

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 09/02/2019 - 2:45pm

Title: School Based Leadership Team

Location: Media Center

I. Attendance

Team Members:

Leah Edwards, Avery Steele, Mariah Allen, Shelena Chavis, Danielle Choiniere, Kalayne Hughes, Wykendra Parker, Shannon Peeples, Tosha Rooks, Paula Westlake

Guests:

II. Celebrate recent successes

- Start of school was quiet, calm, and fantastic
- Self-contained classes give more chance for academics
- 3rd and 4th proximity change helps with behaviors
- Ms. Choiniere using planners with 5th grade

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

A Leadership Team will consist of the principal, teachers who lead the Instructional Teams, and B1.03 other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)

B2.03 The school will establish a team structure among teachers with specific duties and time for instructional planning.(5143)

Monitor (updates made)

We discussed the data and areas of focus. Concern was raised about the numbers in 4th grade on rosters versus students in seats. Discussed the cohort trends for the last 4 cohorts (now current 8th graders to current students), and see that we have had a huge dip in 4th grade math for years. Discussed reasons this might be. However, in reading, we have started to reverse the trend for the current 4th grade group (and the group that just left for 6th grade).

Discussed reestablishing a PTA/PTO. Asked for names of parents that might be good to talk to more in particular for SLT and PTA/O. Ms. Steele is also a parent of a 4th grader.

Shared MTSS structure and discussed how we will use it to help frame our work this year.

VII. Other Business

Action Taken:

Car Rider Duty improvement - Google Doc (each grade level fill-in) so the car rider team will have contact information readily available

Accommodations Spreadsheet forthcoming from EC

VIII. Next Meeting

Date: 09/16/2019

Time: 2:45pm

Title: Instructional Leadership Team

Location: Room 10

IX. Adjourn

4:30pm
