

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 11/02/2020 - 3:00pm

Title: School Leadership Team

Location:

I. Attendance

Team Members:

Avery Steele, Mariah Allen, Danielle Choiniere, Kalayne Hughes, Joy Martin, Tara Mooring Roberson, Wykendra Parker, Shannon Peeples, Tosha Rooks, Nathan Sebens, Paula Westlake

Guests:

II. Celebrate recent successes

- Able to deliver 10/17 student materials today since return has been delayed!
- Some parents are requesting more help from their new teachers after initial hesitation.
- Had a student read aloud today who will never do so.
- PreK-3rd teacher devices are in and deployed
- Kudos to the WHOLE school for their team work getting the building rearranged and ready for new rosters

III. Review and respond to coaching comments

Review the indicators and assure all have at least one action step, even if they are not key indicators we are doing this year.

IV. Approval of last meeting's minutes

Moved and seconded.

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

- A2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)
- A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)
- A4.06 ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)
- A4.16 The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)

A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)

C3.04 The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)

The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

**Objectives Planned For
Monitor (updates made)**

Added action steps to the indicators we had archived.

Revised vision: All students will be challenged to manifest academic success.

Revised values: We value literacy as a benchmark for success; developing strong character; equity of access and academic rigor; challenging all to move beyond their current level to achieve more; supporting students and staff through differentiated support; personal/social development.

Revised mission: Cone Elementary students will be challenged to make or find a way to achieve higher levels of success academically and socio-emotionally, so they are better prepared for their future.

A2.04 Add action steps:

- When utilizing the curriculum maps provided by the district, we will align Eureka and CKLA to assure standards are being taught and discussed in PLCs.
- We will use CKLA to help have more targeted, consistent reading instruction K-5.
- Use historical data to help target instruction in the current grade using CKLA and Eureka resources.
- Explore best way to share information about strengths and areas of need across levels and subject areas. (Vertical teams)

A4.01 Add action steps:

- Assessment data, inclusive of common formative assessments and exit tickets will be used for small group instruction planning and implementation.
- Use GCS MTSS Standard Treatment Protocols involving the IST social worker, counselor, psychologist, administration and teacher, and parent/guardian to determine interventions for any supplemental or intensive interventions.

A4.06 Add action steps:

- SEL team meets for an afternoon meeting daily to attend to SEL needs and curriculum.
- All classroom teachers hold a morning meeting daily to check in on the SEL needs of students.
- Counselors and social worker offer lunch buddy opportunities during remote learning for

students to connect.

- During remote learning/voluntary kindergarten, counselors and social worker check in with all students.

A4.16 Add action steps:

- Staff will align Class Dojo to help with consistent expectations.
- Teachers will use CKLA and Eureka K-5 allows for consistency in academic language and expectations throughout elementary school.

B1.03 Add action steps:

- We will meet monthly as a Leadership Team to look at school improvement goals.
- We will meet monthly as a Instructional Leadership Team to look at school improvement goals.

C2.01

- We will meet weekly in grade level PLCs to assess classroom and performance data.
- The Assistant Principal will meet with the specialists and support team weekly as a PLC to develop ways to support and enhance core instruction through their subject areas.
- Support for remote at Cone teachers will be provided through PLCs and additional technology professional development opportunities.

C3.04 add action steps:

- Certified staff will be paid an incentive to teach at Cone that is funded by Title I funds for Title I positions.
- Teacher incentives will be paid from Title I funds for Title I positions based on EVAAS data.

E1.06 add action steps:

- Use ClassDojo, ConnectEd and Canvas school wide to help communicate to the families daily.
- We will go out to the communities at least bi-monthly while remote to engage students and families in academic and SEL activities.

VII. Other Business

Action Taken:

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

4:00pm
