

## Cone Elementary School Leadership Team Agenda

August 8, 2017, 2017 @ 9 am

### **Media Center**

**Members Present: Rickard, Steele, Neese, Westlake, Weikart, McCain, Robinson**

- Call to Order & Welcome 9:04 called to order; motion by Rickard and second by Neese
- Coaching Comments ~ no new coaching comments at this time
- Success:
- General Update on District ~ Dr. Weikart
  - Shared 4 buckets for county focus: core curriculum, (K-2 ARC implementation) professional learning (coaching days with new implementation), assessment & data analysis, & alignment of resources
  - Shared 3 areas for schools and SBLTs: Strategic Leadership (bringing in New Leaders to support school based leadership), Instructional Leadership, Human Resources Leadership;
  - Shared new organizational structure with Dr. Watlington over school improvement and Dr. Hardy over curriculum & instruction; explained model with SSO supporting the schools; explained the required presentation of SIP at the beginning of the year and then progress checks throughout the year.
  - Non-negotiables: county recommended 10 ARC coaching days; Fundation coaching days since it will be a Tiered intervention and state Priority \$ spent towards Literacy (LLI teachers fit under this)
  - BIG FOCUS: Quality of task ~
- School Initiatives and Review ~ Dr. Weikart
  - Improving in areas of differentiating on the "you do" portion of the lesson
  - Disparity between CFAs and Interim/EOGs; discussions shared about redos on CFAs and too much support; changing to "raw" scores with CFAs for PLC data
  - Shared Standards Mastery tracker (Modules on Canvas for teachers to complete for additional information)

- **Meet as grade level for progress check meetings to specifically look at students and make sure they are receiving the appropriate level of interventions**
- Review Indistar Tasks & Objectives: (see reverse side)
- Budget:
  - **Dr. Weikart reviewed the proposed expenditures to support district and school initiatives.**
  - **Teachers requested subscription for Reading A to Z.**
- Elect new chairperson
  - **McCain made a motion to nominate Westlake**
  - **Neese seconded the nomination**
  - **Unanimous vote for Paula Westlake as chairperson**
- Approve yearly meeting dates: 1<sup>st</sup> Tuesdays & 3<sup>rd</sup> Thursdays (see attachment)
  - **Motion to accept meeting dates by Westlake**
  - **Seconded by Rickard**
  - **Unanimous vote for accepting meeting dates**
- Dismiss at 10:15
  - **Motion to dismiss by McCain**
  - **Seconded to dismiss by Robinson**
  - **Unanimous vote to dismiss**

Next meeting will be Friday, August 25, 2017 @ 8:30 am.

### Review Indistar Tasks & Objectives

Indicator	Task Manager	Previous Implemented Tasks	District Aligned-Tasks
A2.04-Units by instructional team	Avery Steele	<ul style="list-style-type: none"> <li>• PLC structure/protocols</li> <li>• Extended Planning</li> <li>• Blended learning / 1:1 laptop initiative</li> <li>• Field trips</li> <li>• ARC coaching</li> </ul>	<ul style="list-style-type: none"> <li>• Substitutes for Extended Planning for 3 ½ days (Aug., 1<sup>st</sup> quarter, 2<sup>nd</sup> quarter) and (3-5 after 3<sup>rd</sup> Interims)</li> <li>• Expand blended learning to third and fourth grades</li> <li>• Field Trips</li> <li>• Guided math instructional framework</li> <li>• ARC/Foundation coaching days</li> <li>• Literacy materials</li> <li>• Reading incentive program (K-5 ARC medals)</li> </ul>
A.4.01-School implements a tiered instructional system...teachers deliver evidence-based instruction.	Avery Steele	<ul style="list-style-type: none"> <li>• LLI teachers</li> <li>• Sat Academy/Ext. Learning</li> <li>• Americorp tutors</li> <li>• IST/PEPs</li> </ul>	<ul style="list-style-type: none"> <li>• LLI teachers</li> <li>• ARC Foundational kits</li> <li>• Standards Mastery tracker</li> <li>• IST &amp; progress check meetings</li> <li>• PEP interventions</li> <li>• Sumdog subscription (?)</li> <li>• Math Fact fluency focus</li> </ul>
A4.06 ALL teachers are attentive to students' emotional states	Lori Rickard	<ul style="list-style-type: none"> <li>• PBIS/CICO</li> <li>• Capturing Kids' Hearts</li> <li>• Guidance bimonthly rotation</li> <li>• Monthly character trait focus/2<sup>nd</sup> Steps</li> </ul>	<ul style="list-style-type: none"> <li>• Merge PBIS/CKH teams</li> <li>• Train some staff in Restorative Practices</li> <li>• Equity Team developed</li> <li>• Revised Culture/climate procedures</li> </ul>
B3.01 School monitors progress of extended learning programs, strategies to monitor	Christopher Weikart		<ul style="list-style-type: none"> <li>• Track monthly data for student attendance</li> <li>• Compare Interim/EOG data to those students who did not attend</li> </ul>

C2.01 School looks at school performance data/classroom data to make decisions regarding PD & school improvement	Christopher Weikart	<ul style="list-style-type: none"> <li>• PLC data protocol</li> <li>• Math vertical alignment team</li> <li>• PBIS/CICO teams</li> <li>• Analysis of TRC/DIBEIS data</li> </ul>	<ul style="list-style-type: none"> <li>• Walkthrough data focused on quality of task &amp; school based initiatives</li> <li>• Student progress check mtgs.</li> <li>• School Pace report analysis and discussion</li> </ul>
Indicator	Task Manager	Previous Implemented Tasks	District Aligned-Tasks
C 3.04 System of procedures & protocols for recruiting, evaluate, rewarding staff	Paula Westlake		<ul style="list-style-type: none"> <li>• Opportunity culture design team</li> <li>• Equity Team</li> <li>• Attendance cert.</li> </ul>
D2.01 All teachers use hybrid or blended learning in pedagogical approach	Ellen Neese	<ul style="list-style-type: none"> <li>• Laptops in 5<sup>th</sup> grade</li> <li>• Conduct PD on Canvas</li> </ul>	<ul style="list-style-type: none"> <li>• Expand laptops in third &amp; fourth grade</li> <li>• Teachers creating modules and learning mastery pathways</li> </ul>
E1.06-Communicates with parents	Rebecca Robinson	<ul style="list-style-type: none"> <li>• Created Facebook &amp; Twitter for Cone</li> <li>• Parent surveys</li> <li>• 12 parent involvement activities</li> <li>• Parent cheat sheets</li> </ul>	<ul style="list-style-type: none"> <li>• Standards Mastery report</li> <li>• Doughnuts for Dads/Muffins for Mom</li> </ul>

Cone Elementary  
School Improvement Team Schedule  
2017 - 2018

Date	Location	Time
Tuesday, August 8, 2017	Media Center	9:00 am
Friday, August 25, 2017	Media Center	8:30 am
Tuesday, September 5, 2017	Media Center	3:00 pm
Thursday, September 21, 2017	Media Center	3:00 pm
Tuesday, October 3, 2017	Media Center	3:00 pm
Thursday, October 19, 2017	Media Center	3:00 pm
Tuesday, November 7, 2017	Media Center	3:00 pm
Thursday, November 16, 2017	Media Center	3:00 pm
Tuesday, December 5, 2017	Media Center	3:00 pm
Monday, December 18, 2017	Media Center	3:00 pm
Tuesday, January 2, 2018	Media Center	9:00 am
Thursday, January 18, 2018	Media Center	3:00 pm
Tuesday, February 6, 2018	Media Center	3:00 pm
Thursday, February 15, 2018	Media Center	3:00 pm
Tuesday, March 6, 2018	Media Center	3:00 pm
Thursday, March 15, 2018	Media Center	3:00 pm
Tuesday, April 10, 2018	Media Center	3:00 pm
Thursday, April 19, 2018	Media Center	3:00 pm
Tuesday, May 1, 2018	Media Center	3:00 pm
Thursday, May 17, 2018	Media Center	3:00 pm
Tuesday, June 5, 2018	Media Center	3:00 pm
Thursday, June 14, 2018	Media Center	9:00 am