

# Ceasar Cone Elementary

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## Meeting Minutes

**Meeting Date:** 04/14/2020 - 2:45pm

**Title:** School Leadership Team

**Location:** Microsoft Teams

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### I. Attendance

#### **Team Members:**

Avery Steele, Mariah Allen, Danielle Choiniere, Kalayne Hughes, Laurie Ijames, Joy Martin, Wykendra Parker, Shannon Peeples, Lori Rickard, Tosha Rooks, Paula Westlake

#### **Guests:**

### II. Celebrate recent successes

Figuring out the online learning to engage students.

### III. Review and respond to coaching comments

Accountability of RIME time - will discuss when return based on virtual learning

### IV. Approval of last meeting's minutes

Approved

### V. Old Business

Respond to feedback from ILT team meeting-- how can we add in more accountability for RIME time once we return

- Consistent form for the school
- Finding time in schedule
- 3-5 classroom teachers may need assistance on the lower level skills.

### VI. Indicators to Assess-Create-Monitor

#### ***Indicators Assessed***

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

Monitor progress on past due goals (due to COVID-19 and Spring Break closures):

Educators Handbook data will be analyzed monthly to determine trends and patterns in our discipline data. Four times a year Tosha Rooks 03/24/2020

- trending high in March with 52 and February with 80.

PBIS celebration should with all students so they can see what they are working towards.

- Working with the PAWS.
- Looking at ideas to help and have an outside perspective with PBIS and what adjustments we can make.

iStation (or its equivalent) data will be analyzed quarterly so teachers can determine appropriate next steps with each student. Four times a year

- We are closed.

Teachers still have access to it until June 30th. Not the assessment, but the Ipractice. I practice is the purple icon.

- Common formative assessments will be used weekly in 3-5 to determine who has more need for more specific intervention and remediation. Weekly Joy Martin 03/24/2020
- Started to dial back on them amount that were being used to not overwhelm students.
- Explore using the Snapshots from Performance Matters while doing virtual learning.

Teachers in grades 3-5 will use SchoolPace data to identify areas of need for students on their independent reading levels. Four times a year Joy Martin 03/24/2020

- With closure, we are not able to continue to track data do to the inconsistent student login.
- Teachers are using Freckle to diagnostics for students in levels white and below. Students on levels black and above are receiving grade level assignments on Freckle. This takes the place of the conferencing time.
- Students continue to struggle using the ARC bookshelf.
- Seem to have a few students starting to chart on their way to being on grade level.

Instructional Leadership Team will conduct monthly walkthroughs and use the continuous improvement cycle to determine areas of need in the MTSS academic and behavior core. Four times a year Shannon Peeples

- When the ISD visitors came, they focused on the same things the ILT team were looking for. They saw evidence of those thing.
- The ILT will discuss walkthroughs when return.

MCLs will hold extended planning sessions with their grade level teams monthly after school. Monthly Avery Steele

- Didn't get to March because was impacted by closure.

## **VII. Other Business**

### **Action Taken:**

Scheduling for next year

Feedback from teachers of what worked and didn't work in their schedule

Curriculum focus/resources for next year

- Discussed doing CKLA in 3rd grade, who used it a little last year; team wants to use CKLA
- Discussed asking district to do CKLA K-5

Allotment/hiring updates

- Appeal put in for 4 teachers in 4th and 5th

COVID-19 updates

### **VIII. Next Meeting**

Date:

Time:

Title:

Location:

### **IX. Adjourn**

3:30pm

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