

JAMES B. DUDLEY HIGH SCHOOL
Minutes of the Site-Based Leadership/Title I Team Meeting
Virtual Meeting via ZOOM
Tuesday, September 9, 2020 – Regular Scheduled Meeting
4:15 PM

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Addae, Bernice	Math Department Representative
2. Donahue-Wright, Cheryl	Community in Schools/Student Support Specialist/Co-Recording Secretary
3. Farrish, Iris (Absent)	Exceptional Children Department Representative
4. Fulp, Bonnie	Media Specialist
5. Giersbrook, Justin	Social Studies Department Representative
6. Hargett, Bonita	SBLT/Title I Team Chairperson
7. Hines, Michelle	Counseling Department Representative/Vice Chairperson
8. Hussey, Joey	Assistant Principal – Grade 11
9. Jackson, Treena	Parent Representative
10. Jackson, Roger	Cultural Arts/Fine Arts Representative
11. James, Brenda	Dudley Alumni Association
12. Malloy, Nakita	CTE Department Representative
13. Morris, Angela	Dean of Students
14. Oates, Jessica	English Department Chairperson
15. Reeder, Ann	School Social Worker/Dropout Prevention/Homeless Liaison & Co-Recording Secretary
16. Roberson, Angela (Absent)	Parent Representative
17. Russell, Tyshawn	Science Department Representative
18. Sellars, Fredrick	Assistant Principal – Grade 12
19. Smalls, Eunika (Absent)	PTSA President
20. Timmons McLaughlin, Lise	School Principal
21. Tonkins, W. Dale	Community Representative
22. Vacant	Classified Staff Representative
23. Vacant	Assistant Principal – Grade 10
24. Walton, Elanda	Academic Coach – Instructional Support
25. Washington, Dwayne	Assistant Principal – Grade 9

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HANDOUTS

1. Site Based Leadership Team/Title I Team Agenda – Emailed to the Team by Hargett
2. Minutes of the Site Based Leadership Team/Title I Team Meeting – Tuesday, August 11, 2020 – Emailed to the Team by Cheryl. Donahue-Wright.

CALL TO ORDER: The meeting was called to order by Bonita Hargett, Chairperson at 4:30 pm.

APPROVAL OF THE MINUTES:

The minutes of the August 11, 2020 ZOOM Meeting were read and approved.

NEW BUSINESS & GREETINGS - Lise Timmons McLaughlin, Principal

THE DUDLEY HIGH SCHOOL INTERNET CAFE

The Dudley High School Internet Café will be opened for students starting Saturday, September 12, 2020 from 9:00 am – 12:00 pm. The Internet Café will be held on the lower level near the school cafeteria in the Computer Labs.

Brenda James – shared concerns regarding health precautions of staff and students, social distancing in the labs, and cleanliness of the labs.

L. Timmons-McLaughlin stated that there are 5 Computer labs for use. There are 40 students total. There will be 10 or less students in each lab. Teacher volunteers and students must wear masks and have their temperatures checked upon entering the building.

After lab use, there will be deep cleaning by custodial staff. Teachers who are assigned to the labs as their regular classrooms will work from home on Mondays to allow for cleaning.

PROFESSIONAL DEVELOPMENT (PDP) GOALS – J. Hussey

School-Wide Goal – Standard IV

REMOTE LEARNING GOAL: Standard IV D: Teachers integrate and utilize technology in their classrooms.

Teachers will build capacity and efficacy with facilitating instruction utilizing Canvas and other remote learning platforms.

- *This goal will be the focus while we are still delivering instruction virtually.*

ON-CAMPUS GOAL: Standard IV A: Teachers know the ways in which learning takes place, and they know the appropriate levels of intellectual, physical, social, and emotional development of their students.

Teachers will assess the academic, social, and emotional status of their students and develop strategies and processes to meet these needs.

- *This goal will be an additional focus when we return to on-campus instruction.*

Content Area Goal – Standard III A

Standard III A: Teachers align their instruction with the *North Carolina Standard Course of Study*. Teachers will teach their content area standards utilizing remote learning strategies.

Personal Goal – Standard II A – Positive Relationships

Personal Goal aligned with Standard II A. Teachers provide an environment in which each child has a positive, nurturing relationship with caring adults, B. Teachers embrace diversity in the school community and in the world.

Individual Improvement Goal - Teacher Selected

Staff may formulate an individual professional goal to focus on a specific area in which they would like to improve. For example, utilizing MTSS (Multiple Tiers of Support) Framework, incorporating social emotional learning into instruction, increasing cultural relevancy, growing parent/community support, etc.

LAPTOP UPDATE – F. Sellars

To date, Dudley High School has distributed 231 laptops. We are currently out of laptops. 100 laptops from Guilford County Schools have been distributed to students. We received an additional 50 laptops today from Guilford County Schools and all 50 have been allocated to students based on parent requests. We are waiting for parents to pick up the 50 laptops.

Although laptop demand has slowed down, we are still in need of laptops for students. At the beginning of the school year we were receiving 20 to 30 requests per day from parents and students. We are waiting for more laptops from Guilford County Schools. We have been informed that laptops may not be received by Guilford County Schools until late October or sometime in November.

N. Malloy asked about the return of laptops when students no longer need them.

F. Sellars stated that parents/students are expected to return laptops when students return to face to face instruction.

SCHOOL IMPROVEMENT GOALS – FOUR GOALS – F. Sellars

- **Achievement Gap** – By June 2021, Dudley High School will decrease the average achievement gap among all Students with Disabilities (SWD) from 41.8% to 36.8% as measured by the NC End of Course Exam.
- **Culture and Climate** – By June 2021, Dudley High School will increase the Student Attendance Rate (SAR) for all students from 89.1% to 95.1% as measured by the 2019-2020 GCS Attendance Data. **The Graduation Rate** – The Graduation Goal is to increase the graduation rate for all students from 83.1% to 88.1% as measured by the GCS Graduation Rate data.
- **Discipline Data** – By June 2021, Dudley High School will decrease the number of OSS suspensions for all students by 30% from 288 incidents to 206 incidents as measured by the 2018-2019 Discipline Data.
- **Performance Composite** – By June 2021, Dudley High School will increase the total school performance composite from 36.6% to 39.8% as measured by the NC End of Course Exam.

B. James shared concerns that the School Improvement Goals are determined and set based on in person face to face instruction. Data cannot be compared to our present status of remote learning. This is not a level playing field as the 4 Goals were set in a regular school setting. Goals were set under normal circumstances. Dudley should not be penalized if the goals that were set are not met during remote learning as goals were set for face to face instruction.

F. Sellars shared that the Annual Title I Meeting will be added to the school website. Parent Compacts for parent signatures will be shared at the Dudley High School “Back to School Bash” on September 17. Students will receive flash drives, t-shirts, school supplies, and a meal.

T. Jackson – asked should we take extra steps based on where we are now with remote learning?

F. Sellars stated that in 2018-2019 we are on an upward trend with our 2019-2020 data. We will continue to grow students through Data.

M. Hines – asked if the 2019-2020 Graduation Rate has been received. **F. Sellars** shared that the 2018-2019 rates have been received and will be shared. The 2019-2020 rates have not been received. The GCS district has not provided 2019-2020 End of Course Data. There is no baseline data to access data for 2019-2020 yet.

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ATHLETIC UPDATES – F. Sellars

The Athletic Department will host an “Eligibility Paperwork Party” – September 12, 2020 9:00 am – 12:00 pm. Front Circle/Parking Lot. Parents and students will pick up and submit paperwork. Coaches will also work with parents on another day/date if needed to submit paperwork if paperwork can not be submitted on September 12, 2020.

The North Carolina Athletic Association has approved that Football Season/Football Playoffs are to take place in February 2021. Our first game is against Page High School. Our second game is against Southeast Guilford High School.

Our first Basketball game is scheduled for December 2020.

New Coaches: Lewis Walker is the new Wrestling Coach. Earl Barnes is the new Women’s Track Coach. Manuel Planco is the new Men’s/Women Soccer Coach.

B. James expressed concerns of health and safety precautions to protect student athletes. Is the GCS District offering extra funding to protect students and athletic staff? Are extra funds available for cleaning? Will the GCS District provide cleaning supplies, mask, and other supplies to make sure that students and athletic staff are safe? F. Sellars – stated that specific details from the North Carolina High School Athletic Association are forthcoming. We have been advised to place work orders to the GCS District for additional mask, hand sanitizer, disinfectant wipes, and cleaning supplies.

L. Timmons McLaughlin – all our planning in contingent upon the fact that we will have students in the building beginning on October 20th. Although at this time we are not 100% sure if students will return on October 20th, we are moving forward with preliminary requirements such as paperwork, scheduling games, etc.

Athletic Physicals – R. Jackson asked if athletic physicals from 2019-2020 would be honored for the 2020-2021 athletic seasons. L. Timmons-McLaughlin stated that she has heard that physicals will be honored. F. Sellars – wants to use the physicals from last school year if permissible in order not to overwhelm doctor offices and have student physicals already in house. B. James stated that we should not be concerned about overwhelming doctor offices. We must make sure that all students have the most update medical information and that students are safe.

PARENT UPDATES – A. ROBERSON

Ms. Roberson is not in attendance for today’s meeting. Ms. T. Jackson offered her thanks and appreciation to everyone who participates and continues to work on behalf of all the Dudley High School families as we work together in the era of Covid-19 and the remote learning process.

PERSONNEL UPDATES/PERSONNEL INFORMATION – L. TIMMONS-MCLAUGHLIN

We are almost fully staffed. We need an English Teacher and a Math Teacher (These positions were filled with the teachers from Bennett Middle College) We have 13 students from Bennett Middle College and two (2) teachers from Bennett Middle College. One (1) English Teacher and (1) Math Teacher. The new Math Teacher is on maternity leave and will start second semester.

Ms. Morris, Dean of Students has accepted an Assistant Principal position at Southern High School. Ms. Morris will transfer into her new position at the end of the month.

Open Positions:

Assistant Principal
Dean of Students
<u>In School Suspension Teacher</u>

Covid-19 Case on Campus – A Dudley High School staff member has tested positive for Covid-19. GCS and the News Media have reported this incident. The Building was deep cleaned and the staff member and all school personnel who was in contact with the staff member have been quarantined.

VIRUTAL LEARNING UPDATES – J. Hussey/F. Sellars

We are awaiting additional laptops from the GCS District. WIFI Buses are in heavily populated areas for students who need access. MiFi hotspots have been provided to students in the hotels as well other areas within the Dudley High School Attendance Zone.

The Dudley High School “Internet Café” will open on Saturday for students needing access and extra support. Some teachers have volunteered to assist students who come into the Internet Café. Students are encouraged to log on each day and receive live instruction.

Progress Reports – L. Timmons McLaughlin stated that Progress Reports have been pushed back and will be mailed home on September 23rd. This will give students 2 to 3 weeks to get caught up before the end of the grading period on October 16. Weeks 4-9 will offer more intense infused instruction.

N. Malloy – stated that there is a mixed message sent to students. All students have not been told that they need to log on to live instruction. Some teachers are accepting assignments and not requiring students to log on to live instruction. **L. Timmons McLaughlin** stated that all students do not have an electronic device as we are still awaiting devices from the GCS District. However, the expectation is for the student to participate in live instruction if the student has an electronic device. While we encourage live instruction, alternative assignments are given when there is no device. The Dudley High School Street Team has conducted Community Home Visits in the Dudley High School Community and hand delivered Work Packets, Electronic Devices, Hotspots, Food Bags, Blankets, and Toiletry items.

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N. Malloy stated that some students need the Computer Programming books for the AP Computer Science class. The books are on Amazon for \$11.00. L. Timmons McLaughlin stated that Dudley High School will purchase three (3) of these books.

KUDOS/ISSUES/QUESTIONS/CONCERNS/ANNOUNCEMENTS

D. Tonkins stated that there are needed repairs and upkeep of the school facility. L. Timmons-McLaughlin stated that these items are being taken care of. We are down two (2) custodians but working on repairs, updates, and keeping the buildings cleaned consistently has not been interrupted. Mr. Sellars added that maintenance is able to do more now due to students not being in the building. This has been beneficial for custodians as well and has helped them get the facility clean and ready for students to return. D. Tonkins stated that the grass needs to be cut in specified areas. F. Sellars stated that the Maintenance Department has the schools on a 10 Day Rotation Schedule for grass cutting.

D. Tonkins asked why did we not keep Ms. Morris? L. Timmons McLaughlin stated that Ms. Morris has been at Dudley High School for 15 years and welcomes the new opportunity as an Assistant Principal in the District. L. Timmons McLaughlin congratulated Ms. Morris and wished her all the best as she moves ahead into her new school and her new position.

T. Jackson – offered encouragement. We are training capable people to go out on the District level to make and even greater impact. We are proud of Ms. Morris.

Ms. Morris – offered her thanks to everyone for a great 15 years at Dudley High School.

Ms. Jackson – Question: How will students without devices be graded for the 1st 9 weeks? F. Sellars – Progress Reports will be mailed on September 23rd. Students with no laptops have been given manual/paper assignments for grading. We will establish fair grading criteria for these students.

B. Hargett is seeking funding and innovation ideas in reaching out to students and families. Please share your ideas with B. Hargett. B. Hargett and Ms. Morris also asked for volunteer and funding support for the Back to School Blast scheduled for September 17th. B. James will share this information with the members of the Hall of Fame. M. Hines will add the registration for the event to BLOOMZ and a QR code.

B. James – Question: Did we receive the Dudley High School Mission Statement following the last meeting? F. Sellars – we will get the Mission Statement in the minutes.

Mission Statement - Update

To prepare students to become life-long learners, critical thinkers and productive citizens in today's global society by providing a nurturing and culturally responsive environment that prepares students to transition from high school to college and careers.

Mr. Jackson suggested adding a reference to character. He suggested adding “that exhibit great, outstanding character at the end of the revision. (I think this was during the August meeting; he made the suggestion editing the statement with this addition was not finalized. Members were asked

to send suggestions.

The Meeting was adjourned at 5:45 pm.

Minutes Respectfully Submitted by Ann B. Reeder, Co-Recording Secretary