

JAMES B. DUDLEY HIGH SCHOOL
Minutes of the Site-Based Leadership/Title I Team Meeting
Virtual Meeting via Microsoft TEAMS
Tuesday, July 14, 2020
4:00 PM

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Addae, Bernice	Math Department Representative
2. Donahue-Wright, Cheryl	CIS - Student Support Specialist/Co-Recording Secretary
3. Farrish, Iris (Absent)	Exceptional Children Department Representative
4. Fulp, Bonnie	Media Specialist
5. Giersbrook, Justin	Social Studies Department Representative
6. Hargett, Bonita	SBLT/Title I Team Chairperson
7. Hines, Michelle	Counseling Department Representative/Vice Chairperson
8. Jackson, Treena	Parent Representative
9. Jackson, Roger	Cultural Arts/Fine Arts Representative
10. James, Brenda	Dudley Alumni Association
11. Malloy, Nakita	CTE Department Representative
12. Louis, Morgan (Absent)	Data Manager/Classified Staff Representative
13. Moore, James	Assistant Principal – Grade 9
14. Morris, Angela	Dean of Students
15. Oates, Jessica	English Department Chairperson
16. Reeder, Ann	School Social Worker/DOP & Co-Recording Secretary
17. Roberson, Angela	Parent Representative
18. Russell, Tyshawn (Absent)	Science Department Representative
19. Sellars, Fredrick	Assistant Principal – Grade 10
20. Smalls, Eunika	PTSA President
21. Stanley-Key, Myra (Absent)	PTSA Representative
22. Stewart, Shannon (Absent)	Parent Representative
23. Timmons McLaughlin, Lise	School Principal
24. Tonkins, W. Dale (Absent)	Community Representative
25. Walton, Elanda	Academic Coach – Instructional Support
26. Wingate, Tanya	Assistant Principal – Grade 11

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HANDOUTS

1. Site Based Leadership Team/Title I Team Agenda – emailed to the Team by B. Hargett.
2. Minutes of the Site Based Leadership Team/Title I Team Meeting – Tuesday, June 9, 2020 - minutes were emailed to the Team by C. Donahue-Wright.

CALL TO ORDER: The meeting was called to order by Bonita Hargett, Chairperson at 4:01 pm. B. Hargett recognized new members to the Team:

Lise Timmons McLaughlin	School Principal
Bernice Addae	Math Department Representative
Roger Jackson	Cultural Arts/Fine Arts Representative

APPROVAL OF THE MINUTES:

The minutes of the June 9, 2020 ZOOM Meeting were read and approved.

OLD BUSINESS: - Fredrick Sellars

F. Sellars reported that the COVID-19 Drive Through Graduation & Senior Parade was a great success. The event was well organized by school staff and COVID-19 compliant. There has been positive feedback from parents, students, the community, and from Dudley Alumni. We are pleased with the outcome.

NEW BUSINESS – PERSONNEL/STAFF UPDATES - James Moore

J. Moore stated that our goal is to be 100% full staffed prior to August 12, 2020.

Personnel Updates -

- **Vacancy - CTE Position**
- **Vacancy – 2 Custodial Positions** – 1 position has been offered to a candidate. GCS presently has a hiring freeze on custodial positions. We are seeking a qualified substitute custodian for position number 2 if needed until the freeze is lifted.
- **Vacancy - English** – This position has been offered to a candidate pending GCS approval
- **Vacancy – 2 Math Positions** – Both positions have been offered to candidates pending GCS approval
- **Spanish Position**

Lise Timmons McLaughlin reported that Joey Hussey (Assistant Principal) will replace T. Norton who has recently retired. Joey Hussey is a former Dudley Panther. He previously taught Science for 9 years at the school. Lise Timmons McLaughlin will meet with Joey Hussey tomorrow.

Lise Timmons McLaughlin stated that the GCS District is awaiting the Governor’s recommendation for the opening of schools. One proposal recommends that grades 10 – 12 continue with virtual remote learning.

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STAFF RETREAT

Dudley ADMIN is planning a retreat for staff. Additional information will be shared soon.

TEAM ACTIVITY

Lise Timmons McLaughlin asked each team member to share a song that best describes them. Each team member shared a song and offered meaning and reflections.

SCHOOL IMPROVEMENT PLAN/TITLE I BUDGET – Tanya Wingate

2020-2021 Proposed Budget – T. Wingate

T. Wingate discussed the 2020-2021 Proposed Budget. GCS has asked that we re-allocate Title 1 funds for Technology to support Online/Remote Learning.

Revised Title I Budget Allocations 2020-2021

Staff Positions	82%
Technology & Other Expenses Designated by the GCS District	13%
Coaching/Professional Development	2%
Parent Engagement	2%
Supplies	1%

We are hopeful to receive additional funding for extended learning from the District.

T. Wingate will email a new Title I Budget Signature Page to the Team to reflect the District’s request for additional technology funding for remote learning.

Please look for the document with instructions in your email in the next few days.

Lise Timmons McLaughlin stated that there may be a need for jump drives/flash drives for students to save their assignments. T. Wingate will check the budget for funding to assist and support students in the remote learning process.

PARENT REPRESENTATION

Lise Timmons McLaughlin asked each parent representative present to share the name/grade of their student attending the school.

Parent Name	Student Name	Grade
Angela Roberson	Malik Roberson	Grade 11
Treena Jackson	Dorian Jackson	Grade 10
Eunika Smalls	Faith Smalls	Grade 12

PARENT UPDATE – Angela Roberson

PTSA elections were held last month. The following officers were elected:

PTSA President	Eunika Smalls
1st Vice President	Wanda Wilson
2nd Vice President	Angela Robinson
Secretary	Camille Woods

KUDOS/ISSUES/QUESTIONS/CONCERNS/ANNOUNCEMENTS

T. Jackson asked for clarification regarding virtual learning for grades 10-12. Lise Timmons McLaughlin stated that the District will confirm tomorrow the direction it will take regarding the re-opening of schools and virtual learning.

R. Jackson, Band Director inquired about GCS’ decision on band and athletic team practices. J. Moore stated that as of today there is a July 20, 2020 start date. We will be updated if GCS makes any changes. Coach Wade will also provide updates should any changes in the start dates occur.

Lise Timmons McLaughlin shared that Kyla Stimpson (Math Teacher) is a finalist for the GCS Rookie Teacher of the Year. Kyla Stimpson will be recognized at the GCS District Celebration of Schools. Due to COVID-19 restrictions the date and time of the Celebration will be determined by the District at a later date.

B. Hargett reported that eight (8) rising seniors are participating in the Guilford Apprenticeship Program (GAP) Program. The Guilford Apprenticeship Program is a great opportunity for students to learn a trade, craft, or a skill. Participants can also go to college at no cost to them and get paid for their participation.

Eight (8) students are participating in the Apprenticeship Partnership and working with the Samet Corporation. Students are learning the HVAC System, Plumbing, Electrical and Contract Planning. Students may also be able to work part-time during the school year. One of our students wants to be a writer and is working in the Marketing Department to hone and craft writing skills. We also have GAP students at the Wendover Avenue and Bessemer Avenue Fire Stations. All participants are in our STEM Program.

Three (3) female students are also participating in the GAP Program. They are working for a company in Whitsett, North Carolina.

Lise Timmons McLaughlin and B. Hargett attended a luncheon where three rising seniors were recognized for their participation in the program.

T. Jackson reported that she serves on the Superintendent’s Safety Committee for the Re-opening of Schools. There is a meeting scheduled for Wednesday. You may email any concerns or questions to her to share out at the meeting.

The meeting was adjourned at 4:43 pm. The next virtual team meeting will be held in August 2020. Minutes Respectfully Submitted by Ann B. Reeder, Co-Recording Secretary

