

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 10/02/2018 - 3:00pm

Title: SBLT Meeting

Location:

I. Attendance

Team Members:

Avery Steele, Mariah Allen, Shelena Chavis, Genevieve McCormick, Beverly Neese, Tosha Rooks, Paula Westlake

Guests: Joy Martin

II. Celebrate recent successes

- o PBIS will be recognized as an exemplar/model school. Celebration will be in November with a member from the team.
- o All TRC and IRLA assessments are complete.o Coaching visits (Eureka & CKLA) went well.
- o Teachers are receptive to coaching comments

III. Review and respond to coaching comments

- o Guidance lessons support 2nd step.o OC team and turnaround will work together.
- o MCLs meet with teachers in PLCs. Some teachers will receive deep coaching and others will be coached throughout.

IV. Approval of last meeting's minutes

Approved by team.

V. Old Business

- Other business: o Discuss/Share Parent Night Feedback ☐ What worked • Positive parent feedback
- ☐ What do we need to change for next time?
- Put sign in sheet in cafeteria so all parents names are on one sheet
 - Revise information sheet to ask number of adults and children and should specify one sheet per family

- Will dinner always be grab and go or will it vary?
- Can teachers meet as a grade level or do they need to present independently?
- Survey should be sent home to ask parents how they felt about the flow of the food and the schedule.
- o Guilford Parent Academy sessions
 - ☐ May need to be a different date than December 13th because of Christmas concert (maybe lunch and learns)
- o Parent Conference Day, November 2
 - ☐ Teachers send out paper schedules or use Sign-Up Genius
 - ☐ Conferences will take place in 15 minute intervals instead of 30 minute intervals
 - ☐ Phone conferences are an option ☐ If doing home visits, have parents sign off on conference sheets
 - ☐ Think about varying interpreter hours throughout the day (maybe have more than one and rotate throughout the day)
- Revised SIP Goals: reviewed • For Educational Galaxy dates: see Rooks for dates

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

The school will regularly communicate with parents/guardians about its expectations of them E1.06 and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

Monitor (updates made)

- o Newsletter from Westlake
- o MClass letter from Allen
- o Eureka letter from Neese
- o ConnectEd script from Peeples

VII. Other Business

Action Taken:

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

4:00pm
