

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 02/06/2023 - 2:30pm

Title: School Leadership Team

Location: Media Center

Attendance

Team Members:

Ellen Neese, Erin Atkinson, Regina Gilyard, Crystal Hill, Tara Mooring Roberson, Stephanie Nix-Denmark, Shannon Peeples, Tosha Rooks

Guests: Laura Gonzalez, Erica Pence

Minutes: Celebrate recent successes

- Data days are going well; 1st has held both of theirs
- Budgeting headway is happening
- PAWS cart and Champ Contenders items are back in stock and ready to roll
- 5th math interim scores look good
- Tried Swivl technology; we have multiple people can use

Review and respond to coaching comments

We got our Restart Annual Report feedback from NC DPI. Nothing stood out in particular that we have to address from that.

Approval of last meeting's minutes

All voted to approve last minutes.

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

- All indicators are up to date. None are overdue. We are monitoring monthly ones now.

Additional Agenda Items

Action Taken:

Budgeting

- Finishing up CSI and Title I budgets which are due to be encumbered this month.

- Discussed the needs to shift some funds between line items as we finish up the finalized amounts for PD, late hires, amended tutor hours, parent food, etc. Team agreed to needing to balance the budget.
- Budget meeting 2/13-- surveyed staff over the last month via weekly updates and email about budgeting priorities so we can make as much work between local, state, federal monies as possible in line with our SIP goals. Team discussed the need to reduce class sizes in 4/5 if allowed. If we had to prioritize, we'd say in 5th due to 3 EOG tested areas and the cohort moving up. Based on the survey the most to least needed per our goals: 2nd counselor, 1st grade TA, MTSS lead teacher/interventionist, .6 MTSS math interventionist, maintain number of MCLS, 1 addition EC TA, EL interpreter, daytime tutors, behavior consultant contract, Youth Development Coordinator.
- Team discussed ways to navigate some of what will need to be cut. We lost \$129K in Title I funding due to other schools now being more Title I, so we will have to make some reductions. That being said, team felt reducing or eliminating (depending on how the budgeting goes): daytime tutors (school paid, not the district ones), YDC, extra EC TA, behavior consultant contract, .5 office support and prioritized bringing back general instructional TA that could support 1st, EC, etc. depending on the current needs. Peoples will update as she has budget meetings what we are able to work out to fund based on the agreed upon priorities.

Title I Third Quarter Family Night-- STEAM Night

- flyer went on Dojo and in boxes today; Harper gets RSVPs today
- food is ordered from Honey Baked Ham
- Stations are set for who will man them; Rooks has approved them; Nix will work with Atkinson on room locations-- will ask that students go to one station per category at least; Gonzalez can help with logistics
- Rooks will work with Nix to make sure the parent/guardian Title I survey is on the passport
- Food can be picked up starting at 6 and will end at 6:30-- grab n go
- Have families come in on the side by the cafeteria-- 1st could help as greeters since food won't start until 6
- Hill and Gilyard will share with staff at staff meeting

Leadership Representation

- We need to elect a new chairperson. Roberson was nominated. No other nominations were made. All voted for her to be the chairperson.
- We need an additional team representative. Pence was nominated. Will ask staff who are eligible if they are interested in being considered. Will vote at staff meeting this month.

TOY-- asked for any other nominations before ballot is shared at staff meeting

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:01pm
