

# Ceasar Cone Elementary

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## Meeting Minutes

**Meeting Date:** 09/06/2022 - 2:45pm

**Title:** School Leadership Team

**Location:** Media Center

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### Attendance

#### **Team Members:**

Ellen Neese, Erin Atkinson, Rachael Curtis, Regina Gilyard, Crystal Hill, Vernon "Kenji" Johnson, Tara Mooring Roberson, Elizabeth Morrison, Stephanie Nix-Denmark, Wykendra Parker, Shannon Peeples, Tosha Rooks

**Guests:** Erica Pence, Media Specialist

**Minutes:** Celebrate recent successes

- We MET growth for the first time since 2017-2018.
- We had over twice the number pass the BOG this year than last year; we had 3 times the number pass compared to two years ago.

Review and respond to coaching comments

Approval of last meeting's minutes

Curtis motioned and Nix seconded. All agreed.

### Old Business

#### Indicators to Assess-Create-Monitor

##### ***Indicators Assessed***

A1.07 ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)

A2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)

A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

A4.16 The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)

B1.01 The LEA has an LEA Support & Improvement Team.(5135)

A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other

B1.03 professional staff meets regularly (at least twice a month) to review implementation of effective

practices.(5137)

B2.03 The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)

B3.03 The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)

C2.01 The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)

C3.04 The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)

E1.06 The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

### **Objectives Planned For**

A1.07 ALL teachers will employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)

A2.04 Instructional Teams will develop standards-aligned units of instruction for each subject and grade level.(5094)

A4.01 The school will implement a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

A4.16 The school will develop and implement consistent, intentional, and on-going plans to support student transitions for grade to grade-to-grade and level-to-level.(5134)

B1.01 The LEA will have an LEA Support & Improvement Team.(5135)

B1.03 A Leadership Team will consist of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)

B2.03 The school will establish a team structure among teachers with specific duties and time for instructional planning.(5143)

B3.03 The principal will monitor curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)

C2.01 The LEA/School will regularly look at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)

C3.04 The LEA/School will establish a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)

The school will regularly communicate with parents/guardians about its expectations of them and the

E1.06 importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

***Monitor (updates made)***

Additional Agenda Items

**Action Taken:**

**SIT Norms and expectations of members**-- start/end on time; honor all voices; send a back up if you are not able to attend

**Assign/volunteer for roles**-- time keeper, secretary/note-taker

- Neese-- time keeper; Roberson-- secretary/note-taker

Meeting times-- What time will work best for the team to be as collaborative as possible? Team agreed that Tuesdays work at 2:30

Draft SIP goals-- looked at drafted goals; Neese motioned to approve goals; Johnson seconded; all agreed

Draft action steps and assign action steps to monitor-- drafted and did peer review

Table-- Subcommittees-- based on work needed to complete indicators; use template to capture action plan/next steps (turn in)

Table-- Review action plan/next steps for each committee (reminders sent before we leave)

Nix motioned to adjourn; Morrison seconded. All in favor.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:08pm