

**JAMES B. DUDLEY HIGH SCHOOL**  
**Minutes of the Site-Based Leadership/Title I Team Meeting**  
**Virtual Meeting via Microsoft TEAMS**  
**Tuesday, August 11, 2020**  
**4:30 PM**

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Addae, Bernice	Math Department Representative
2. Donahue-Wright, Cheryl	CIS - Student Support Specialist/Co-Recording Secretary
3. Farrish, Iris	Exceptional Children Department Representative
4. Fulp, Bonnie	Media Specialist
5. Giersbrook, Justin	Social Studies Department Representative
6. Hargett, Bonita	SBLT/Title I Team Chairperson
7. Hines, Michelle	Counseling Department Representative/Vice Chairperson
8. Jackson, Treena	Parent Representative
9. Jackson, Roger	Cultural Arts/Fine Arts Representative
10. James, Brenda	Dudley Alumni Association
11. Malloy, Nakita	CTE Department Representative
12. Moore, James	Assistant Principal – Grade 9
13. Morris, Angela	Dean of Students
14. Oates, Jessica	English Department Chairperson
15. Reeder, Ann	School Social Worker/DOP & Co-Recording Secretary
16. Roberson, Angela	Parent Representative
17. Russell, Tyshawn	Science Department Representative
18. Sellars, Fredrick	Assistant Principal – Grade 10
19. Smalls, Eunika (absent)	PTSA President
20. Stanley-Key, Myra (Absent)	PTSA Representative
21. Stewart, Shannon (Absent)	Parent Representative
22. Timmons McLaughlin, Lise	School Principal
23. Tonkins, W. Dale	Community Representative
24. Walton, Elanda	Academic Coach – Instructional Support
25. Wingate, Tanya	Assistant Principal – Grade 11

**HANDOUTS**

1. Site Based Leadership Team/Title I Team Agenda – emailed to the Team by B. Hargett.
2. Minutes of the Site Based Leadership Team/Title I Team Meeting – Tuesday, July 14, 2020 - minutes were emailed to the Team by A. Reeder.

**CALL TO ORDER:** The meeting was called to order by Bonita Hargett, Chairperson at 4:35 pm.

**APPROVAL OF THE MINUTES:**

The minutes of the July 14, 2020 ZOOM Meeting were read and approved.

**OLD BUSINESS: - Fredrick Sellars**

We will begin the school year with a Virtual Learning platform. The district will provide pre-recorded lessons for core classes for the first three weeks. Teachers in other departments will write lessons for their classes. These lessons will infuse Dudley High history. Teachers will provide live instruction from their classrooms.

We have ordered laptops for student use and hope to have one for every student who needs one. We will send another ConnectEd about device requests to try to identify students who need them. In addition, the district has purchased 70, 000 laptops. The availability date for these devices has changed from September to November. Mrs. Jackson received this update through an email from Nora Carr, GCS Chief of Staff.

**NEW BUSINESS – PERSONNEL/STAFF UPDATES – T. Wingate**

**Personnel Updates -**

- **Vacancy – 2 Custodial Positions**
- **Vacancy - English – Recruitment in process**
- **Vacancy – 2 Math Positions** – two interviews scheduled this week
- **Vacancy – 2 TA Positions** – positions are frozen but may be filled by the district when opened

**SIP Goals – Four Goals**

- **Achievement Gap** – By June 2021, DHS will decrease the average achievement gap among all students with disabilities from 41.8 to 36.8 as measured by the NC EOC Exam. *Typo with plural of disability noted by Mr. Jackson and will be corrected.*
- **Culture and Climate** – By June 2021, DHS will increase the student attendance rate for all students from 89.1% to 95.1% as measured by the 2019-2020 Attendance data. The graduation goal is to increase the graduation rate for all students from 83.1% to 88.1%.
- **Discipline** – By June 2021, DHS will decrease the number of OSS suspensions for all students by 30% from 288 incidents to 206 incidents as measured by the 2018-2019 Discipline Data. *This goal was kept in tact in hopes of a return to face to face instruction.*
- **Performance Composite** – By June 2021, DHS will increase the total school performance composite from 36.6% to 39.8% as measured by the NC EOC Exam.

Mrs. Jackson asked if some of our SIP goals could be placed on hold given the circumstances with virtual instruction. Mrs. Timmons McLaughlin addressed this concern and acknowledged the reality of potential learning loss given the challenges we face with locating some of our students, in addition device and WIFI connectivity dilemmas. She added that Leadership in Washington, D.C. has not modified the SIP goals expectation and suggested that after 1<sup>st</sup> quarter, Leadership may be able to use assessment and interim data to determine the need to adjust our numbers.

#### Virtual Learning –

Due to a shift to remote learning, *Action Steps* to address remote instruction have been added to the SIP.

- A1.02 – Teachers will attend Curriculum Matters professional development opportunities that address and support teacher access and implementation of Remote Learning.
- A1.04 – Teachers will provide support for students learning via online platforms by providing frequent feedback, online agendas and daily announcements to support the COVID-19 Distant Learning Process. *The district will provide an outline of items to include on CANVAS pages.*
- D2.09 – DHS will create a distribution plan to ensure that all students who have a need for technology receive a laptop and/or a phone to access the online platform. *WIFI buses may be available. Teachers should be diligent with taking attendance, so we will know student needs.*

#### Mission Statement

Our students have diverse learning needs, styles, abilities and potential and our Mission Statement needs to reflect the equitable opportunities for education for all students. Leadership collaboration is needed to revise the part of the statement that states, “To prepare students to become life-long learners, critical thinkers and productive citizens in today’s global society.” The following preliminary revision was drafted:

*To prepare students to become life-long learners, critical thinkers and productive citizens in today’s global society by providing a nurturing and culturally responsive environment that prepares students to transition from high school to college and careers.*

Mr. Jackson suggested adding a reference to character. He suggested adding “that exhibit great, outstanding character at the end of the revision. Additional suggestions for wording should be emailed to Ms. Wingate. We will take a look at the second draft at our next meeting.

#### Annual Title 1 Virtual Meeting –

Due to the COVID-19 pandemic, the Annual Title 1 meeting will be a Virtual meeting. It will be uploaded to the DHS website August 17, 2020 and will stay up through August 21<sup>st</sup>. A 3 question survey will also be included at the end of the PowerPoint presentation that will be available for review.

**PARENT UPDATE – Angela Roberson**

**PTSA Room:**

PTSA board members are working on cleaning up and decorating the PTSA Room so it can be used more this year.

**New PTSA Initiatives:**

- **Dudley Cares – Dudley Cares will expand the amazing things that are already happening with the clothing and personal care donations.**
- **Dudley Debaters – Dudley Debaters will be somewhat of a Debate Club. Stay tuned for more information.**
- **Stimulating Minds – A student group from A&T contacted PTSA about providing student mentoring. We will get more information about how this partnership could look and will provide more information when it is available.**

**Social Media Discussion:**

There was a discussion about DHS on Facebook that was initiated by an alumnus reacting to a school rating. PTSA would like to start the dialogue about how we can control and change the “narrative” by utilizing the many opportunities to share the wonderful things that happen at Dudley and the role they can play in doing so.

**KUDOS/ISSUES/QUESTIONS/CONCERNS/ANNOUNCEMENTS**

**D. Tonkins reported/suggested/inquired:**

- **The Hall of Fame All Distinction contributed \$500 for student incentives/gift bags. Thank you to Ms. Morris, Mrs. Hargett and Mrs. James for raising the need with the group. There may be additional contributions forth coming.**
- **Representation from the Athletic Department should be added to the SBLT. *“It is a big part of our school.”***
- **The Women’s Softball field needs attention. This falls under Title 9 and should be routinely managed.**

**T. Jackson inquiries/feedback:**

- **Mrs. Jackson shared that she enjoyed the Parent Passport Session last year. She described the sessions as “very informative” and felt the suggestions for supporting kids at home were useful. She suggested adding a social/emotional piece this year and is hopeful a Zoom session with breakout sessions will be offered this year.**
- **Requested clarification about the Pre-recorded lessons the district will provide. Lessons, which will include social/emotional learning, will be provided for core classes: English, Math (excluding Math IV), Science and Social Studies. Teachers also will receive pacing guides.**

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- However, they will be asked to provide supplemental resources to encourage student interfacing with Canvas and to help them learn and remember what they have learned. Teachers who teach Encore classes will prepare their lessons which will include social/emotional learning and DHS history. It was also added that the district has put out a Need to Know resource broken down by grade level. This information can be found on the 12<sup>th</sup> grade BLOOMZ page, but also can be posted on the DHS webpage.

**B. James inquiries/contributions/comments:**

- Mrs. James inquired about staff on site. Mrs. Timmons McLaughlin relayed that Administration was on site over the summer, as well as counselors by schedule. Effective tomorrow, teachers will teach from the classrooms. No students will be allowed in the building.
- What activities can students participate in? Mrs. Timmons McLaughlin stated she will meet with SGA and Mrs. Hargett this week. Also, she noted that we will have 11 school committees to address specific areas and activities. One of the committees will be Virtual Student Engagement.
- Mrs. James asked if additional contributions are needed for student gift bags. She will notify the Alumni Executive Board of the need for flash drive donations.
- Has the building been cleaned due to COVID-19 precautions? Mrs. Timmons McLaughlin reported that cleaning has been completed. She added that signs reminding everyone to stay 6 feet apart have been placed on the floor in the hallways. The plan is for teachers to stay in their classrooms when they return.
- There are still so many unanswered questions and it feels, especially with the absence of adjustments to the school year schedule, that things are being rushed.

Mr. Jackson expressed KUDOS to the Admin. Team and other educators who organize meetings and PUSH staff to strive for excellence. Mrs. Farrish WELCOMED Mrs. Timmons McLaughlin to Panther Land and offered CONGRATULATIONS on her new appointment.

Sharpe Rd. Church of Christ Community Outreach will host a Community Food Distribution in the parking lot between DHS and Lincoln Middle from 5-7.

PBIS will host a Drive-Thru Grab and Go Back to School Bash September 10, 2020 from 4-6. School supplies, draw string backpacks and other items will be given out – first come, first served. Information about this event will be posted on BLOOMZ and the school webpage.

The meeting was adjourned at 5:44 pm. The next virtual team meeting will be held September 8, 2020.

Minutes Respectfully Submitted by Cheryl Donahue-Wright, Co-Recording Secretary

