

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street
Detroit, MI 48219

Telephone: (313) 653-3888 Fax: (313) 412-2162

**REGULAR MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 1/28/2025
TIME: 6:00 p.m. / a.m.
LOCATION: Old Redford Academy High School
Café Bronze
8001 W. Outer Drive
Detroit, MI 48235

Approved

MINUTES

MEETING TYPE: REGULAR SPECIAL PROPOSED APPROVED

I. CALL TO ORDER

PRESIDENT CECELIA MULLENS called the meeting to order at 6:10 P.M. / A.M. on Tuesday, January 28, 2025.

II. ROLL CALL

Mrs. Cecelia Mullens, President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Jason Jefferson, Vice-President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Regina Banks-Hall, Secretary, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Andrew Tyus, Treasurer, Board of Directors	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mr. Brian Stephens, Member, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Mirza Ahmed, Member, Board of Directors	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

ADMINISTRATION (all or a portion of the meeting)
Mrs. Laura Frey-Greathouse, Superintendent, ORA

OTHERS PRESENT (all or a portion of the meeting)
Mr. Adam Holcomb, MAST Financial Services (Virtual)
Dr. Lisa Weir, CS Partners
Ms. Alma Hollins, Board Liaison, Provision

Mr. Jonathan Trout, CMU

The Proposed Agenda was Distributed.

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III. PUBLIC COMMENT *(on agenda items only)*
None.

IV. APPROVAL OF January 28, 2025 AGENDA

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE JANUARY 28, 2025 AGENDA.

AS PRESENTED

WITH CHANGES/ADDITIONS

SUPPORT: MEMBER BRIAN STEPHENS SECONDED.

MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF November 19, 2024 MEETING MINUTES

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE NOVEMBER 19, 2024 MEETING MINUTES.

AS PRESENTED

WITH CHANGES/ADDITIONS

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY.

VI. BOARD COMMITTEE REPORTS

- a. Finance Committee- Treasurer Tyus
- b. Governance/Policy - Vice President Jefferson
- c. Strategic Planning - President Mullens
 - i. Community Committee

SCHOOL COMMITTEE REPORTS

- a. Academic - Mr. Hancock

Finance Committee

Mr. Holcomb shared that during the Finance Committee meeting that met on January 21, 2025 the following was discussed:

- Foundation Leases - The two renegotiated Foundation leases are awaiting review by Attorney Crowley.
- Amended Budget - The goal is to present the amended budget for Board approval at the February Board meeting.
- HVAC RFP - Superintendent Frey-Greathouse shared that the HVAC grant of \$100k is through the State and is the clean air grant.
- Pro Team Service Providers - Food service menu software renewal

President Mullens explained that she and Vice President Jefferson visited Comerica Bank to close the account and transfer the money to PNC; however, they were unable to do so. Although the Board discussed closing the account at previous meetings, a formal motion was never made. The Bank’s policy requires documentation of a formal

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motion to close the account. **President Mullens** assured CFO Holcomb that this would be accomplished prior to the February Board meeting.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO EMPOWER PRESIDENT MULLENS AND VICE PRESIDENT JEFFERSON TO CLOSE THE ACADEMY'S COMERICA BANK ACCOUNT AND TRANSFER THE MONEY TO THE PNC BANK.

**SUPPORT: MEMBER BRIAN STEPHENS SECONDED
MOTION CARRIED UNANIMOUSLY.**

Governance/Policy Committee

Vice President Jefferson informed the Board that the Governance Committee met to discuss updates that need to be reviewed and/or included in the Board policies.

Strategic Planning Committee

President Mullens shared that the Board is considering employing a third-party vendor to measure the culture and climate at ORA. Additionally, the goal is to invite a couple of potential Board member candidates to the February Strategic Planning Committee meeting.

President Mullens shared that the Youth Leadership Academy is hosting a Youth Career & Parent Summit for 6th – 12th grade students and parents on Saturday, March 8th from 11:30 a.m. until 4:00 p.m. at Fellowship Chapel. The afternoon focus will be on the media and entertainment industry.

Academic Committee

Mr. Hancock shared that the Academic Committee met on Tuesday, January 28th to learn more about the MI School Index. Consultants from WayneRESA facilitated the presentation which included a closer look into the components of the MI School Index as well as the weights and percentages of each component of the Index.

VII. OLD BUSINESS

a. Ratification of ORA Insurance Policy Renewal

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO RATIFY APPROVAL OF THE ORA INSURANCE POLICY RENEWAL.

**SUPPORT: MEMBER BRIAN STEPHENS SECONDED
MOTION CARRIED UNANIMOUSLY.**

VIII. NEW BUSINESS

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a. FOR BOARD APPROVAL

i. Open Enrollment Resolution

MOTION: MEMBER BRIAN STEPHENS MADE A MOTION TO APPROVE THE 2025-2026 ENROLLMENT RESOLUTION.

SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED. MOTION CARRIED UNANIMOUSLY.

ii. Charter Contract Amendment Request Resolution

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE CHARTER CONTRACT AMENDMENT REQUEST RESOLUTION.

DISCUSSION: This involves updating the Educational Program for the High School.

SUPPORT: MEMBER BRIAN STEPHENS SECONDED. MOTION CARRIED UNANIMOUSLY.

iii. Pro Team Service Providers Contract Renewal

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE PRO TEAM SERVICE PROVIDERS CONTRACT RENEWAL.

SUPPORT: MEMBER BRIAN STEPHENS SECONDED.

DISCUSSION: This is for renewal of the annual software license used to make the Academy’s food service menus. MOTION CARRIED UNANIMOUSLY.

iv. HVAC RFP Request Approval

MOTION: MEMBER BRIAN STEPHENS MADE A MOTION TO APPROVE THE REQUEST TO BEGIN THE HVAC RFP PROCESS.

SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED. MOTION CARRIED UNANIMOUSLY.

IX. FINANCIAL REPORT

Mr. Holcomb shared that the Academy’s funds come through MDE. In light of current events, they are following this closely. Mr. Holcomb added that the Academy has good cashflow and no issues are anticipated.

X. CS PARTNERS REPORT

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Dr. Weir shared the CS Partners report and touched on the following:

- School Performance
 - Consolidated App was approved.
- Academics/Curriculum
 - Ms. Salter, the Director of Teaching and Learning, is still providing support to the High School around their MDE Partnership Plan and Tier 1 instruction.
 - Mr. Hancock is participating in CS Partner's Leverage Leadership Book Study collaboration.
 - Will be looking at the winter NWEA data in February.
- Special Education
 - Ms. Law-Hicks is supporting the Special Education team in preparation for the EPR compliance submissions. The Special Education EPR will take place in March.

Superintendent Frey-Greathouse shared highlights from her report as follows:

- Staff of the Month and Updates from the Elementary, Middle, and High School
- Staff survey results
- Increase in Academic Achievement – Action plans have already been developed to address lower scores. Scores will be reported in February.
- Teaching staff – Discussions have taken place with all non-certified teachers.
- School Index – Superintendent Frey-Greathouse, Dr. Weir, and Mr. Hancock explained the School Index to the Board.
- Parent Teacher Conference – The goal is to have 48% attendance at the Conferences. Families will be surveyed to see what works better for them to encourage more participation.
- Current Enrollment – 960 Students
- Extra-Curricular Programs – 251 students in grades K-12 participate in ORA's sports. Mr. Drummond is compiling the number of students that participate in non-athletic programs.

XI. CORRESPONDENCE

None.

XII. AUTHORIZER COMMENTS

Mr. Trout shared the following:

- Upcoming Events:

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- 1/30 Webinar - "Making an Impact - Understanding the Legislative Process and How to Engage with Stakeholders" will be rescheduled. CMU is waiting until after the Governor's State of Address.
- 2/19 - Coffee with Special Education - Webinar
- Mr. Trout commended the Board on getting ahead with their Board vacancies.
- Mr. Trout will be reaching out to Secretary Banks-Hall as part of the next step in her Board renomination process.
- Presidents' Roundtable - No date has been scheduled.

XIII. EXTENDED PUBLIC COMMENT

- Superintendent Frey-Greathouse recognized the Board with gifts of appreciation.
- Mr. Trout gifted each Board member with a portfolio on behalf of CMU for Board Appreciation Month.

XIV. BOARD MEMBER COMMENTS

President Mullens shared that she visited the Elementary and Middle Schools and was pleased with her interaction with the students.

XV. ADJOURNMENT

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO ADJOURN AT 7:20 P.M. / A.M.
SUPPORT: MEMBER BRIAN STEPHENS SECONDED.
MOTION CARRIED UNANIMOUSLY.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Alma S. Collins
 Recording Secretary

2/6/2025
 Date

Approved by the Old Redford Academy Board of Directors:

Regina Banks-Hall
 Board Secretary

2/25/2025
 Date

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