the Love'.
- Remaining grade levels signed up for months. Feb. - 4th grade; Mar. - Kinder; Apr. - 2nd; May - Specialists; June - 3rd.

B3.01: Monitors Progress of Extended Learning

- Mrs. Lambillotte has been pushing into classrooms to integrate technology. She shared some of the projects she has been doing with different grade levels.
- Mrs. Jones shared what she is doing specifically in her classroom with Mrs. De La Cruz for small groups. She shared what other TAs are doing small groups to facilitate the teachers.

B3.03: Principal Monitors Curriculum and Classroom Instruction

- In PLCs students are discussing data each week. There is also encouragement for teachers to utilize data from small groups and exit tickets to ensure student growth.
- During walkthroughs, there will be a focus on small group instruction. Teachers have been asked to be more specific in their small group instruction.

C3.04: System/Procedures/Protocols for Staffing

- Ms. Harris allows staff to wear jeans during various spirit weeks throughout the year.
- Event attendance is shared with Ms. Harris and she is rewarding staff for attending events outside of school. Events have decreased due to COVID.
- Ms. Harris continues to find opportunities to serve staff with the support of PTA.
- Examples: hot chocolate bar, BINGO board, lunch being served for staff.
- Mrs. Poe and Ms. Harris are constantly using AppliTrack and reaching out to local colleges to seek candidates for opening positions.

VII. Other Business

Action Taken:

Budget Updates

- There are no budget updates at this time.
- Mr. Rice is having to take courses to update his CPR and first aid training. The school needs to pay his absence. Ms. Harris was looking at using the other Specialists to cover his classes when he is absent.

Black History Month

- It is Ms. Harris' goal to try to get as many parents involved in our celebration of Black History Month.
- Mrs. Lambillotte will be sharing a QR Code where students can submit their answers to a trivia question that is submitted by parents each day.
- During the first week of February, staff and students are participating in a spirit week to kick off Black History Month.

Field Trips

- Conversations were had with all grade levels about field trips for the remainder of the school year, which need to be approved by our SSO before.
- Ms. Harris fully supports grade level decisions regarding field trips. She did share some field trips that different grade levels are going on.

VIII. Next Meeting

Date: 03/01/2022

Time: 3:00pm

Title: March GLT

Location: Microsoft Teams

IX. Adjourn

3:57pm
