

Palisades Park Board of Education
Work Session/Regular Business Meeting Agenda
Wednesday, February 26, 2025 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Mr. William Kim	☐	☐
Mr. Anthony Kim	☐	☐
Ms. Rebekah Lee	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Dr. Joseph Cirillo	☐	☐
Busch Law Group	☐	☐
Tyler Jung-Student Rep	☐	☐

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Regular Meeting** has been provided to the public by a written notice dated January 15, 2025 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to The Record.
3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE REGULAR MEETING

F. ADJOURN WORK SESSION: OPEN REGULAR MEETING

G. REPORT OF THE BOARD PRESIDENT

H. REPORT OF THE SUPERINTENDENT

- Dance Team Recognition

I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES**1. Approval of Minutes****Regular Business Meeting – January 22, 2025 and
Special Meeting – February 11, 2025**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meetings;

- January 22, 2025 Regular Business Meeting Minutes
- January 22, 2025 Executive Meeting Minutes
- February 11, 2025 Special Business Meeting Minutes
- February 11, 2025 Executive Meeting Minutes

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-9 – Jun Yim

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Bug Tech Inc.	PPHS, Lindbergh, ECC Maintenance	\$358.00
Hubert	Kitchen Supplies	\$1,772.32
Pomptonian, Inc.	01/17/25 – PAL637011725	\$34,753.81
Pomptonian, Inc.	01/24/25 – PAL637012425	\$6,904.21
Pomptonian, Inc.	01/31/25 – PAL637013125	\$44,166.77
Pomptonian, Inc.	02/07/25 – PAL637020725	\$10,032.37

2. SECRETARY’S AND TREASURER’S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary’s and Treasurer’s unaudited 2024-25 financial reports, which are in agreement reflecting the district’s financial activities for the period January 2025.

3. RATIFICATION OF BOARD SECRETARY’S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of January 2025 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)4 that the Palisades Park School District Board of Education certifies that as of January 2025 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF PAYROLL – 01/30/2025, 02/13/2025

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amount:

Payroll Date	Amount
01/30/25	\$1,022,303.55
02/13/25	\$903,827.11

5. APPROVAL OF THE BILL LIST – FEBRUARY

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the February 2025 bill list in the amount of \$2,254,257.15:

- Fund 10 (General/Current Expenses) \$1,214,357.40
- Fund 20 (Special Revenue) \$941,912.27
- Fund 30 (Capital Projects Fund) \$0
- Fund 60 (Food Service) \$97,987.48

6. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approve transfers for the month of January 2025.

7. STUDENT ACTIVITIES ACCOUNTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Activities Accounts, for the month ending 01/31/2025. (on file in BOE Office)

8. STAFF MEMBER VISITATIONS/WORKSHOPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests for professional Visitations/Workshops:

Staff Member	Activity	Location	Date(s)	Cost	Account Number
Soo Chung Sookyung Park	Women's Leadership Conference	Conference Center, Mercer Community College	03/21/25	\$119 each	11-000-230-585-01
Aleksandar Kondovski	NJASBO Annual Conference	Atlantic City, NJ	06/04/25 – 06/06/25	\$500	11-000-251-890-01
Lori Kilmurray	Northern NJ Phys Ed/Health and Coaching Conference	Morristown, NJ	03/07/25	\$199.00	20-270-200-300-01
Michelle Rengifo	NJTESOL Spring Conference 2025	New Brunswick, NJ	05/20/25	\$390.00	20-270-200-300-01
Isabella Ostuni	Purposeful Play	Virtual	03/28/25	\$295.00	20-218-200-329-04
Nicole Ostuni	Purposeful Play	Virtual	03/28/25	\$295.00	20-218-200-329-04
Brandon Karlok	NJASPERD Annual Convention	Princeton, NJ	02/27/25 – 02/28/25	\$475.00	20-270-200-300-04

9. ACCEPTANCE OF FY 2024 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT

BE IT RESOLVED, that the Palisades Park Board of Education accepts the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) for the fiscal year ending June 30, 2024, as prepared by BKC, CPA'S, P.C., with recommendations.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

L. BUILDINGS AND GROUNDS

Consent agenda for Items 1-2 - Aaron Pak

1. MOVIE NIGHT – LINDBERGH FIELD

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a request from the PPEA/Pride Team to host a “Movie Night” at the Lindbergh School field on May 30th (rain date: May 31st) for ECC and Lindbergh School students from 7:00 p.m. – 9:00 p.m.

2. HOPE CLUB CONCERT

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the use of the high school auditorium on June 13, 2025 to host the “Hope Club Concert”. The event will take place from 6:30 p.m. to 9:00 p.m.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

M. PERSONNEL

Consent agenda for Items 1-5 – Boyoung Yu

1. HOME INSTRUCTION TEACHERS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following home instruction:

Staff Member	Student ID	Anticipated Start Date
Elsa Wadja	11885	02/04/2025
Sierra Rosa	11885	02/04/2025

The hours will be split between both providers.

Up to 10 hours per week

\$35 per hour

2. CLINICAL PLACEMENT REQUEST

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the clinical experience (practicum) placement for Marisol Urias, Pre-K, from January 23, 2025 thru May 14, 2025. The clinical expectation is one day per week at the Early Childhood Center under the supervision of Nicole Ostuni and Rosemarie Carbone.

3. RESIGNATIONS OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent accepts, with regret, the following resignations:

Employee Name	Position	Account #	Effective
Brian Kunz	Middle School Basketball Coach	11-402-100-101-03	Immediately
Michelle Park	Special Education Teacher	11-204-100-101-01	3/21/25
Jonathan Simon	Part Time Custodian	11-000-262-101-01	Lindbergh

4. REQUEST FOR LEAVE

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following leave request:

Staff ID No.	Effective	Return Date
1233	March 24, 2025	September 2, 2025

5. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel for the 2024-2025 school year:

Employee Name	Position	Salary/Stipend	Start Date	Account #	Building
Carol Alexandra Sanango	Daily Substitute	\$125 per day	TBD	N/A	ECC
Marisol Urias	Daily Substitute	\$125 per day	TBD	N/A	ECC
Stella Kang	Permanent Substitute	\$150 per day	TBD	N/A	Lindbergh
Christine Holl	Assistant Spring Track & Field Coach	*\$4,858*		11-402-100-101-03	PPHS
Dennis Martinez	Assistant Boys Tennis Coach	*\$4,858*		11-402-100-101-03	PPHS
Catherine Clarke	Head MS Basketball Coach	*\$2,987*		11-402-100-101-03	PPHS
Jaclyn Dellosa	Boys JV Volleyball Coach	Hourly Rate: \$35.00/hr		11-402-100-101-03	PPHS
Lindon Pinedo	Part Time Custodian	Hourly Rate: \$16.50/hr	TBD	11-000-262-101-01	Lindbergh

Stipends pending negotiations

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

N. EDUCATION

Consent agenda for Items 1-3 – Sookyung Park

1. FIELD TRIPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following Field Trips:

- Destination: Ramapo College
- Date: Wednesday, February 12, 2025
- Time: 8:30 a.m. – 1:30 p.m.
- Group: Heroes and Cool Kids
- Cost per Student: None

- Destination: Mayo Performing Arts Center – Morristown, NJ
- Date: Tuesday, May 13, 2025
- Time: 8:45 a.m. – 12:30 p.m.
- Group: 2nd Grade
- Cost per Student: \$10 plus cost of bus

- Destination: Prudential Center, Newark, NJ
- Date: Tuesday, June 3, 2025
- Time: 1:00 p.m. – 10:00 p.m.
- Group: Chorus
- Cost per Student: \$25

- Destination: Parkway Elementary School
- Date: Friday, March 21, 2025
- Time: 9:00 a.m. – 2:00 p.m.
- Group: Gifted & Talented
- Cost per Student: None

- Destination: Bergen Equestrian Center
- Date: Friday, April 25, 2025
- Time: 10:30 a.m. – 1:30 p.m.
- Group: Work Based Learning B
- Cost per Student: None

- Destination: Museum of Illusions – New York, NY
- Date: Friday, May 30, 2025
- Time: 9:00 a.m. – 2:00 p.m.
- Group: AP Psychology
- Cost per Student: \$26

- Destination: Liberty Science Center
- Date: Friday, June 6, 2025
- Time: 9:15 a.m. – 2:00 p.m.
- Group: 4th Grade
- Cost per Student: \$18 plus cost of bus

- Destination: Washington Township Movie Theatre
- Date: Thursday, March 6, 2025
- Time: 9:00 a.m. – 12:00 p.m.
- Group: 1st Grade
- Cost per Student: \$27
- Destination: Center for Jewish History – Anne Frank Exhibit
- Date: Tuesday, March 25, 2025
- Time: 9:00 a.m. – 2:00 p.m.
- Group: World History Grade 9
- Cost per Student: \$15 (bus only)
- Destination: Westwood Movie Theatre
- Date: Thursday, March 13, 2025
- Time: 10:30 a.m. – 2:00 p.m.
- Group: Prek 3 & 4
- Cost per Student: None

2. GLOBAL EXCHANGE PROGRAM – SUWON, SOUTH KOREA

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the visitation of twenty six (26) students from Suwon, South Korea on May 2nd. A presentation will be held, “Academic Life in South Korea.”

Group: Dance Team/Hope Club/Korean 3 students

3. PPHS DELAYED OPENING – NJSLA TESTING

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following days for delayed opening at the Palisades Park Jr./Sr. High School due to NJSLA Testing:

- Monday – 5/19/25 – NJSLA ELA Unit 1
- Tuesday – 5/20/25 – NJSLA ELA Unit 2
- Wednesday – 5/21/25 – NJSLA Math Unit 1
- Thursday – 5/22/25 – NJSLA Math Unit 2

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

O. NEGOTIATIONS – William Kim

P. POLICY – Boyoung Yu

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Anthony Kim

R. COUNTY SCHOOL BOARDS REP/ALTERNATE – Anthony Kim

S. SCHOOL SAFETY AND SECURITY COMMITTEE – Rebekah Lee

T. EVALUATION ADVISORY COMMITTEE – William Kim

U. OLD BUSINESS

1. COMMITTEE UPDATES

BE IT RESOLVED, that the Palisades Park Board of Education establishes/updates the following standing/AdHoc committees, liaisons, and committee chair/member appointments and updates:

COMMITTEE	CHAIRPERSON	BOARD MEMBERS
Evaluation Advisory Committee	William Kim	Jun Yim Sookyung Park
Finance	Boyoung Yu	Jun Yim William Kim
Personnel	Jun Yim	Boyoung Yu Sookyung Park

Move to approve #1 - Old Business - the establishment of the 2025 Evaluation Advisory Committee and updates to the Finance and Personnel committees.

Moved by:

Seconded by:

2. POLICY REVISIONS

BE IT RESOLVED, the Palisades Park Board of Education amends By law 9322 to add paragraph F- Electronic Communication among Board Members "F : School District provided Board member emails may only be accessed through proper procedures in adherence to the Open Public Records Act by all parties including district administration and employees.,"

BE IT FURTHER RESOLVED, the Palisades Park Board of Education amends Policy 6412.10 Districts Rights and Responsibilities Existing language - The computer system is the property of the district, and all computer software and hardware belong to it. Therefore, the district retains the right to monitor all access to and use of the internet.

Revised language - The computer system is the property of the district, and all computer software and hardware belong to it. Therefore, the district retains the right to monitor all access to and use of the internet. For the avoidance of doubt, the right to monitor does not provide arbitrary access by administration and employees to School District provided Board Member email. (Refer to Bylaw 9322 F). District employees (IT or otherwise) and Administration shall not alter or delete email or other IT logs without prior approval by the Board.

Moved to approve #2 – Old Business – Policy Revisions

Moved by:

Seconded by:

V. NEW BUSINESS

1. SCHEDULING OF PRESENTATION AND REVIEW OF EVALUATION RUBRICS FOR ADMINISTRATORS, TEACHERS, AND SUPERINTENDENT

BE IT RESOLVED, that the Palisades Park Board of Education establishes a timeline for reviewing and discussing the evaluation rubrics used for teachers, administrators, and the superintendent. The Superintendent will provide the Board with past and proposed rubrics and present materials at the next Board meeting.

BE IT FURTHER RESOLVED, that the deadlines and deliverables are as follows:

- **March 5, 2025:** Superintendent to provide the Board with the **evaluation rubrics used during the 2024-2025 academic year** for teachers, administrators, and the superintendent.
- **March 12, 2025:** Superintendent to provide the Board with a **draft of the proposed evaluation rubrics for the 2025-2026 academic year** for teachers, administrators, and the superintendent.
- **March 19, 2025:** Superintendent to present the evaluation rubrics at the next scheduled Board meeting.

The presentation will include:

- Summary data for 2024-2025 academic year (2023-2024, if not yet available) showing trends of prior year evaluation
- An overview of the proposed evaluation rubrics.
- Alignment of the evaluation rubrics with **district goals** and strategic priorities
- Rationale for any changes or updates from the prior year.
- Alignment with applicable laws
- Proposed dates for Superintendent Annual Summary Conference to review performance

Discussion & Next Steps:

- Board members will review provided documents in preparation for the March 19, 2025, presentation.
- Any additional considerations or feedback may be discussed before formal adoption of the 2025-2026 rubrics.

W. AUDIENCE PARTICIPATION

X. CLOSED SESSION

- HIB

Y. ADJOURNMENT