

Brooks Global Studies

Meeting Minutes

Meeting Date: 10/01/2024 - 3:00pm

Title: October Leadership Meeting 2024

Location: Room 15

Attendance

Team Members:

Sarah Carter, Michelle Cridge, Kristina Friesen, Alexandria Gerald, Gina Girth, Danielle Hamilton, Michael Kelly, Margaret McEnally, Stephanie Nix, Beth Pearce, Mary Sluder, Lynott Stacy, Yolanda Williams

Guests: Kirsten Lynn, Mrs. Kirby, Mrs. Topolka

Minutes: Celebrate recent successes

First grade reports they had a great field trip.

Mrs. Friesen shared that the kids built Aztec temples out of Legos.

Mrs. Lynn shared that 4th grade had lots of 4 and 5's on Passport.

FBI had many new dads come out last week.

Review and respond to coaching comments

Approval of last meeting's minutes

All voted in favor of approval.

Old Business

Transition plan for the new school was tabled until the November meeting so that we could finish the budget aspect of the move.

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

A4.01 The school will implement a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

C2.01 The LEA/School will regularly look at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development

needs.(5159)

Monitor (updates made)

C2.01 The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.

Mrs. Sluder shared data slides see attachment.

Ongoing Professional Development

Get Better Faster Rigor Trajectory

Informing PD delivered during PLCs

Staff have completed Phase 1

September Leadership Walks

Participants: Nix, Langer, Trujillo, Maynard, Sluder, Gerald, Kelly, Fox

Protocol: New Leaders Leadership Walk Protocol

The team identified the following areas as strengths:

Students were reading grade level, informational texts

Students were engaged in discourse

Students were actively participating

Teachers noted relevant vocabulary

Teachers used visual aids

Teachers monitored student understanding and adjusted teaching, as needing

The area the team decided would enhance engagement and deepen meaningful learning for all students is...

Explicitly naming the purpose of learning, connecting student work to the why, naming how the work relates to the learning target

Mrs. Topolka asked what the next steps were from the Leadership walks and what the outcome of the walk was. Teachers shared with her how it was helpful to see great practices that they could replicate and also to be reflective.

Ms. Gerald proposed renewing the RAZ kids reading program for kinder and first grade.

Mr. Kelly asked about the CKLA Boost program for increasing reading differentiation, Mrs. Friesen supported the importance of this.

Mrs. Mac made a motion to vote on funding the Raz Kids reading renewal for K-1. A motion was made, and the team voted to approve the request. Mrs. Nix reached out to ELA department, and they will be funding CKLA boost again.

Mrs. Kirby asked to return to the slide with the testing percentiles. She asked if parents including herself could get clarity on the data and the plans we have moving forward for improvement. She wants this to be communicated from the school as opposed to her and other PTO chairs having to answer questions for others because it has not been made clear.

Mrs. Sluder shared that a letter went out with the EOG scores that included programs and action steps we are taking for improvement. She also shared that we typically have not shared whole school Dibels or NWEA results, but teachers share individual data at first quarter conferences. Mr. Kelly shared that the teachers and admin team come together to focus on data analysis to focus on what students need support in that are behind and then look at student groups that need to keep being pushed so they are not on a plateau. He explained to Mrs. Kirby how Panda time works for differentiation.

Mrs. Friesen suggests that a letter go home with each report card that updates parents on the progress that is being made towards our action steps. Mrs. Lynott also suggested sharing what their child is doing during the PANDA time block. Mrs. Lynn asked that Mr. Buckley update with parents what he is doing. Mrs. Carter also shared that supplemental students receive letters for their parents to be aware of the intervention and progress monitoring taking placed.

Mrs. Hamilton shared that she felt like the letter that was shared with parents is one sided and showed all the ways the school is working to improve, but she wants to know what parents can do to help with the improvement. Mrs. Kirby suggested that volunteering in the classrooms and joining the PTA were ways to help support. Mrs. Friesen suggested that she doesn't necessarily need parent volunteers in the classroom, but with holding their students accountable at home. Mrs. Lynn suggested that PTA might be utilized for parents that are wanting more ways to help inside or outside of the classroom by grade level.

The team voted to send home an updated letter for BOY, MOY, EOY based on updated data and how parents can help at home. Mrs. Friesen made a motion, the team voted that a letter would go out at the end of January after testing is updated and analyzed.

The team also voted do review differentiation expectations during panda time for parents.

NEWSELA- Ms. Lynn requested to renew subscription because the county will no longer be funding it. This will be presented with pricing at the next meeting.

A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.

Core

CKLA, UFLI, Morpheme Magic, 95% Sound Wall, Illustrative Math

Weekly grade level planning (double specials)

Social Detectives and Superflex

Supplemental

Zearn, UFLI, West Virginia Phonics

Supplemental problem-solving teams meet every 6-8 weeks

Students in the bottom 20th percentile receiving supplemental instruction

Intensive team meets monthly

SEL supplemental protocol addressed at weekly student support team meetings

Intensive

Through IPS team

Mrs. Sluder proposed adding an action step to purchase books for classroom groups.

The team discussed getting 8 sets of books per grade level and filling in with some book sets we already have with a target date of the end of December. We will seek parent volunteers to help with book organization.

A4.06: ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.

Number of office referrals

22-23 school year - 122

23-24 school year - 95

So far this year 7 (7 different students)

Current action steps

SEL teams meets every other month

Teachers teaching Social Detectives first quarter

Specialist met to talk through Social Detectives so they can use the language

Will teach Superflex curriculum quarters 2-4

Additional Agenda Items

Action Taken:

New School Budget

Mrs. Sluder shared the basic needs we must order to have for the new school on a PPT slide. Mrs. Sluder asked the team what kind of iPad carts they wanted. The team agreed they did not want the huge carts,

Mrs. Nix presented some cart options and is working on finding a cart that meets all the needs requested. The team also agreed we need two Cricut machines because Die-cut machines are outdated and hard to find. Picnic tables are also on the list if we have the funding so a class can go outside for lunch or parents eating with their children. Other small items include electric hole punch, electric stapler, laminator, handheld scanners, first aid kits, outdoor mats, rolled paper rack, post-it easel hanger, meh ball bags, coffee machine, sticky-tack/mounting putty, Tube cones for car riders, small American flags for classrooms, magnets for whiteboards, outdoor trash cans, art supplies and drying rack (Estes,) PE Equipment (Field.)

Mrs. Lynn would like a make-up work policy in place school wide that work is provided after the absence, not before.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:30pm
