

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 11/06/2024 - 2:30pm

Title: School Leadership Team

Location: Media Center

Attendance

Team Members:

Caroline Carpenter, Ellen Neese, Mariah Allen, Rachael Curtis, Jaime Landi, Christie Moore, Tara Mooring Roberson, Shannon Peeples, Jane Shanks, Samantha Stigall

Guests:

Minutes: Celebrate recent successes

- We have been named a PTEC Signature School! Two schools in GCS-- us and Montlieu. The videographers were very complimentary of our school's students, staff, and how everyone interacted.
- 22/23 parent conferences done in one class-- in person or virtual-- got done early; all very positive!
- Decent number of parents do the reflection at parent night
- 5th grade science interim-- surpassed the district average
- Lot of green on the interim spreadsheet for areas done so far!
- Great data docket conversations!
- Bus dismissal is becoming very streamlined and getting all out on time despite all the instability with the buses/lack of drivers.

Review and respond to coaching comments

Feedback on 10-31-24: Cone Team, Great job on a very clear plan. Your meeting agenda and minutes are up to date and posted to the school site.

Keep up the good work. Dr. Angela Draper

Team was appreciative it points out the good work we are doing and points to a positive trend.

Approval of last meeting's minutes

Neese moved to approve. Carpenter seconded. All approved.

Old Business

MTAC

-- **review device letter draft**-- Landi mentioned on the 3rd offense it says students "may" be assigned alternative activities-- might need to be sure teachers understand. Team clarified the adjustment would

need to be made by each teacher/staff member. Neese questioned if it should be stronger language by the 3rd offense. Neese also raised the question about if it's only for damage or if we could include for misuse. Moore suggested adding a space to fill in the type of violation/description of a violation. Landi suggested the wording "up to and including" in what consequences could be. Peeples asked what the procedure to get the letter will be. Team discussed it's a write up technology violation, and then admin would send the letter home with the incident write up which would help us track the letter. Curtis asked if we can add in something about a short term loss in one of the "up to an including." Peeples suggested Pence make edits and then us use it to see if it is meeting the need

--**Beanstack incentives**-- Pence would like ideas of incentives for using Beanstack both as students and staff. Landi mentioned getting some cheap books from Scholastic to be some prizes. The team liked that as a whole. Neese suggested it would be nice if they posted the amounts somehow like our attendance trackers would help them feel competition. Curtis mentioned putting on the tvs might also be good-- students like seeing what is on there. Neese asked if there is a video or something teachers can see so they know more to help encourage use. Moore suggested sharing with the staff somehow and then really kick it off. Curtis suggested maybe some other incentive for a whole class that had the most minutes. There was discussion that a piece of candy monthly and then maybe a quarterly celebration of some sort. Peeples asked about having classes help brainstorm what they want to work on. Allen asked if there is like a free pizza coupon or something anymore. Carpenter and Neese are going to enroll and see if there is an incentive.

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

[SIP goal tracking](#) document discussion

Monitor: Action step due: KEY A4.01 2024-2025: We will share about MTSS and how the tiers support students at our Meet the Teacher Night. once a year Ellen Neese 10/31/2024

- Neese shared the results of the parent feedback shared on the Swivl Mirror at parent night-- 13 recorded; trips, graduation events, sports events, PTA, family events are what they want more of; said they want us to keep communicating on Dojo, take home with easy to follow things, keep working with the kids; realized the link didn't work on a phone vs. a device, so that limited our response options
- Team discussed what brings families out; some suggested food, other said when they have their students showcased; Moore suggested making sure it's multi-faceted; Allen mentioned that we stopped the events early last year, so that also limited-- asking more what topics they would be interested in; Neese suggested making a form/survey with a QR code asking what they want topic wise more-- asking time, day of week; Moore suggested putting that in the monthly newsletters.

Carpenter said she will draft a survey. Allen-- maybe more a lunch and learn event where we also talk to them about what is going on. Landi suggested we survey internally first. Peeples challenged the team to check with their people they represent as well. Allen mentioned maybe an open space of how they get parents involved and let them spearhead. Shanks can get any surveys translated for our families.

Budget/staffing updates (Peeples)-- our 2nd counselor is resigning and paid out of CSI; we are not sure we will have the budget to continue the position next year since we don't know the budget for next year; we know CSI funds will be ending in the next year; state/local mandates have limited what counselors can do without parent consent. Discussion about options. Moore motioned we abolish the CSI counselor position as of 12/31. Neese seconded the motion. All approved motion.

Neese motioned to end the meeting at 3:46. Landi seconded. All agreed.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:46pm
