

Cohasset Public Schools
143 Pond Street
Cohasset, MA 02045
Empower Students to Improve Communities

MINUTES

Regular Meeting of the Cohasset School Committee

Wednesday, January 22, 2025

6:00 PM

In Person Participation

Learning Commons

Cohasset Middle and High School

143 Pond Street

Cohasset, MA 02025

In Attendance:

Craig MacLellan, Chair

Lance Dial, Vice Chair

Ted Carr, Secretary

Jennifer Lesky

Tori Hanna

Susan Owen, Director of Finance & Operations

Dr. Leslie Scollins, Assistant Superintendent

Mrs. Sarah Shannon, Superintendent

All Cohasset School Committee Meetings Are Recorded.

AGENDA

Call to Order

Mr. Craig MacLellan called to order the Cohasset School Committee regular meeting for Wednesday, January 22, 2025 at 6:04 PM. Members of the school committee who are present are asked by the Chair to please indicate so in roll call.

Roll Call - Mr. Carr-Present; Mr. Dial-Present; Mrs. Hanna-Present; Mrs. Lesky-Present; Mr. MacLellan-Present.

In- person attendees who are able and willing are asked by the Chair to please rise to the recitation for the Nations Pledge of Allegiance, following Call to Order, and Roll Call at all Cohasset School Committee meetings.

Public Comment

No public comment.

Invited Guests

• **Superintendent Student Advisory Council (SSAC) Liaison Report (Jack Kearney)**

Jack Kearney attending Cohasset High School and Liaison to the Superintendent Student Advisory Council reports this week that the student body had finals. Jack says the schedule for finals implemented a couple years ago is definitely appreciated with half days, splitting it up for students has been going great and honestly wouldn't be manageable. Jack would like to thank the administration and the school committee for the new Senior Café lunchroom. Jack says this was talked about at a recent Student Advisory Committee meeting where there's a lot of congestion because of the physical space there and students notice the Skipper Café has been serving food more consistently. That's really appreciated because at the end of the day it's a good problem to have when people want to eat cafeteria food.

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Invited Guests

• **Superintendent Student Advisory Council (SSAC) Liaison Report (Jack Kearney)**

Jack says there's a lot of anxiousness from student body around the cell phone ban that will take effect on Monday, January 27, 2025 and he guarantees by the end of that day they'll be lots of moaning and groaning. Jack says it would be nice if there was more communication on why specifically student's cell phones are being taken away at school. This would benefit and help students and staff to understand why, making it less likely students won't break any rules.

Mrs. Lesky asks Jack if he could tell the school committee why he and his fellow students have concerns about the cell phone ban and do students know how this will work? Will kids come in and have their cell phones stay in their backpacks. What are the logistics of this program.

From Jack's understanding cell phones go in their backpacks and if teachers see cell phones out there in would be considered a first-time penalty that can build up to a merit. A lot of this anxiousness comes from why this change makes student's day a little less enjoyable, but they'll all see how it goes.

Mr. Carr thanks Jack for his great presentation and is glad to have him back at a school committee meeting. The school committee has made a lot of strides with Food Services and asks Jack if there are any further suggestions on what the school committee might be able to do better there.

Mr. Dial says Jack did a fantastic presentation and the reason why he liked his theme is Jack came and used his own voice in his own way of speaking and wasn't afraid to give critical but honest feedback to the school committee and he very much appreciates that. Are there any other areas of concern for the student body they should know about as a school committee. Mr. Dial recalls in the past, one of Jack's esteemed family members really focused on the outside school grounds and also gym equipment as well. Are there any other areas of concern a second-generation Kearney would like to impress upon the school committee.

Jack has friends who are at the gym almost every day after school and it's definitely something that both the students and teachers take advantage of.

Mr. MacLellan would like to first address the positive things Jack mentioned such as the quality from Food Services and the fitness center being utilized. A lot of those improvements were made because of Paul Kearney, Jack's Dad. Mr. Paul Kearney certainly should be thanked for that part. With regards to the cell phone issue Jack addressed, Principal Scott and a comprised group of parents, teachers and a few of Jack's peers were directly involved in that cell phone task force group. Principal Scott will pilot this program on Monday and has taken a lot of steps to inform various stakeholders what expectations are going to be and get a good understanding of that. To Jack's point, relative to the reasoning behind it, having that communicated to the student body is something the school committee can give more consideration to. Mr. MacLellan offers Jack personally to share with his peers that the reasoning behind this pilot program was based on a book written by Jonathan Haight called the "Anxious Generation." This was a community book read that focused on the adverse impacts of handheld personal technology on child development. This raised alarming concerns so as a school district they reacted to that with Superintendent Shannon and the school committee participated in this very well attended community event where families and students spoke out and from that, the cell phone task force was created to address these concerns that were raised in the "Anxious Generation" book.

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Childhood development that is associated with free play in the past was being more independent and having amorphous social interactions between their peers. Free play is now being replaced with the dependence of these devices with social media being replaced with digital interaction and this is what they're trying to avoid, where it can distract students significantly from their academic learning. The school committee is trying to do right by limiting the amount of time students have while in school with their devices and educators want to deliver a more traditional experience in terms of social interactions as students are developing and growing. The pilot program on cell phones will start on Monday all the way through April 4, 2025 and they'll see where this will go. Overall, the school committee is pretty confident it's going to be a positive thing. Jack's point is well taken, the school committee is glad Jack brought this to their attention to address explaining the reasoning to the student body at large. This is a great example of why it's important to have the Superintendent Student Advisory Council and fortunate to have talented and courageous students like Jack on that committee.

Superintendent Updates

- **Mrs. Sarah Shannon**

Mrs. Sarah Shannon would like to thank all those who are on the cell phone task force committee for all their work, teachers, administrators, parents and students. There's been a lot of conversation on this and there's been some really good debates back and forth about what is right. Mrs. Shannon also shares there will be a pre-survey and a post survey for students so the staff will gather that data. Jack brought up some really good points and students don't necessarily know the benefits and may not know there will be benefits until they experience them. Seeing news coming out of other schools across the state of Massachusetts and across the country where schools are taken these steps at the high school level. Cohasset actually has "Away for the day" already in place through grade 8. When this is done at the high school level there are positive student interactions and improvements happening, noticing students' stress levels start to go down a little bit. Apprehension is the word around this from the students where they're not necessarily upset about this, just curious to see what happens. This is a way to figure out how this will work for Cohasset.

The school administration held several forums on their strategic planning process with staff, students, families, municipalities, and leadership forums as well. Last week they held a family forum in-person and right now families are currently in a zoom meeting who couldn't make that meeting in-person. Mrs. Shannon is very grateful to everybody who took the time to participate in these forums. The information the administration received has been robust and they're looking forward to putting it all together with the Teaching Learning Alliance, TLA, to use this data to build on their strategic planning. A survey will be sent out to all families for grades 6-12 and the wider community and will remain open for two (2) weeks. The school administration is asking families for any family member who has a recent graduate in the last 1-4 years their graduate may also want to fill this survey out. They have received over five hundred (500) respondents to their survey about school vacations and Mrs. Shannon hopes to get just as much interest in the survey about the future of the district as well.

This past Monday was a no school day celebrating Dr. Martin Luther King. The school administration is grateful to the Cohasset Diversity Committee who hosted a Martin Luther King breakfast. Donelle Clark spoke to those attending and shared a message of love and care for others as Dr. Martin Luther King did. Reminders were sent out to families for Tuesday, January 28, 2025 which is the 2nd forum of a series of 3 around Cohasset Middle School and Cohasset High School Feasibility Study.

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Superintendent Updates

• **Mrs. Sarah Shannon**

The meeting on January 28, 2025 will be presented by AI3 Architects who will present conceptual designs for any potential building that might happen here in Town. The 3rd meeting in this series will happen on Tuesday after February vacation with AI3 Architects sharing cost estimates for those conceptual designs. The goal right now is not to choose a potential design, it's to gather information to see what is possible and that is when the district gets accepted into the MSBA core process and will have this information available when they go through that process. They already have some really good ideas about what a potential new facility could look like here in Cohasset.

• **2025-2026 District Calendar Review Discussion**

[Exhibit D-1]

Mrs. Sarah Shannon would like to thank all the people who participated in the survey with regard to the 2025-2026 District Calendar. The school administrators asked two (2) questions, one question was around December break and the other question around the Good Friday holiday and literally received five hundred six (506) responses from completed surveys. One of the responses was overwhelmingly clear with regard to the December break, 72.9% respondents opted for two (2) full weeks off for students; 16% opted for no school Tuesday, December 23, 2025 to January 2, 2026 and 11% voted for no school on Monday, December 22, 2025 with a return to school on January 2, 2026.

Regarding the Good Friday holiday, 46.8% respondents opted for a half day of school on Good Friday, while 28.5% opted for no school on Good Friday, and 24.7% opted for a full day of school on Good Friday.

The administration office received a phone call from a representative from the Teachers Union who asked if this goes the way having two (2) full weeks off instead of potentially having Professional Development on January 2, 2026 could the school district actually do that on Monday, December 22, 2025 where students are already in school mode and have December break December 23, 2025 to January 2, 2026 seems to be a nice option. The recommendation from TLA is to have Professional Development Day on Monday, December 22, 2025.

Originally, there was an early release day presented for Friday, February 6, 2026 and a suggestion came in on having that early release day changed to January 30, 2026 for two (2) full weeks of school for better continuity of educational experience for students and staff. Mrs. Shannon recommends moving that early release day on Friday, February 6th to Friday, January 30, 2026.

Mr. MacLellan would like to state at the outset of the discussion with the district calendar there was a typo error in an email sent by Mr. MacLellan last Thursday where he mistakenly put the school committee meeting date to have this discussion on January 29, 2025 and that discussion was for today, January 22, 2025 school committee meeting. Mr. MacLellan will be sending out another email in collaboration with Superintendent Shannon to correct that and the Chair wants folks to know the school committee will be making their decision on the 2025-2026 district calendar at the next school committee meeting scheduled for Wednesday, February 5, 2025.

Mr. Dial has two questions on the December break and asks from the administrative perspective do they have a preference on the two (2) full weeks or the one (1) day missing, or two (2) days missing, are there options. Good Friday doesn't seem to be as clear in one result or another. Mr. Dial knows from prior conversations part of the issue they had was the economic cost of it. From the data given it looks like absences are primarily high school levels.

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Superintendent Updates

• **2025-2026 District Calendar Review Discussion**

[Exhibit D-1]

Mr. Dial still likes the idea they do not have a religious holiday notwithstanding evidential options of having a day of low attendance. Don't know they've had a full enough cycle to really allow that change to take hold in the district seeing younger families have higher attendance than older families. If they change back now, then it never changes. Mr. Dial is a little reticent sharing his own personal view to change that on only a couple of years of behavior because Mr. Dial's prediction would be that after a couple more years, they'd have higher attendance on that day as the community becomes use to it. This is a behavioral change that is grounded and in good reason. From Mr. Dial's perspective he would still lean towards having Good Friday be a school day for the reason they had originally made a change.

Mrs. Hanna asks if April vacation falls the week after Easter, if that were the case she sees there would be no one coming into school if April vacation started right after Good Friday. From Mrs. Hanna's perspective she's on the other side from the perspective of Mr. Dial. They might need to admit to themselves it probably isn't a productive day of learning and maybe adjust the curriculum to that standpoint where it's more of a fun activity that might actually get kids to stay in school. There's a lot to it and it's costly, opposed to being a religious holiday.

Mr. Carr says it's great how many people weighed in, that's significant. They've received great input from everybody and that's great. Mr. Carr is leaning towards the Good Friday holiday to have it or don't have it. It's nice to have a little time to think about it.

Mrs. Shannon says given past experiences having one day tends to be a low attendance for students and tends not to be a productive school day because of students' absence. The teachers do a really good job of trying to make those days meaningful days. Mrs. Shannon says it's not something she would recommend every year, but in this case, the two (2) full weeks for families makes sense.

The Chair states the district calendar impacts everyone here in the community, no decisions are being made here tonight.

Mrs. Shannon will prepare some updated draft district calendars to present at the next school committee meeting, February 5, 2025. The updated drafts will include showing the two (2) full weeks for December break, Professional Development Day on December 22, 2025, and an early release on January 30, 2026, opposed to having PD on February 6, 2026. There will be one draft of the district calendar showing a half (½) day on Good Friday, another draft calendar showing no school on Good Friday for discussion that will require a vote from the school committee.

Teaching and Learning

• **Academic Initiatives (Dr. Leslie Scollins)**

Cohasset Public Schools now have a Facebook page that will stream into the school website as well.

Dr. Scollins shares a recent post of students in Dr. Duncan Marine Biology class at CHS presenting their research for their course in conjunction with Cohasset Student Coastal Research that was so impressive, the pictures show better. To have students explain their research and their hypothesis on what was exciting and learn from their surprises impacts their next steps. They did an amazing job presenting with no fear at all. Students seemed relaxed explaining the process and research at CSCR. Please like Cohasset Public Schools on Facebook. There will be new postings and it's a nice way to get information out, since no longer and don't have Twitter anymore.

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Teaching and Learning

• **Academic Initiatives (Dr. Leslie Scollins)**

Cohasset Middle and High School students have been working really hard on benchmark assessments, and everyone has been working together on mapping. At the elementary level, students are doing their workshops, and between both schools Dr. Scollins says there's been some good collaborative experiences happening there. Winter benchmarks are being assessed in reading and math for elementary students through iReady.

Budget, Resources and Governance

• **Finance and Operations Update**

➤ **Monthly Update (Mrs. Susan Owen)**

[Exhibit F-1]

The voted school budget for FY25 is \$23,909,407 plus a separate one-time allotment of \$342,399 to cover special education shortage, a total of \$24,251,806 available to spend for FY25.

As of December 31, 2024 expended \$10,410,112 encumbered supplies/materials and remaining payrolls on purchase orders in the amount of \$14,582,021, an estimated shortfall **(\$740,327)**, decrease over last month **(\$785,983)**. Mrs. Owen says the Finance and Operations department are closely monitoring all accounts and the budget has been frozen, and will not allow any overrides to these budgets, meaning no deficits unless Superintendent approval.

Special Education Tuitions were budgeted at \$926,416 and are currently encumbered on purchase orders. Shortfall in tuitions **(\$180,935)**, a decrease over last month **(\$263,140)**.

The district has had several (7) unanticipated out of district placements and/or moves from a collaborative school in the district to private school since the final voted budget. Their budget line items showing shortfalls are indicated as follows.

SPED Tuitions	\$180,935
Utilities	\$151,162
SPED Transportation	\$ 56,454
Custodial supplies/materials	\$ 35,728
Salaries	\$316,048

<u>School</u>	<u>Budget</u>	<u>Expended</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% Used</u>	<u>FTE</u>
Osgood	\$4,514,368	\$1,767,748	\$137,372	\$2,609,248	42.20 %	52.10
Deer Hill	\$4,380,032	\$1,672,047	\$114,397	\$2,593,588	40.78 %	46.40
Middle	\$4,218,395	\$1,583,089	\$ 5,551	\$2,629,755	37.65 %	46.00
High School	\$7,241,994	\$3,144,874	\$330,277	\$3,766,844	47.98 %	66.80

Capital Outlay Fund FY25

School Bus Lease	\$ 90,000
Electric School Bus Lease	\$ 7,000
Furniture Replacement – Student & Staff (Deer Hill Cycle)	\$ 35,000
Replacement of Aging Chromebooks (540–3-Year Lease \$143,000)	\$ 51,337
Replace Smart Projectors/Panels in All Rooms (CHS)	\$225,483
Deer Hill Chromebooks	<u>\$ 26,250</u>
TOTAL	\$435,070

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Budget, Resources and Governance

- **Finance and Operations Update**
 - **Monthly Update (Mrs. Susan Owen)**

[Exhibit F-1]

Capital Outlay Stabilization Fund FY25	
Middle/High School Fire Alarm Study	\$150,000
Deer Hill Completion of Retiling Floors	<u>\$300,000</u>
TOTAL	\$450,000

Circuit Breaker Funding received FY24 \$1,177,034. Due to budget shortfalls and unanticipated expenditures, the district needed to utilize \$1,078,643 leaving a balance of \$98,391 to be carried over into FY25. Circuit Breaker Funding to be received in FY25 \$1,097,956 being paid in four (4) installments. They've received the first two (2) payments in the amount of \$274,489 each, total of \$548,978.

FY26 Draft Capital

Bus Lease (8 diesel buses)	\$ 156,000 Q
Electric Bus Lease	\$ 25,000 Q
Bus Lease (1 additional bus to replace the Blue Bird bus) **If no longer have electric school bus	\$ 20,650 Q
<i>They'll need two (2) leased school buses</i>	
Window Shades-Fix and Replace in all Buildings (154 Windows) (In process of gathering numbers)	\$
Replace all Projectors with Interactive Presentation Equipment (Osgood 13/Deer Hill 13)	\$ 117,628 Q
Security Equipment – (52 DW)	\$ 181,435 Q
IPADS at Osgood - Each class will have their own set (133)	\$ 61,322 Q
(2) New Athletics 15 Passenger Vans (48 Month Lease)	\$ <u>33,666</u> Q
Subtotal	\$595,701
Facilities to Build Multiyear Plan and Obtain Quotes for Remaining Items (Nick and Jake)	\$
Asphalt Road & Sidewalk Between DHS and JOS Needs to be Resurfaced (DHS)	\$ 120,000
Asphalt Road from Pond Street needs to be Resurfaced (CMHS)	\$ 100,000
Replace Sidewalk and Curbing on Entry Road to CMHS (CMHS)	\$ 250,000
Extend Sidewalk to Pond Street (CMHS)	\$ <u>50,000</u>
Subtotal	\$520,000
TOTAL	\$1,115,701

The hope was that the administration would be able to share the report from Open Architects at tonight's school committee meeting. Unfortunately, that report hasn't been received yet. Mrs. Shannon spoke with the consultant from Open Architects on Tuesday who informed their findings are the current financial processes they found in the deficit situation weren't a result of any mismanagement of funds, or poor processes. The consultant said there is actually a lot that the school district is doing well, and big thanks alluded to Mrs. Owen for bringing down their deficit by forty thousand dollars (\$40,000). Hoping to close remaining gap by June 30, 2025 and the school district thanks the Town for their strong collaboration in this area.

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Budget, Resources and Governance

- **Finance and Operations Update**

- **Monthly Update (Mrs. Susan Owen)**

[Exhibit F-1]

Since the start of the school year the consultant found that communication and collaboration between the schools and the Town has improved and there's a lot of hope that both sides will continue the relationship to collaborate on how to support the schools financially moving into the future. The findings they found on the reason the school district is in the situation unlike what Ms. Owen just shared. Though the Town has funded the schools above net school spending. Mrs. Shannon will present the FY26 budget around how the schools get net school funding at the next school committee meeting. The school district is in a place where there's a lot of costs outside their control and the Town's increase has helped contribute to the situation that their in. Open Architects consultant recognizes the school district is trying to make cuts where they can. A lot of that is exhibited through their current budget freeze. They also recognized the district is trying to do more with less, but these increased costs are outside of the school district control. In these economic times the school district continues to meet the same levels of service while the Town is supportive and continuously underfunded. The school district is going to continue to work with the Town on how to meet the FY26 budget and beyond for their needs. Mrs. Shannon says they don't want to dismantle all the good they have done in terms of meeting students' needs, a result in their high levels of student achievement and the district needs to take a close look at how they can achieve both goals. The consultant emphasized it was really nice to see the level of communication and transparency about the district's current situation and recognizing they're in a difficult place.

Mr. MacLellan recalls Mrs. Owen reporting a \$80,000 decrease because of out-of-district tuitions but only a \$45,000 decrease was seen in the projected shortfall. Mr. MacLellan asks why that \$80,00 decrease wouldn't be reflected in the overall shortfall figure. Does that \$45,000 decrease in that overall shortfall figure reflect the overestimated encumbrances they've made.

Mr. MacLellan asks Mrs. Owen if she can make a note to invite Mr. Cardone, Director of Food Services, to a school committee meeting to talk about what he's been doing, specifically interested in improvements with their school lunch revolving accounts on what the Food Services Department spending looks like.

Mrs. Owen reiterates that some of their costs from different accounts are going to go up. For example, substitute teacher's numbers will continue to grow since those numbers are not encumbered and other things not encumbered that are beyond their control. Those numbers are probably going to go up as other numbers are going down, giving more of a savings. Within another month out, they'll see expenses continue to rise in some areas. Mrs. Owen says she's asked Mr. Cardone to prepare a presentation on future plans to the school committee for this coming Spring.

Community Relations / Communications

- **Reports from School Committee Subcommittees and Liaisons**

There are no reports from the School Committee Subcommittees and Liaisons.

School Committee Governance

- **School Committee Goals ****

[Exhibit H-1]

The Chair recognizes Mrs. Lesky's group collaboration and putting together the school committee goals that appear in the school committee's packet as exhibit H-1. This was discussed at their strategic planning forum/workshop earlier, prior to tonight's school committee meeting.

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School Committee Governance

- **School Committee Goals ****

[Exhibit H-1]

There are four (4) goals each reflecting compass points to reflect their strategic plan which is delivering outstanding educational experiences for all students, supporting student's physical and mental wellness, identify areas for teaching and learning resources, and empowering community engagement. The bulk of the school committee's goals came from a workshop they attended back in the Fall, 2024. This reflects this year, a bridged moment in time that connects to their strategic plan that will serve and begin to guide and support some things the school committee has already accomplished.

Mr. MacLellan notes they had a timely example of this on students' physical and mental wellness with Jack Kearney's presentation from the Superintendents Student Advisory Council where Jack discussed the new cell phone ban policy. This was a strategic initiative to encourage community discourse on healthy child development by identifying and/or hosting three (3) or more discussion forums or presentations. They've had one which was the "Anxious Generation Forum." From this forum, the cell phone task force was created and ready to roll out that policy on Monday, January 27, 2025. This was an example of how the school committee has accomplished at least part of these goals, ideally looking at another three (3). They received success generating a lot of participation from the community with the "Anxious Generation" Forum. Another community read titled "Never Enough" by Jennifer Wallace. This is just an example of how the school committee is progressing and keeping in line with their goals. Another example is their 4th goal to constituents, to empower communication and the importance of providing an agency to stakeholders and holding themselves accountable.

Principal Scott suggested another community read based on achievement culture, which is great that has a flip side of the impact on students' mental health and wellbeing. This book is titled "Never Enough" and Principal Scott is looking to replicate that effort.

A motion was made by Mr. Dial to approve the school committee goals as revised, given comments made at the January 22, 2025 school committee meeting, seconded by Mrs. Hanna.

Aye – All

- **Topics Not Reasonably Anticipated by the Chair**

There were no topics not reasonably anticipated in 48 hours by the Chair.

- **Approval of Minutes**

There were no minutes to approve by members of the Cohasset School Committee.

- **Future Agenda Items**

Mrs. Lesky is interested in the progress on the evaluation of the writing curriculum and if there are any potential changes.

A motion is made by Mr. Carr to move into Executive Session¹ #3 Chapter 30A, Section 21(a) to discuss strategy with respect to collective bargaining and negotiations, seconded by Mr. Dial. Roll Call Vote: Mr. Carr - Aye; Mr. Dial -Aye; Mrs. Hanna –Aye; Mrs. Lesky –Aye; Mr. MacLellan –Aye.**

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School Committee Governance

- **Executive Session¹ #3** to discuss strategy with respect to collective bargaining and negotiations.**

Chapter 30A, Section 21(a) mandates that in order to go into Executive Session the Committee must:

1. Do so on a roll call vote
2. State the purpose for executive session
3. Indicate whether the body will reconvene in public session.

- **Adjourn**

The regular meeting for Wednesday, January 22, 2025 for the Cohasset School Committee adjourned at 7:22 PM.

****Requires Committee Vote / Action**

Materials/Documents used at the Regular Meeting of the Cohasset School Committee on 01.22.2025

2025-2026 District Calendar Review Discussion - (Mrs. Sarah Shannon).....	[Exhibit D-1]
Finance and Operations Monthly Update - (Mrs. Susan Owen).....	[Exhibit F -1]
School Committee Goals (Cohasset School Committee).....	[Exhibit H-1]