

JAMES B. DUDLEY HIGH SCHOOL
Minutes of the Site-Based Leadership/Title I Team Meeting
Virtual Meeting via ZOOM
Tuesday, June 9, 2020
10:00 AM

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Donahue-Wright, Cheryl	CIS - Student Support Specialist/Co-Recording Secretary
2. Edwards, Melanie	Math Department Representative
3. Farrish, Iris (Absent)	Exceptional Children Department Representative
4. Fulp, Bonnie (Absent)	Media Specialist
5. Giersbrook, Justin	Social Studies Department Representative
6. Hargett, Bonita	SBLT/Title I Team Chairperson
7. Hines, Michelle	Counseling Department Representative/Vice Chairperson
8. Jackson, Treena	9 th Grade Parent Representative
9. James, Brenda	Dudley Alumni Association
10. Jackson, Roger	Cultural Arts/Fine Arts Representative
11. Malloy, Nakita	CTE Department Representative
12. Louis, Morgan (Absent)	Data Manager/Classified Staff Representative
13. Moore, James	Assistant Principal – Grade 9
14. Morris, Angela	Dean of Students
15. Norton, Tracey	Assistant Principal – Grade 12
16. Oates, Jessica	English Department Chairperson
17. Reeder, Ann	School Social Worker/DOP & Co-Recording Secretary
18. Roberson, Angie (Absent)	Parent Representative
19. Russell, Tyshawn	Science Department Representative
20. Sellars, Fredrick	Assistant Principal – Grade 10
21. Stanley-Key, Myra	PTSA Representative
22. Stewart, Shannon (Absent)	Parent Representative
23. Tonkins, W. Dale (Absent)	Community Representative
24. Walton, Elanda	Academic Coach – Instructional Support
25. Wilds, Rodney H.	School Principal
26. Wingate, Tanya	Assistant Principal – Grade 11

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HANDOUTS

1. Site Based Leadership Team/Title I Team Agenda – was emailed to the Team by B. Hargett.
2. Minutes of the Site Based Leadership Team/Title I Team Meeting – Tuesday, May 12, 2020 was emailed to the Team by A. Reeder.

CALL TO ORDER: The meeting was called to order by B. Hargett, Chairperson at 10:02 am.

APPROVAL OF THE MINUTES:

The minutes of the May 12, 2020 meeting were read and approved.

OLD BUSINESS:

There was no old business discussed.

NEW BUSINESS – Mr. Wilds, Principal

Personnel Updates –

A principal has been selected to proceed Mr. Wilds. The appointee is Lise Timmons McLaughlin.

- Vacancy – Spanish Teacher
- Vacancy – EC Teacher
- Vacancy – Math Teacher
- Vacancy – English Teacher
- Vacancy – EC Teacher Assistant (High School diploma required)
- Vacancy – Data Manager
- Vacancy – PT Front Office Support (1-4:30 p.m.)
- Vacancy – Custodial Staff

EOY Procedures –

Mr. Wilds asked Mr. Moore to outline check-out procedures which started last week and continue this week. Mr. Moore emphasized that upon entering the building for check-out, staff temperatures will be checked, and masks will be required. All personal items should be removed from classrooms and offices and all keys must be turned in. The last day to check out is June 11th. The next step will be arranging for students to return to the building to get their personal belongings.

A thorough cleaning of the building will be done over the summer.

Graduation/Senior Information –

A Drive-thru Graduation is scheduled for **Friday, June 12, 2020 – 8:00 am – 7:00 pm**. Graduates will be grouped by alphabetical order and will have specific ceremony group times. There will be one graduate per car. Graduates will be instructed to get out of their vehicle when they reach the Lincoln Street circle in front of the entrance of the school, which is where the stage will be located.

They will remove their masks and advance to the stage where they will have a picture taken. Due to COVID-19, families are to remain in their cars. Following the picture, students will return to their vehicle and proceed to the back of the school where they will receive their diploma and programs. Each student will receive five programs.

The district will provide and set up the stage, enhanced with balloons and plants. The Greensboro Police Department will be present to assist with social distancing and management of bystanders if needed.

Due to COVID-19 and health concerns, staff participants must wear mask and gloves and should socially distance. This is not an option.

Superintendent Contreras is planning a traditional ceremony in July if it is determined to be safe to do so.

SCHOOL IMPROVEMENT PLAN – T. Wingate (please check over this entire section)

2020-2021 Proposed Budget –

T. Wingate shared that the initial budget is in process and shared her screen of the proposed budget screen with the team. She explained that we lost a position, so we must buy it back. She also addressed Title 1 funds and how we can apply that funding during the 2020-2021 school year. One of the funding initiatives specifically highlighted was the Parent Family Engagement Compacts. Hard copies of the budget will be provided.

The question was asked if any anticipated expenses will be in the budget for “the new way of doing school”. The district is providing support in this area.

School Compacts –

There are four components of the school compact as indicated by T. Wingate. The components are listed below:

- Annual Meeting – we usually schedule these meetings in September with walk the schedule night or Open House
- Flexible Meetings
- Parent Involvement in the development of the PFE plan
- Dissemination of information to parents

Mrs. Hargett asked how we can accommodate virtual platform connectivity, in addition to what we already do. She also suggested creating a CANVAS page. Ms. Wingate felt these ideas would enhance our current practices and relayed that they will be points of consideration. Compacts are due to the district by June 30, 2020. Additional suggestions should be emailed to T. Wingate before this date.

The question was asked about our incoming administrator’s involvement. Mr. Wilds responded that he will meet with Mrs. Timmons McLaughlin Wednesday. He also plans to be a source of continued support via phone and/or email. (do you have in your notes who asked this question?)

PARENT UPDATE – M. Stanley-Key

The final General body PTA meeting for the current school year will be June 18 – 6:30 p.m. Votes will be held on the budget and on 2020-2021 slate of officer nominations (**were they taking nominations and voting**). Voting will be conducted virtually. A quorum of at least 20 paid members will be required. Information about the meeting will be posted on the PTSA webpage, on the school website and sent out through a ConnectEd message call.

KUDOS/ISSUES/QUESTIONS/CONCERNS/ANNOUNCEMENTS

Mr. Wilds announced that the Site Based Leadership Team meetings will resume the normal meeting schedule following today's meeting. He also acknowledged Ms. Jackson's request for minutes to be sent out shortly after meetings have been held and stated that they will be sent out as soon as possible following each meeting. He went on to thank the Dudley Alumni Association for purchasing yearbooks for all seniors who did not purchase one, PTSA for the yard signs and for their financial contribution for food for the staff appreciation cookout and Mr. Jarrell for the music at the cookout. He recognized Mrs. Stanley-Key for serving as PTSA president for at least two years and thanked her for her service and gave a "shout out" to her for her daughter, Makayla Key's, accomplishment. Makaila is Valedictorian and the recipient of a Morehead Cain Scholarship. He recognized Mrs. Norton, who is retiring, before thanking EVERYONE for their contributions and support over the years. He concluded by saying, "It has been an honor. I will miss you all!"

B. James stated that the 2020 Dudley High School consolidated reunion has been cancelled due to COVID. She also reported that the Dudley Alumni Greensboro chapter met and gave three scholarships to deserving students. The National Alumni Association is scheduled to have their quarterly meeting Saturday. They will have role call so they can continue to support students through scholarships. (**please check for accuracy**)

Mrs. Stanley-Key gave a Shout Out to Ms. Roberson for representing the PTSA on the Leadership Team.

B. Hargett welcomed new Leadership Team members, Mrs. B. Addae, who will be the Math Department representative, and Mr. R. Jackson, joining the team as the Cultural Arts/Fine Arts Representative. She also communicated that a collaborative effort between her, Mrs. Reeder and Mrs. Donahue-Wright will be made to get the minutes from the meetings and other communications out to team members as quickly as possible.

The meeting was adjourned at 10:43 am.

The next meeting will be held in August.

Minutes Respectfully Submitted by:
Cheryl Donahue-Wright, Co-Recording Secretary