

## **2010 Preparation for Board Meetings**

The superintendent will create the agenda and board packet in consultation with the board president. The materials will be sent or delivered to each board member in advance of the meeting. Members of the public have no entitlement to place an item on the board's agenda, but may address the board during the next meeting at which the board receives public comment. Members of the board who wish to place an item on the board's agenda must have at least two active board members inform the Superintendent of their desired agenda item. The Superintendent will consult with the board president about when and where to place the board agenda item. The agenda shall be placed on the district's website at least 24 hours before the school board meeting and shall remain available on the website for at least six months.

Adopted on: December 12, 2016

Revised on: November 28, 2016

Reviewed on: January 13, 2025