Policy Committee Meeting Minutes

Date: January 24, 2025 ~ 2:15 p.m. - 3:15 p.m.
Attendees: William McKersie, Melissa Szymanski, Maureen Caraballo, Silvia Robles, David Barone, Melissa DeLaBarrera

Key Discussions:

1. **Policy 2245 Student Liaison Representative**
    - Andy explained the updated policy, which now includes a representative committee from the student government in the selection process. This committee is made up of the liaison representative, the associate liaison representative, the student union president, a student union representative from each grade, and the faculty advisor.
    - He outlined the procedural guidelines for the student liaison selection process, which involves outreach efforts, interviews, and appointment timelines. The committee agrees to keep the selection criteria accessible to students but not included in the official policy, allowing for flexibility in the process.
    - Updated policy will be presented for first read at the February 11, 2025 BOE meeting, Andy will include a memo outlining the procedural guidelines.

2. **Policy 0110 - Sexual Harassment & Policy 0110.2 - Sexual Harassment in the Workplace**
    - The committee reviewed the Sexual Harassment policies, one for students and one for district personnel. They emphasized the importance of maintaining consistency in the investigation and appeals process to ensure compliance with existing Title IX regulations.
    - Melissa Szymanski underscored the necessity of involving multiple individuals in the investigation and decision-making processes to prevent conflicts of interest.
    - Melissa DeLaBarrera will send the policies to Suzanne Vople for review to ensure they are cross-referenced with the existing Title IX regulations, thereby maintaining consistency in the investigation and appeals process.

3. **Policy 4321.12 - Timeout and Physical Restraint (All Students) & Policy 4321.12-R - Timeout and Physical Restraint (All Students)**

- The committee reviewed the policy and regulation as updated and did not have any additional revisions.
- Agreed to bring forward for the first read at the February 11, 2025 BOE meeting.

4. **Policy 5695 - Student Use of Privately-Owned Technology**
    - The policy was tabled pending the governor's decision on cell phone usage in schools.

5. **Policy 8130 - School Safety Plans and Teams**
    - The committee reviewed the counsel's revisions to the policy.
    - Bill suggested that we send the revised policy to Frank Chibbaro for his feedback on any additional changes that may be needed.
    - Melissa DeLaBarrera will share the policy with Frank and schedule a meeting next week for Bill and Frank to discuss it further.

Next Steps:

Action Items:

- ☐ Engage with the current student liaisons, Kai and Ella, to get their feedback on the proposed changes to the selection process.
- ☐ Prepare the student liaison policy for first read at the February 11th board meeting.
- ☐ Follow up with Suzanne on the sexual harassment policies to ensure the appeals process timelines are consistent across all policies and have her review the regulations for Title IX to ensure alignment between the sexual harassment policies.
- ☐ Schedule a meeting with Frank to review the school safety team policy and provide guidance on aligning it with existing district-wide safety plans.

Melissa DeLaBarrera

Submitted by:
Melissa DeLaBarrera
District Clerk