

Brooks Global Studies

Meeting Minutes

Meeting Date: 11/05/2024 - 11:00am

Title: November Leadership Meeting 2024

Location: Microsoft Teams OR Room 15

Attendance

Team Members:

Sarah Carter, Michelle Cridge, Alexandria Gerald, Danielle Hamilton, Michael Kelly, Margaret McEnally, Tracy Muggia, Stephanie Nix, Beth Pearce, Mary Sluder, Lynott Stacy, Yolanda Williams

Guests:

Minutes: Celebrate recent successes

AR Celebration went great. 4th Grade Middle Ages culmination activity went great.

Review and respond to coaching comments

Approval of last meeting's minutes

Mrs. McEnally makes a motion to approve last meetings minutes. Mrs. Carter and Mrs. Williams approves.

Old Business

Old Business

Mrs. Lynn had asked for a policy about students needing make up work after they are absent for a trip. Mrs. Sluder will add to the handbook that when students are back from a trip, they will receive the makeup work and that it is not the expectation that teachers need to prepare work in advance.

A2.01 Update on purchases: We have purchased Raz-Kids, it is still in process waiting for a budget process.

C2.01 The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.

October Leadership Walks Focus on Math

Strengths: Students used a variety of strategies, discussed math, explained their reasoning, used manipulatives, referenced anchor charts, used math language

Teachers used math language, stated learning goals, provided clear directions, highlighted student work, circulated and gave feedback, asked guiding questions

Opportunities for Growth:

Adapt pacing in the moment to increase time on task, customize lessons to customize, provide activities for early finishers We will add the following action steps to C2.01

The math coach will be meeting with teachers to customize teachers.

Mrs. Bunnell will lead PD on customizing IM slides in Canva.

Grade levels will create extension activities for early finishes.

A 4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.

Raz-Kids purchase is in the works.

Newsela was over \$3k, so Mrs. Sluder asked Mrs. Cater, Mrs. Lynn and Mrs. Friesen what they thought, and it was decided we would not be willing to pay that price, and we will utilize the free components.

Grade Levels are deciding what book sets we need for students and they are discussing across grade levels to make sure they are not ordering the same books. The deadline is the end of December. We will also order more copies of books we already have. 8 copies of each book will be ordered, and we will create a norm and process. Checkout will Occur from Mrs. Nix.

A4.06 A4.06: ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.

Transitioning to the new building Common Area Expectations

A new common area is stairs. Hand on rail, right side, backpacks on (not carrying), single file line, no passing, one person per stair, no jumping nor skipping stairs, use designated grade level staircase (maybe.)

Leadership team members discussed not requiring hands on the rail for the purpose of not spreading germs. Mrs. Williams shared that kindergarteners need to hold the railing.

Mrs. Gerald shared that we need more supervision for bus riders because right now it is a little chaotic when they enter. Mrs. Sluder will assign a staff member to unload the buss and walk the students to their classroom/cafeteria. Mrs. Sluder shared that they could do breakfast in the classroom will it delivered on a cart.

Mrs. Sluder shared the contractor has all the emergency plans already made and posted.

Mr. Kelly shared that it would be helpful to have a master schedule for day one for teachers to tour the building during Panda time.

Panda Paw Blitz will occur week one to be intentional about passing out Paws to reinforce expectations.

Final Days at Brooks

"Leave your mark on the building" where students can write on the walls. This space will be gone soon after we leave to become a baseball field.

Mrs. Nix was going to designate a place on her door to sign so we can take the door off and bring it to the new building.

Mrs. Williams asked about bringing out bricks with us. There is space ready at the new location for the bricks.

Mrs. Sluder proposes on December 14th 9-10:30am, we invite the community in to walk the hallways one more time to say goodbye.

We will likely have to move Global Day depending on if we have a remote day for moving or any other updates to our schedule.

Indicators to Assess-Create-Monitor

Indicators Assessed

A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

Objectives Planned For

A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

C2.01 The LEA/School will regularly look at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)

Monitor (updates made)

Additional Agenda Items

Action Taken:

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

12:15pm