



**MONETARY DONATION AGREEMENT
Procedure 6114P**

Date: _____

DONOR:

Organization Name (printed): _____

Individual Name (printed): _____

Address: _____ City/State/Zip: _____

Email Address: _____

The District's Tax ID# is 91-6001546. Under IRS guidelines, only the amount of your contribution that exceeds the amount of the goods or services provided to you is tax deductible as a charitable contribution. Please retain this document for your tax records and consult a tax advisor if you have any questions.

The donor listed above hereby gives to the Aberdeen School District #5 a monetary donation in the amount of \$ _____ (Check # _____), and wishes the money be spent for: _____

School Name: _____

☐ Instructional Program

☐ ASB Activity

District:

☐ District Program/Department

Disbursement of unspent/residual funds if directed for a specific purpose:

☐ To be used for a similar purpose.

☐ Balance to be returned to donor.

Donor Signature: _____

Date: _____

Copies of this form shall be provided to the donor, the Business Office, and to the school or district department receiving the donation after all required approvals have been received.

General Acceptance Criteria – DISTRICT USE ONLY

The proposed gift shall satisfy the following gift criteria:

- a) must be consistent with the mission of the school district.
- b) is appropriate to the best interest of students.
- c) will not obligate the district to support the program after the gift/grant funds are exhausted.
- d) will not include undesirable or hidden costs to the school district (e.g. installation, maintenance, staff time).
- e) will not place any restrictions on the school program or district operations.
- f) will not imply endorsement of any commercial business or product.
- g) Will be free from health and/or safety hazards.
- h) will not be in conflict with any provision of board policy, collective bargaining agreements, or public law.

Principal Signature _____ Date _____

Business Office Signature _____ Date _____

Superintendent Signature _____ Date _____

ABERDEEN SCHOOL DISTRICT

216 North G Street | Aberdeen, WA 98520 | (360) 538-2000 | www.asd5.org

ORIG 2025