

# Ceasar Cone Elementary

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## Meeting Minutes

**Meeting Date:** 06/04/2019 - 2:45pm

**Title:** School Based Leadership Team

**Location:** Media Center

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### I. Attendance

#### **Team Members:**

Avery Steele, Mariah Allen, Shelena Chavis, Danielle Choiniere, Kalayne Hughes, Joy Martin, Beverly Neese, Shannon Peeples, Tosha Rooks, Paula Westlake

#### **Guests:**

### II. Celebrate recent successes

Science EOG proficiency; 3rd met targets for School Improvement Plan and School Turnaround goal; remediation going well; field day was great; 2nd grade has gone through the butterfly life cycle and released them today; 3 grade level awards days are complete and went well.

### III. Review and respond to coaching comments

We needed to add some minutes for our ILT subcommittee and make sure to respond to other coaching comments. Those have been updated.

### IV. Approval of last meeting's minutes

### V. Old Business

### VI. Indicators to Assess-Create-Monitor

#### ***Indicators Assessed***

B2.03 The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

We looked at what duties we need to have to help address our data better next year.

### VII. Other Business

#### **Action Taken:**

- We welcomed Ms. Hughes and Ms. Westlake. Ms. Bell was not able to be in attendance.
- EPIC Conference-- confirmed who will attend and discussed pathway options.
- Dates for 2019-2020-- shared initial dates for next school year. We want to share dates early and often to help increase parent participation and staff preparation time. Chavis suggested a community day earlier in the year to help build relationships. Hughes mentioned adding some

other ideas as well. It was suggested that we go back to sending home a calendar monthly to families so they have reminders of dates.

- Initial data review-- We have positive gains in proficiency in all tests (including TRCs) in all but kindergarten. In the EOG tested grades for reading and 5th science we met 3 of our 4 School Improvement Plan goals and that is before the retesting next week. We looked at trend data and saw that cohorts now in 7th and 6th grade had steady declines third through fifth grades. Our current 4th graders have dipped a bit, but less than 2%. Our current 5th grades have started to reverse their trend and improved by 5%. Science improved as well. School Turnaround coaches teach that turning around a school is about reversing the trend. We are on our way. The superintendent commended our work for having positive gains in proficiency in all four tests for the first time in years! We discussed some ways to continue to work on this area.

#### **VIII. Next Meeting**

Date: 08/23/2019

Time: 9:00am

Title: School Based Leadership Team

Location: Media Center

#### **IX. Adjourn**

3:52pm

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