

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 05/02/2023 - 2:30pm

Title: School Leadership Team

Location: Media Center

Attendance

Team Members:

Ellen Neese, Erica Pence, Rachael Curtis, Regina Gilyard, Laura Gonzalez, Tara Mooring Roberson, Elizabeth Morrison, Wykendra Parker, Shannon Peeples, Tosha Rooks

Guests: Jane Shanks came in Stephanie Nix-Denmark's place.

Minutes: Celebrate recent successes

- BIRE Conference National Visit went well today!
- 2nd grade is loving their realignment of small group time based on Dibels skills/data across the team! Super big brag given that it goes so smoothly that you cannot tell who has who and that there was a change.
- Kinder"garden" kick off night went well! Thanks for spearheading, Ms. Parker. Ms. Shanks and Ms. Plott were super helpful in helping get the EL families invited and engaged.
- FAM-S facilitation went well and reaffirmed a lot of the work we have been doing to make changes. Shout out to EVERYONE on staff for their part in helping us make overall moves.
- Shout out to Ms. Shanks in particular for all the ways she helps bring in our families, support anything needed with EL, using data, etc.

Review and respond to coaching comments

Approval of last meeting's minutes

Pence moved to approve. Curtis seconded. All approved.

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

B2.03 The school will establish a team structure among teachers with specific duties and time for instructional planning.(5143)

E1.06 The school will regularly communicate with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

Monitor (updates made)

- **Finalize quarter 4 family night details**-- no food will be provided this time; logistics; BOGO book fair; in room for to share about strategies to finish the year strongly and what to help prepare them for next year (how to stay sharp over the summer). Use each room on the main hallway and each room has a spot. Specialists help in book fair. Make signs for each room and how to get in and out of each room. Signs out in the parking lot-- people out front to help guide the parents. Balloons to lead them. Second flyer mention entering for the front door and send with book fair flyers. Curtis sharing resources the groups could share-- one of which is about how to use your GCS ID to access the library. 5:30-6:30 for families; 4:45-5:20 staff food by Buffalo Presbyterian Church

Additional Agenda Items

Action Taken:

- **EOG/RtA weeks**-- specials/coverage ideas-- no specials once testing starts since they will be pulled to test, support staff role, recess-- keep across the road and away from windows during testing starting 5/26; EOG training/proctors; **EOG training during PLCs**-- specialists in media center for training; if you know anyone who could volunteer to proctor, please let Pence know; specialists will support a break daily for 3-5; TAs will help make sure K-2 get a break; Pence will help make sure there is schedule; **attendance incentive** for EOG attendance-- maybe a dance? Kona Ice?
- **End of year class celebrations**-- 5th grade ceremony-- 8:45 5th grade walk, 9-10 ceremony in Auditorium, then get cake near hallway and get their things; field days-- propose moving 3-5 to the 6th and move 5th celebration to the 7th, K-2 field day, expectations-- if doing awards and such, please stream... Grade levels discuss in PLCs; stream live and then post video on Dojo-- do afternoon of the 8th
- **Summer Learning Updates**-- 4th grade does not have any summer enrichment; students were invited based on data, so not unlimited spots; Roberson will ask for a flyer for tutoring; Rankin has the final say about hiring
- **Security reminders: door by stairwell**-- must pull and make sure it latches; door near parking lot will get stuck on rug-- double check; please shut all windows and turn off all heaters
- **Adjournment**-- Neese motioned and Pence seconded.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:46pm