

YAMHILL-CARLTON SCHOOL DISTRICT

Safety Committee Meeting Minutes

Date: 2/5/25

Members:

Chairman: Amanda Dallas
 YCSD Staff: Jenifer Tuning
 YCSD Staff: Esther Jensen
 YCSD Staff: Silvia Borders

Present:

YES NO
 YES NO
 YES NO
 YES NO

AGENDA

MINUTES

<input type="checkbox"/> AED Check ins:	<ul style="list-style-type: none"> ● Jenifer Tuning checked 2/5/25. Green lights on, and pads in place. New pads ordered and received.
<input type="checkbox"/> Recommendations completed since last meeting:	<ul style="list-style-type: none"> ● Drainage exposure rock area covered with concrete. ● 7/8 Hallway sweep during passing times. ● Mats under water fountains.
<input type="checkbox"/> New Recommendations	<ul style="list-style-type: none"> ● Replace/fix latches on cafeteria tables - Chad to check in. ● Safety paint on uneven grounds - Front parking lot and playground areas. ● Courtyard still floods ● Newsletter to include procedures how to get pick up students from school when there are last minute changes ● Down spout in courtyard by teacher work room not connected to anything ● Gym doors don't lock going to hallway ● Review process of CPR class with Clint ● Double doors by Theater, slams, new parts ordered ● Cleaning buckets on tables in the cafeteria for more access for table cleaning. ● Push button locks for all class rooms ● Email staff to remind them of locking doors and proper use of magnetic strips. ● Order new sick bay bed ● Pothole in front parking lot
<input type="checkbox"/> Incident/Accident Reports, Reviews and Recommendations:	<ul style="list-style-type: none"> ● Reviewed injury reports 1/5 -1/31 2025 ● Remove or use a bumper on white board in gym.

<input type="checkbox"/> WorkPlace Safety Inspection Review:	<ul style="list-style-type: none"> • Contacted the district office, they will work on obtaining this.
<input type="checkbox"/> Next Meeting:	March 5th

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely.
 - *description of injury*
 - *type of first aid provided*
 - *Were Parant(s) /Guardian(s) contacted*
- All completed student and staff accident/incident/action forms must be sent to:

Jenifer Tuning, Leanna Smith and Julie Warner