

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 04/04/2023 - 2:30pm

Title: School Leadership Team

Location: Media Center

Attendance

Team Members:

Ellen Neese, Erica Pence, Rachael Curtis, Regina Gilyard, Laura Gonzalez, Angel Harper, Tara Mooring Roberson, Elizabeth Morrison, Stephanie Nix-Denmark, Wykendra Parker, Shannon Peeples

Guests:

Minutes: Celebrate recent successes

- conferences attended were great!
- almost spring break
- 4th happy about mid module assessment progress
- 207 students qualified for the bowling incentive

Review and respond to coaching comments

Reviewed the report from our state coach

Approval of last meeting's minutes

Minutes approved

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

B1.01 The LEA will have an LEA Support & Improvement Team.(5135)

The school will regularly communicate with parents/guardians about its expectations of them and the

E1.06 importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

Monitor (updates made)

- **B1.01**-- We are up to date on 1.01. Nix shared updates. We are up to date on what is needed.
- **E1.06**-- Discussed ideas for the May family night event; Book Fair BOGO event going on at the same time; could set up in the hallway and lead to the book fair and food in the cafeteria; maybe having parents grab meals on the way out. Could go into the classrooms to get the information. Two

teachers- 1 talking about the current year and 1 talking about the upcoming year. Using media center to house the kits. Rosters can be placed in the those two rooms and have someone highlight once the student gets their kit. Want to include the kits in the Media center.

- Grade Levels: what were the difficulties for next year (classroom) and then other teacher is talking about grade level skills- mClass, etc. The uppergrades- EOGs Outside of the classroom- what is needed for the next grade level (Due by April 28th) Nix-Denmark will adjust the flyer - I will or will not attend, class incentive for those who turn in. Send home April 17th and be back by April 21st. Maybe Johnson and/or Hubbard have a table about summer options.
- Survey for parent night.
- Flyer could go home 4/17; send reminder via Dojo 5/8; Pence can add to the website.
- Peeples will send out email this week; MCLs/AP will go over it at

What will be shared with staff:

- Topic: Preparing for Next Steps
- Date: May 11
- Time: 5:30-6:30
- Set up: Start at front door and go out car rider door
- Stations along the hallway with 2 teachers per level: 1 talking about the current year and 1 talking about the upcoming year/grade; station for YDC/SSW to share about summer options
 - o Grade Levels: what were the difficulties for next year (classroom) and then other teacher is talking about grade level skills- mClass, etc.
 - o The upper grades- EOGs, dates, study skills, etc.
 - o Outside of the classroom- what is needed for the next grade level (due April 28)
- Media Center: book fair BOGO event and take home kits in the media center for pick up; rosters will be provided for each class PreK-5 so they can be highlighted as kits picked up—kits ordered for all (specialists and support staff split between media center and food station)
- Food: will be grab and go near car rider exit
- Communication: Flyer will be provided by Nix-Denmark; send home April 17th from classrooms; Peeples send reminder via Dojo and ConnectEd 5/8; Pence can add to the website.

Additional Agenda Items

Action Taken:

School based leadership reps for 2023-2025:

- Grade level rep needed-- nominated Stigall, Davis
- Certified staff rep needed-- nominated Shanks, Parke, Hubbard, Scott

Device collection-- a couple of options were sent out; Pence recommends that we collect devices and let her scan them; **Monday, June 5**-- any time during the day-- please print an updated roster for each class will send all devices in alphabetical order, sorted by summer school (no summer school for 4th) or not summer school, with notes about what is wrong with any devices and Pence will have all devices power washed to make sending next year; July 1 order new strips; if there are broken devices now, please send them in now; **Peoples can print updated rosters right before with summer school noted**; Pence will email a reminder to check each device now **(they are needed for EOGs-- all EOGs are online)** for things like missing keys, cracked screens; often doing a hard restart will help with glitchiness

Teacher/staff devices-- reminder Pence needs them by Thursday so they can be updated (please put your name on it)-- chords are not needed-- just the device

Neese moved to adjourn. Pence moved to adjourn.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:26pm