

Southridge Middle/High School

Student Handbook

2024-2025

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Belinda Lange
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Stacey Flamion & Erin Rauscher, Guidance Counselors
Coriann Arts, College and Career Counselor

MIDDLE SCHOOL ADMINISTRATION

Betsy Lange, Principal
Ryan Haywood, Dean of Students /Athletic Director
Amanda Pulley, School Counselor

Phone

(812) 683-2272 High School
(812) 683-3372 Middle School
Fax (812) 683-2010

Every Student, Every Day



***DEVELOPING COLLEGE AND CAREER READINESS
READINESS THROUGH EXCELLENCE, INNOVATION,
AND OPPORTUNITY***

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WELCOME

Welcome to Southridge Middle/High School, home of the RAIDERS!

The purpose of this handbook is to familiarize you with school policies and practices of Southridge High School/Middle School and hopefully reduce any misunderstandings concerning what is expected of you. Information in the handbook is broad and general in nature, and is not intended to answer specific, individual questions. Also, all rules and policies in this handbook apply to summer school as well as the regular school year.

We welcome you to Southridge and hope that you have an excellent school year. We wish you success in your course work and involvement in the many activities offered to Southridge students. Remember, the effort you put forth will, in many instances, determine the amount of success you will achieve. The best of luck to you, and HAVE A GREAT SCHOOL YEAR!

Greg Gogel, Principal

Betsy Lange, Principal

ANNOUNCEMENTS

Announcements should be in writing and approved by a faculty member. Please bring announcements to the office by 7:45 A.M. of the day the announcement is to be put on the bulletin, or read over the public address system.

AGE OF MAJORITY:

Eighteen-year-old students ordinarily are required to follow the same rules and procedures as younger students. In certain cases eighteen-year-olds may assume responsibility for their own attendance and request not to have their parents contacted when problems arise:

1. If they are living apart from their parents and are supporting themselves.
2. If they are married.
3. If they bring in a written request, signed by their parents, asking that they be considered an adult in attendance and all other school matters.

AMERICAN DISABILITIES ACT

The American Disabilities Act provides access to educational programs and services for any person who is disabled. The Southwest Dubois Schools are aware of the need to provide this access. Any individual who finds that access is difficult or being denied due to accessibility, should contact the ADA Corporation Compliance Officer.

American Disabilities Act Corporation Compliance Officer

Superintendent

Huntingburg, IN 47542

- All activity sites at Southridge Middle/High School are fully-accessible. Any person requiring further accommodation should contact the building administrator at the school office.

SECLUSION/RESTRAINT INFORMATION

Per state law, Southwest Dubois County School Corporation has adopted a Seclusion/Restraint Policy. To access this policy, please call the Exceptional Children's Co-op at 482-6661 and ask for Tammy Hurm.

ELIGIBILITY REQUIREMENTS FOR HIGH SCHOOL ATHLETES, CHEERLEADERS, STUDENT COUNCIL & CLASS OFFICERS

1. ATHLETES, CHEERLEADERS - Must meet all guidelines as prescribed by the Indiana High School Athletic Association.
2. STUDENT COUNCIL - Must have a cumulative grade point average of 2.5 or better. The President must be a full time student.
3. CLASS OFFICERS - Must have a cumulative GPA of 2.5 or better.

FIELD TRIPS

Students who are failing classes or who are not in good standing in their classes may be denied an opportunity to attend school sponsored field trips at the discretion of the Principal or their designee. The student must be passing a minimum of five core classes in order to attend a field trip. Students who are considered ineligible for a field trip due to academic or disciplinary reasons are not guaranteed a refund of trip fees.

BOOK & TECHNOLOGY POLICY

1. A student should write his/her name on the inside cover of the book.
2. Textbooks/computers are expected to be returned in good condition.
3. Lost OR DAMAGED books/computers will be paid for by the student.
4. Before replacement is provided, a student must pay for any lost or damaged book/computer.

BACKPACKS

Backpacks, oversized bags, large purses or any other similar type, large accessories will not be allowed in classrooms. Small, clutch-type purses for use to carry personal items will be allowed.

All books should be stored in students' lockers. Students bringing backpacks to school will be required to store them in their lockers. No backpacks, oversized bags, large purses or other similar types, large accessories will be allowed in the cafeteria, study hall, or library as well.

CANCELLATION OR DELAY OF SCHOOL

In the event that school will not be in session or will be delayed because of an emergency, such as snow, inadequate heat, or other reasons, radio stations WBDC and WITZ will broadcast this information. Listen for announcements. An automated call will also go out in case of a delay or school closing. Do not call school officials.

HIGH SCHOOL CLASS CHANGES

Students will make their course selections in February or March for the subsequent year. Students are encouraged to carefully plan their academic schedules. Only in extreme cases will class changes be considered. Any student who requests a change must obtain approval from parents, counselors, teachers, and the administration.

Any changes must be made by: 1st Semester – within the first five days of the semester.
 2nd Semester – within the first five days of the semester.

HIGH SCHOOL GRADE REPLACEMENT POLICY- SWDCSC 5462

The School Board acknowledges that at times it may be necessary for a student to retake a class or a student may desire to retake a class. The Board authorizes the Superintendent to devise a system for considering a student request to retake a class. A student seeking to retake a class will make an application with the guidance department. The student shall state the reason for the requested retake on the application. The guidance department will review the application. The principal shall have the authority to grant final approval for a student to retake a class. The following conditions apply to retaking a class:

- A. A student may retake one class (one semester only) to improve a grade during his/her high school career and it must be within one year after receiving the semester grade of the class being retaken (may not be done after graduation).
- B. No online classes will be accepted in replacement of high school courses used for an Academic Honors Diploma without administrative approval.

ATTENDANCE PROCEDURES

(HIGH SCHOOL NUMBER: 812-683-2272, MIDDLE SCHOOL NUMBER: 812-683-3372) Regular attendance is a MUST for all students in order to maintain success in the classroom and to achieve at each student's best level of performance. Therefore, it is important that all students, parents, and school personnel strive to do their best to see that students attend school on a daily basis, and as required by State Law.

Excessive unexcused absences will result in a referral to Project Attend, Dubois County's Chronic Absence Prevention Program. A letter will be sent notifying the parents/guardian after the third unexcused absence has been recorded. After the fifth unexcused absence, a parent conference may be requested by school officials notifying the parent by phone and certified mail.

An absence will be considered **EXCUSED** or **CERTIFIED**, if any of the following criteria are met:

1. The student has authorization in writing by a licensed person in the legal or medical profession.
2. Death in the immediate family.
3. Special situation as determined by the Principal or his designee.
4. Any absence that is excused per Indiana Code 20-33-2
5. A parent phone call or signed note by the parent excusing the absence.

After the 5th absence, ALL ABSENCES will be considered unexcused unless covered by numbers 1,2,3, & 4. NOTE: Only parent phone calls/signed notes will reset at 5 second semester

An unexcused absence is any absence not covered by numbers 1, 2, 3, 4, & 5 above.

Consequences for unexcused absences

1. **3 unexcused absences-1 Detention**
2. **4 unexcused absences-Monday School**
3. **5 unexcused absences-Parent Conference**

Any student absent for five (5) consecutive days, due to illness, must present a doctor's note to be admitted back to class.

Students age sixteen (16) or older who violate the attendance policy will have their driver's license suspended for four months.

It is expected that any student calling in sick or leaving school because of illness, unless released with medical documentation, shall not work on that day or attend/participate in extracurricular activities. Students are expected to be at school by 11:30 to participate in after school activities. Students violating this rule will face appropriate consequences

In case of an absence, the following procedure should be used:

1. Parents/Guardians are asked to call the school to report the absence of their child.
2. When returning to school after an absence, the student should report to the Dean of Students or Attendance Secretary to turn in his/her excuse by 8:05 A.M.
3. The student must have a note from the parent, doctor, or attorney stating the reason for the absence, and the expected time of return to school. Until a note is received, the absence will be considered unexcused. The note is the responsibility of the student, and must be turned in by the second day after returning to school. If no note is received by that time, the absence is recorded as unexcused.
4. Students who leave the school during the school day must sign out from the office. The student must have a note from their parent/guardian or one of the secretaries may receive permission by phone from the parent/guardian in order for the student to leave.
5. Students who return to school after school begins must check in at the office.
6. Students will receive excused absences for verified illness, death in the immediate family or other emergency situations as determined by the Principal or his designee.
7. Students who leave school for any reason but do not check out will be considered truant.
8. Students who attend morning meetings must check in with their impact teacher in advance.
9. Students who are absent from class due to being in the sickroom will be listed as excused. However, periods missed will be counted as part of the five absence rule for each class.
10. After 4 and 5 absences in a semester, excluding those authorized by medical or legal profession, the principal or his/her designee will contact parents in writing.

MAKING UP WORK DUE TO AN EXCUSED ABSENCE

Any student having to make up work missed due to an absence must follow the following policy: The student has one day to make up work for each day missed.

TARDY POLICY

Students are expected to be in their assigned class when the bell rings. The teaching staff is expected to enforce this rule. Any student who is ten (10) or more minutes LATE for any class will be considered ABSENT from that class. Students who violate this policy will face the following disciplinary measures:

Tardies by Period

4th Tardy	-	Parent Phone Call
5th Tardy	-	Lunch Detention
6th-7th Tardy	-	1 Detention, Parent Phone Call
8th Tardy	-	1 Monday School, Parent Conference

MONDAY SCHOOL

Monday School will be assigned to those students who continue to violate normal, everyday school rules and regulations. Monday School will take place as needed, and will be scheduled on Monday evenings from **3:15 p.m. until 5:15 p.m.** Refusal to attend assigned Monday School is a suspendable offense.

AUTOMOBILES AND STUDENT DRIVING

A student's ability to drive to school is considered a privilege. Student drivers are responsible for the conduct and safety of those who ride in their car. If persons drive their car and violate a regulation, the responsibility is that of the registered driver. Student drivers should discuss liability for other students riding with their insurance agent.

DRIVING REGULATIONS

1. Students who wish to drive to school must register in the office. A form, designating car make and type and license number, will be filled out.
2. **A \$5.00 yearly fee will be charged to those students who drive. Money derived from the fees will be used to pay expenses incurred with the maintenance of this program.**
3. Student drivers will be permitted to leave before buses at the time of dismissal each day. However, student drivers who have yet to leave the parking lot must yield to school buses once they are dismissed.
4. The speed limit on school grounds is 15 miles per hour.
5. Drivers shall drive safely. No spinning of tires, excessive speed or other unsafe actions.
6. No one is permitted in his/her car during the school day unless given permission by school officials.
7. No driving during noon or at any other time during the school day.
8. All students will park in the student parking lot on the east side of the Southridge campus unless otherwise directed by Southridge administration. Students who are enrolled in Auto Mechanics will park in the gravel lot **or fieldhouse parking lot** east of the tech building.
9. Infractions of school driving and parking regulations are punishable as follows:
 - a. 1st violation - driving privilege revoked for 10 days.
 - b. 2nd violation - driving privilege revoked for one semester.
 - c. 3rd violation - driving privilege revoked for one year.
10. Driving which endangers lives and property will result in the student having driving privilege revoked for one year.
11. When driving to school or using transportation other than that provided by the school corporation, the student assumes the responsibility for arriving on time for the beginning of school. Car trouble, oversleeping, and any other reasons for being late will result in a tardy or unexcused absence.
12. **Some off campus courses taken at Southridge High School may require transportation provided by the student.**

The privilege of bringing a student-operated motor vehicle onto school premises is hereby conditioned on implied consent by the student driver, the owner of the motor vehicle and the parent or guardian of the student to allow search of that motor vehicle. Refusal by a student, parent or guardian, or the motor vehicle owner to provide or allow access to a motor vehicle, shall be cause for termination without further hearing of the privilege of bringing a motor vehicle on to school premises and may cause a recommendation for expulsion from school. The Principal, his designee, or law enforcement officers shall conduct the search of a motor vehicle on school premises. Canine search may be used with the doctrine of "loco parentis" in an effort by school officials to provide a safe environment in the school setting that is conducive to learning.

BULLYING

SOUTHRIDGE BULLYING POLICY

Southridge believes that every individual deserves to be able to come to school without the fear of harassment or being bullied. Harassment or Bullying will not be tolerated at Southridge Schools. If this behavior is substantiated, intervention and/or penalties will be used. This policy will apply in accordance with the Indiana Bullying Law IC 20-33-8-0.2 and with the SWDCS Bullying Policy (Both listed below).

Reporting bullying and harassment to school staff is encouraged. Anyone may and should report harassment/bullying incidents. Individuals may report harassment/bullying to any school staff member or through our school website. The information will be acted on and reported to school administration for a complete investigation. The school will do all that is possible to maintain confidentiality. Parents are also encouraged to listen to their children, ask questions, and be in contact with school officials if they suspect problems.

BULLYING STATE LAW

As defined by IC 20-33-8-0.2

- (a) "bullying" means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors, that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:
- (1) places the targeted student in reasonable fear of harm to the targeted student's person or property;
 - (2) has a substantially detrimental effect on the targeted student's physical or mental health;
 - (3) has the effect of substantially interfering with the targeted student's academic performance; or

- (4) has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.
- (b) The term may not be interpreted to impose any burden or sanction on, or include in the definition of the term, the following:
- (1) Participating in a religious event.
 - (2) Acting in an emergency involving the protection of a person or property from an imminent threat of serious bodily injury or substantial danger.
 - (3) Participating in an activity consisting of the exercise of a student's rights protected under the First Amendment to the United States Constitution or Article I, Section 31 of the Constitution of the State of Indiana, or both.
 - (4) Participating in an activity conducted by a nonprofit or governmental entity that provides recreation, education, training, or other care under the supervision of one (1) or more adults.
 - (5) Participating in an activity undertaken at the prior written direction of the student's parent.
 - (6) Engaging in interstate or international travel from a location outside Indiana to another location outside Indiana.
- As added by P.L.106-2005, SEC.6. Amended by P.L.285-2013, SEC.5.*

SWDCS SCHOOL BOARD BULLYING POLICY – 0670

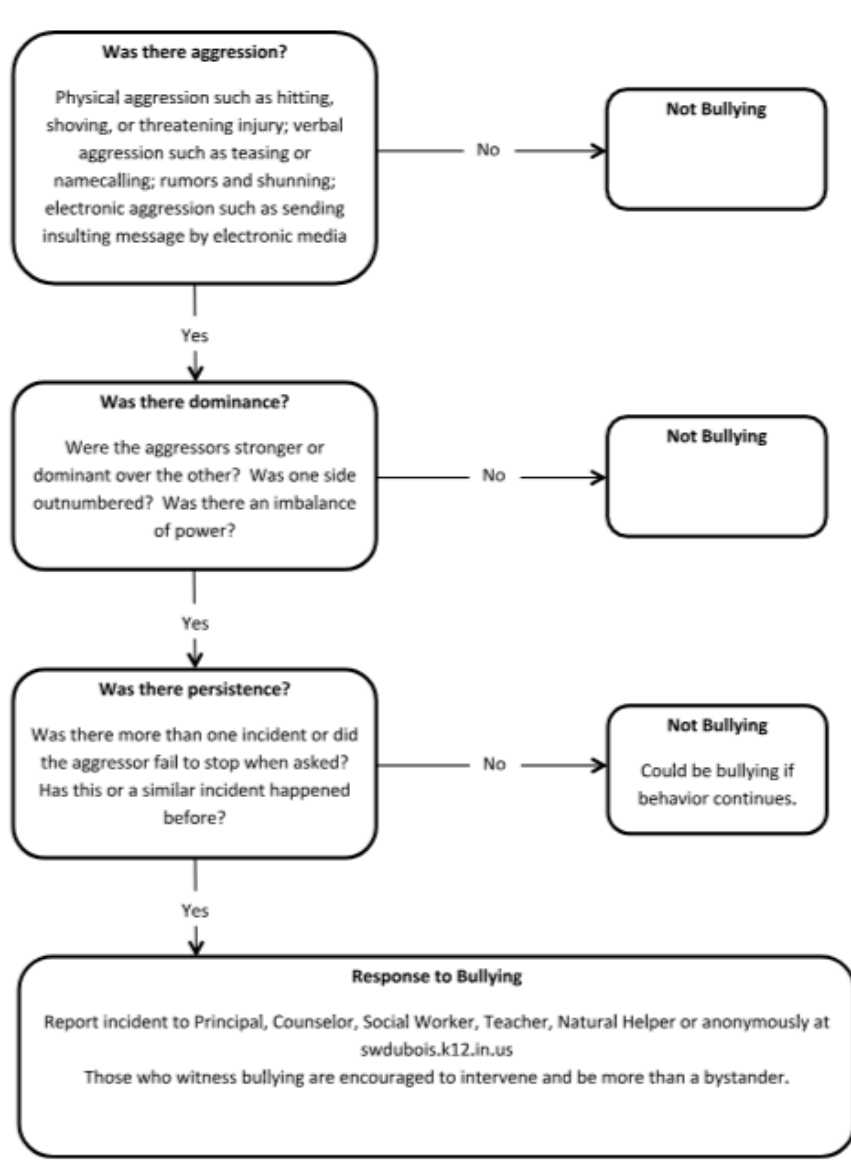
Bullying

1. Bullying committed by students toward other students is strictly prohibited. Engaging in bullying conduct described in this rule by use of data or computer software that is accessed through any computer, any computer system, or any computer network is also prohibited.
2. For purposes of this rule, bullying is defined as overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner including electronically or digitally, physical acts committed, aggression, or any other similar behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:
 - places the targeted student in reasonable fear of harm to the targeted student's person or property;
 - has a substantially detrimental effect on the targeted student's physical or mental health;
 - has the effect of substantially interfering with the targeted student's academic performance; or
 - has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.
3. This rule may be applied regardless of the physical location of the bullying behavior when a student committing bullying behavior and the targeted student attend a school within the school corporation and disciplinary action is reasonably necessary to avoid substantial interference with school discipline or prevent an unreasonable threat to the rights of other students to a safe and peaceful learning environment.
4. Any student or parent who has knowledge of conduct in violation of this rule or any student who feels he/she has been bullied in violation of this rule should immediately report the conduct to the building principal or his/her designee who has responsibility for all investigations of student misconduct including bullying. A student or parent may also report the conduct to a teacher or counselor who will be responsible for notifying the building principal or his/her designee. This report may be made anonymously.
5. The building principal or his/her designee shall investigate immediately all reports of bullying made pursuant to the provisions of this rule. Such investigation must include any action or appropriate responses that may be taken immediately to address the bullying conduct wherever it takes place. The parents of the bully and the targeted student(s) shall be notified on a regular, periodic basis of the progress and the findings of the investigation and of any remedial action that has been taken.
6. Each building principal or his/her designee will be responsible for working with the school counselors and other community resources to provide information and/or follow-up services to support the targeted student and to educate the student engaging in bullying behavior on the effects of bullying and the prevention of bullying. In addition, the school administrator and school counselors will be responsible for determining if the bullying behavior is a violation of law required to be reported to law enforcement under Indiana law based upon their reasonable belief. Such determination should be made as soon as possible and once this determination is made, the report should be made immediately to law enforcement.
7. False reporting of bullying conduct as defined in this rule by a student shall be considered a violation of this rule and will result in any appropriate disciplinary action or sanctions if the investigation of the report finds it to be false.
8. A violation of this rule prohibiting bullying may result in any appropriate disciplinary action or sanction, including suspension and/or expulsion.
9. Failure by a school employee who has a responsibility to report bullying or investigate bullying or any other duty under this rule to carry out such responsibility or duty will be subject to appropriate disciplinary action, up to and including dismissal from employment with the school corporation.
10. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the bullying.
11. Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention in bullying.
12. All schools in the corporation are encouraged to engage students, staff and parents in meaningful discussions about the negative aspects of bullying. The parent involvement may be through parent organizations already in place in each school.
13. The superintendent or designee will be responsible for developing detailed administrative procedures consistent with the Indiana Department of Education guidelines for the implementation of the provisions of this rule.

LEGAL REFERENCE: I.C. 20-33-8-0.2 I.C. 20-33-8-13.

Bullying Assessment Flow Chart

Use this guide to determine whether bullying has taken place.



BUS BEHAVIOR

Transportation of students is a service provided by the school corporation, and as such may be denied to any individual whose actions threaten the safety and well-being of others on the bus.

When children are being transported on a school bus, they are under the supervision, direction, and control of the school bus driver, and are subject to disciplinary measures by the bus driver and the governing body of the school corporation.

Each teacher and any of the other school personnel shall, when pupils are under his or her charge, have the right to take action which is then reasonably necessary to carry out, or to prevent an interference with the educational function of which he or she is in charge. As used in this article, the term other school personnel means all school corporation employees except teachers. The term includes, but is not limited to, student teachers, teacher aides, and bus drivers.

BUS RULES AND REGULATIONS

1. Each student shall move immediately upon entering the bus to his/her assigned seat.
2. Students are not to use loud, boisterous or profane language.

3. No windows or doors are to be opened or closed except by permission of the bus driver.
4. Students who deface or vandalize the bus will suffer the consequences. Vandalism can be a basis for expulsion from school and civil action against the offender.
5. Students are to refrain from eating candy, ice cream, or drinking soft drinks on the bus.
6. Any use of or possession of alcohol or tobacco is prohibited on the buses.
7. Students are to follow procedures concerning pick-up points as established by the drivers and Director of Transportation.
8. Students are to follow other rules as established by the bus driver, Director of Transportation, or other school officials.

DISCIPLINARY PROCEDURES FOR VIOLATIONS ON THE BUS

1. Students shall be informed of the rules and regulations by the driver within the first week of the school year.
2. Students who violate rules may be reprimanded by the driver, Principal, or Director of Transportation.
3. A student who continues to violate rules after having been reprimanded, may be suspended from riding the bus for a period of up to five (5) days by an appropriate school official. The parents will be notified of this action, in writing.
4. A student who continues to violate rules may be excluded from riding a bus the remainder of the school year. The following procedures will be used:
 - a. An investigation, by an administrator, of the incident.
 - b. The student and driver will present their version of the incident.
 - c. Notice of decision, in writing, will be sent to the student, parent/guardian, and driver.

STUDENT DRESS GUIDELINES

The following limitations are intended to help students make choices in regards to dress for school. Clothing that disrupts education or endangers their safety or that of others is considered inappropriate and will not be permitted to be worn in school. The appearance of Southridge students influence, to a large degree, the impression the community, and general public have of our student body. It is to the student's advantage to make a favorable impression.

1. All students must wear shoes or sandals.
2. A student's clothing, person, and hair must be neat, clean, and appropriate.
3. All skirts, shorts, and dresses must be at knee length. Capris must be BELOW knee length.
4. Tank tops are prohibited. All clothing covering the upper body must have sleeves and not expose any cleavage, bare midriff front or back, underarm areas, and undergarments. Shirts worn must be of a length to be tucked in your pants.
5. Jeans and pants may not have holes in them above the knee.
6. Hats, caps, hoods, bandanas and other unusual headgear are not permitted.
7. The wearing of shorts is prohibited.
8. Items of clothing with unacceptable symbols, language, or double meanings are not allowed.
9. Sunglasses are prohibited, unless prescribed by a doctor.
10. Decorative chains, attached to the waistband, billfolds, etc. are prohibited.
11. Laser lights are prohibited in school and at school events.
12. Except for hats to be worn as part of a costume, students may not violate the student dress code on special days. Students may not wear or carry knives, toy or real guns, or martial arts type weapons.

CELL PHONE ACCEPTABLE USE POLICY

IC 20-26-5-40.7 INDIANA CODE: EACH SCHOOL CORPORATION AND CHARTER SCHOOL SHALL ADOPT AND IMPLEMENT A CELLULAR TELEPHONE POLICY THAT RESTRICTS A STUDENT FROM ACCESSING A CELLULAR TELEPHONE WHILE A STUDENT IS PARTICIPATING IN AN APPROVED COURSE.

Students at Southridge High School can use personal communication devices (PCDs) before and after school, during passing periods, and during lunch break as long as they do not create a distraction, disruption or otherwise interfere with the educational environment. **Southridge Middle School prohibits the use of PCDs in the building between the hours of 8:00 am -3:15 pm.** The use of PCDs, by students is a privilege and this privilege may be revoked at the discretion of the administration if the administration deems its use to be a distraction to the educational environment. PCDs must be silenced and placed in a classroom cell phone holder upon entering each classroom setting.

Any inappropriate use of the cell phone, including but not limited to, inappropriate photographs, inappropriate text messaging and recording/videotaping will result in confiscation of the phone/ further consequences may include suspension, expulsion, and possible police referral, depending on the severity of the misuse.

Students who violate this policy will face the following disciplinary measures:

Consequences reset each quarter

1. Item confiscated and returned to the student at the end of day-1 Detention.
2. Item confiscated and returned to student at the end of the day-1 Monday School.
3. Item confiscated, parent phone call, and returned to student at the end of the day-1 Day ISS.
4. Item confiscated, parent phone call, and returned to student at the end of the day. Student phone must be placed in the office from 8am-3:15pm for two weeks-1 Day ISS.
5. Further violations will result in additional discipline measures assigned as outlined by the Southridge Middle/High School discipline policy.

SOUTHRIDGE HIGH SCHOOL DRUG TESTING PROGRAM

INTRODUCTION

This program will be effective for all students and volunteers participating in any voluntary extracurricular activity sponsored by Southridge High School, and for all student drivers operating a motor vehicle on school property. This program will not affect the policies, practices or rights of the School Corporation in dealing with drug and/or alcohol possession or use where reasonable suspicion is obtained by means other than random sampling provided herein.

RATIONALE

Southwest Dubois County School Corporation has a strong commitment to the health, safety and welfare of its students. The School Corporation also recognizes its custodial and tutelary responsibilities for students attending school at Southridge High School. Results of studies throughout the United States indicate that

education alone is not an effective deterrent to substance and/or alcohol abuse. Statistics from recent "Indiana Alcohol, Tobacco, and Other Drug Use Survey" show an increase in drug and/or alcohol usage among students at Southridge High School. Students using illegal drugs or alcohol while participating in extracurricular activities or operating a motor vehicle on school property pose a threat to their own health and safety, as well as to that of other students. To ensure safe and secure educational and extracurricular environments, a clear policy as well as supportive programs relating to detection, treatment and prevention of substance and/or alcohol abuse is needed.

Furthermore, participation in school sponsored extracurricular activities is not an absolute right, but rather a privilege offered to students who meet both scholastic and physical conditions of eligibility. Students involved in such activities need to be exemplary in the eyes of the community and other students.

PURPOSE

As a deterrent to use of illegal drugs and alcohol, a random drug and alcohol testing program is hereby established for students and volunteers participating in voluntary extracurricular activities and student drivers operating motor vehicles on school property. This program shall be non-punitive in nature, and no adverse disciplinary or academic action will be taken as a result of random testing, other than suspension of the privilege of participation in school sponsored extracurricular activities, and the operation of a motor vehicle on school property as hereinafter provided. The purposes of the program are:

1. To provide safe and secure educational and extracurricular environments for students, faculty and staff by preventing students with drug or alcohol residues in their bodies from participating in school sponsored extracurricular activities or operating motor vehicles on school property;
2. To deter illegal drug and alcohol use by students, and to prevent the risks to health, safety and welfare caused by such use;
3. To educate, help and direct students away from drug and alcohol abuse and toward a healthy, drug and alcohol free lifestyle;

This policy applies to all students and/or volunteers of Southridge High School who wish to participate in extracurricular activities and to students who operate motor vehicles on school property.

LEGAL OBLIGATION

Indiana Code 20-8.1-7 sets forth health measures to be governed by school officials. Most specifically, IC 20-8.1-7-2 establishes the responsibility of schools to assist children found to be ill or in need of treatment.

CONSENT FORM

Each student or volunteer desiring to participate in any voluntary extracurricular activity offered by the school, and any student driver operating a motor vehicle on school property, shall be provided with the consent form, which must be signed and dated by a custodial parent or guardian before such student or volunteer shall be eligible to practice or participate in an extracurricular activity or to park on school property. By signing the consent form, the student (with the consent of his/her parent or guardian), or the volunteer (as the case may be) agrees to provide, at any time requested, a urine, saliva, and/or breathalyzer sample to be tested for drugs and alcohol. In addition to those students who choose to participate in extracurricular activities or to park on school property, the school will also test any student who VOLUNTEERS to participate in the drug testing program as well as students under the age of 18 whose parents wish to have them included in the drug testing program. Such parents must provide the school with written consent for participation. Once the consent is given for testing, it shall be in effect for the remainder of the student's tenure at Southridge High School or until the consenting parent or guardians withdraw their child from the program in writing.

FINANCIAL RESPONSIBILITY

1. Under this policy, Southwest Dubois County School Corporation will pay for the initial random drug test and "follow-up" tests resulting from a verified "positive" test. Any tests requested by a student and his/her parent or guardian will be the financial responsibility of the student and his/her parent or guardian.
2. A request on APPEAL for another test of a "positive" urine specimen is the financial responsibility of the student or his/her parent/guardian and must be within a 24 hour window from the initial test.
3. Counseling and subsequent treatment by non-school agencies is the financial responsibility of the student and his/her parent or guardian.

PROCEDURE

1. The selection of participants to be tested will be done randomly by International Testing, Inc. Each student will be assigned a number and the principal or assistant principal will maintain a cross-referenced list of names and numbers. The selection of students will be done RANDOMLY on Monday through Saturday throughout the school year. International Testing, Inc. will call with the numbers selected, and the principal/assistant principal will cross reference the numbers selected to the master list.
2. The collection of samples will be done in a non-offensive manner which insures the integrity of the sample. The principal or assistant principal who supervises a urine sample collection will not physically observe the giving of the sample which would take place in a secured and private enclosure. Recordation of appropriate information to insure the proper chain of custody record will begin at the time the sample is collected, including verification signatures by both the student and the supervising official. The samples will then be turned over to the testing laboratory and each sample will be tested for alcohol and drugs. The laboratory may also test for performance enhancing drugs known as steroids.
3. All students will remain under school supervision until they have provided an adequate, acceptable sample. If a student is unable to produce a urine specimen, the student will be given a glass of water or soft drink. If by the end of two hours the student still cannot produce a specimen, the student will be treated as if the test was given and the results were "positive" for alcohol/drugs. If it is suspected that tampering or cheating has occurred during the collection, the student will become ineligible for the extracurricular activities or parking on school property for the remainder of the school year.
4. In addition to urinalysis testing, saliva screening and/or breathalyzer testing may also be utilized to determine the presence of drugs or alcohol, where appropriate.
5. When a student's tests are complete, the laboratory will report to the principal the results of each test by the identification numbers on the samples. The specific test results of any test shall not be made known to anyone other than the student, the student's parent(s) or guardian(s), the principal and/or assistant principal. The fact of testing and the results of testing of any student shall not be made known to any school official other than stated above. The coach, sponsor and athletic director will be notified of any suspension resulting from a "positive" test. Test results shall not be made a part of the students educational records, nor shall it be disclosed to law enforcement authorities, except in response to a lawfully issued subpoena by a court of competent jurisdiction.
6. If the results of the test are "positive", that is, if they show drug or alcohol residue, the principal will advise the student and the student's parent(s) or guardian(s). At notification, whether by phone call, letter or personal contact, the student and student's custodial parent(s) or guardian(s) may submit any prescription or other explanation or information which will be considered in determining whether a positive test can be satisfactorily explained. If not, the parent/guardian will be given names of agencies that can be of help to the child. The principal will also notify the student of any consequences based on policies/procedures as outlined in this program.
7. Once a student who was found to have a positive urine, saliva, or breathalyzer test through provisions of the policy, a "follow-up" test of that student will be conducted after such an interval of time that the substance previously found would normally have been eliminated from the body if no intervening drug use has occurred. If a second "positive" result is obtained from the "follow-up" test or any later test of that student, the said student will be subject to the terms of "second consequence" level. In addition, the student may be required to continue testing at the discretion of school authorities to determine the student's ability to maintain an alcohol/drug-free lifestyle.

CONSEQUENCES

1. FIRST OFFENSE
 - A. Athletes -- refer to the Athletic Code of Conduct as outlined in the Student Handbook.

- B. Student Drivers – The student shall be suspended from parking on school grounds for 60 calendar days.
- C. Extracurricular Participants – The student will be suspended from that club’s activities for 60 school days of activities in which he/she is currently participating in at the time of the offense.

2. SECOND OFFENSE

- A. Athletes – refer to the Athletic Code of Conduct as outlined in the Student Handbook
- B. Student Drivers – The student shall be suspended from parking on school grounds for 120 calendar days.
- C. Extracurricular Participants – The student will be suspended from that club’s activities for 120 school days of activities in which he/she is currently participating in at the time of the offense.

3. THIRD OFFENSE

- A. Athletes – refer to the Athletic Code of Conduct as outlined in the Student Handbook
- B. Student Drivers/Extracurricular Participants - The student will be suspended from participation in all parking privileges, and extracurricular activities for the remainder of his/her enrollment in the Southwest Dubois County School Corporation.

4. REFUSAL

Should a student or parent/guardian of a student enrolled in the testing program refuse to provide or have their student provide a sample randomly selected to do so, the student will be treated as a positive result and subject to the offense chart listed above.

If a student qualifies for participation in the program in more than one area (i.e. a student driver that is also a participant in an extracurricular activity) the student will be suspended in all applicable areas.

DISCIPLINE

As teachers and pupils are brought together so that learning may take place, an environment that permits an orderly and efficient operation of our school must be provided. This environment, most of all, comes through consideration and self-discipline, so that individuals do not allow themselves to infringe upon the rights of others.

When self-discipline fails, however, regulations for management of school behavior must be outlined by those responsible for the operation of the schools. The Southwest Dubois County School Corporation has this legal responsibility for this school in which you are enrolled. The Board, in turn, has set policies and has appointed administrative officers to carry them out.

Recognizing that the behavior of some students may be so disruptive that it interferes with school purposes or educational functions of the school corporation, school officials may find it necessary to remove a student from the school. In this event and in accordance with the provisions of IC 35-48-4-8.3, the Southwest Dubois County Board of School Trustees authorized administrators and staff members to take the following actions:

1. All discipline at Southridge shall adhere to the laws of Indiana, including all drug, alcohol, tobacco, and other chemical abuse related laws, such as the 1986 General Assembly Act SEA 18, addressing look-alike substances and paraphernalia, and the guidelines and regulations established in the student’s due process law P.O. 218 Indiana Acts of 1973. A link to current Indiana law is available on the school website or www.in.gov/legislative/ic/code/title20/ar33/ch8.html
2. Each violation of school policy and school regulations will be dealt with individually. The specific disciplinary action will be determined by the seriousness of the offense, past disciplinary record of the offender, and other extenuating circumstances.
3. Wednesday School will be the only after school detention. It will be held every Wednesday starting at **3:15** and ending at **4:15**.
4. Among the possible disciplinary actions which may be taken are:
 - a. Private conferences
 - b. Additional assignments
 - c. Lunch Detentions
 - d. After school detention (**Wednesdays ONLY 3:15-4:15**)
 - e. Monday School (**Mondays ONLY 3:15-5:15**)
 - f. Exclusion from class for one day.
 - g. Exclusion from class for the rest of the semester. (Excessive absences, tardies.)
 - h. Suspension from school for up to ten (10) days (Out of School/In School)
 - i. Expulsion from school for one semester or one year.
 - j. Personal Counseling from a licensed, professional counselor, at student or parent/guardian expense.
 - k. Exclusion from extracurricular activities
 - l. Loss of driver’s license
 - m. Arrest by civil authorities and referral to the Courts.
 - n. Compensation for damages to school and/or private property.
5. REMOVAL FROM CLASS OR ACTIVITY - TEACHER - The teacher will have the right to remove a student from his/her class or activity for a period of one day if the student is assigned regular or additional work to be completed in another school setting.
6. SUSPENSION FROM SCHOOL - PRINCIPAL – IC 20-33-8-7
A school principal (or designee) may deny a student the right to attend school or take part in any school function for a period of up to ten (10) school days.
7. EXPULSION – IC 20-33-8-3

In accordance with the due process procedures defined in Indiana code, a student may be expelled from school for a period no longer than the remainder of the current semester, plus the following semester, with the exception of a violation of rule 13 listed under the grounds for Suspension and Expulsion in Indiana Code 20-33-8-3.

GROUND FORS SUSPENSION OR EXPULSION – ACCORDING TO INDIANA CODE- IC 20-33-8-14

- (a) The following are the grounds for student suspension or expulsion, subject to the procedural requirements of this chapter and as stated by school corporation rules:
 1. Student misconduct
 2. Substantial disobedience
- (b) The grounds for suspension or expulsion listed in subsection (a) apply when a student is:
 1. On school grounds immediately before or during school hours, or immediately after school hours, or at any other time when the school is being used by a school group;
 2. Off school grounds at a school activity, function, or event; or
 3. Traveling to or from school or a school activity, function, or event.

4. During summer school.

STUDENT MISCONDUCT AND/OR SUBSTANTIAL DISOBEDIENCE

Examples of student misconduct and/or substantial disobedience for which a student may be suspended or expelled include, but are not limited to:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this rule:
 - a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
 - b. Blocking the entrance or exits of any school building or corridor or room therein, with intent to deprive others of lawful access to or from, or use of the building, corridor, or room.
 - c. Setting fire to, or damaging any school building or property.
 - d. Preventing or attempting to prevent by physical act the convening or continued functioning of any school or educational function, or of any meeting or assembly on school property.
 - e. Intentionally making noise or acting in any manner so as to interfere with the ability of any teacher or any other person to conduct or participate in an educational function.
2. Causing or attempting to cause damage to school property, stealing or attempting to steal school property.
3. Causing or attempting to cause damage to private property, stealing or attempting to steal private property.
4. Causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not constitute a violation of this rule.
5. Threatening or intimidating any person for any purpose, including obtaining money or anything of value from the student.
6. Failing to report the actions or plans of another person to a teacher or administrator where those actions or plans, if carried out, could result in harm to another person or persons or damage property when the student has information about such actions or plans.
7. Possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon, is represented to be a weapon, or looks like a weapon.
8. Possessing, using, transmitting, or being affected by any controlled substance, prescription drug, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant or depressant of any kind, or any paraphernalia used in connection with the listed substances. Also prohibited is the consumption of any of the stated substances immediately before attending school or a school function or event.
 - a. Exception to Rule 8: a student with a chronic disease or medical condition may possess and self-administer prescribed medication for the disease or condition if the student's parent has filed a written authorization with the building principal. The written authorization must be filed annually. The written authorization must be done by a physician and must include the following information:
 1. That the student has an acute or chronic disease or medical condition for which the physician had prescribed medication.
 2. The nature of the disease or medical condition requires emergency administration of the prescribed medication.
 3. The student has been instructed in how to self-administer the prescribed medication.
 4. The student is authorized to possess and self-administer the prescribed medication.
9. Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
10. Possessing, using, transmitting, or being affected by caffeine-based substances, substances containing phenylpropanolamine (PPA), or stimulants of any kind, be they available with or without a prescription.
11. Possessing, using, or transmitting tobacco in any form including but not limited to:
 - a. cigarettes,
 - b. smokeless tobacco,
 - c. pipe tobacco,
 - d. e-cigarettes/vaping—nicotine/non-nicotine substance/**THC**
12. Engaging in the selling of a controlled substance or engaging in a criminal law violation that constitutes a danger to other persons or constitutes an interference with school purposes or an educational function.
13. Failing in a number of instances to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function.
14. Falsely accusing any person of sexual harassment, or of violating a school rule, and/or a state or federal law.
15. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
16. Aiding, assisting, or conspiring with another person to violate these student conduct rules or state or federal law.
17. Violating any rules that are reasonably necessary in carrying out school purposes or an educational function, including, but not limited to:
 - a. engaging in sexual behavior on school property;
 - b. disobedience of administrative authority;
 - c. willful absence or tardiness of students;
 - d. engaging in speech or conduct, including clothing, jewelry or hair style, which is profane, indecent, lewd, vulgar, or offensive to school purposes;
 - e. failing to tell the truth about any matter under investigation by school personnel;
 - f. possessing or using a laser pointer or similar device
18. Possessing or using on school grounds during school hours an electronic paging device or a handheld portable telephone in a situation not related to a school purpose or educational function.
19. Sending, sharing, viewing or possessing pictures, text messages, e-mails, or other materials of an explicitly sexual nature, and unrelated to a serious educational purpose, in an electronic or any other form of media, including but not limited to, cell phones, computers and other electronic devices.

SURVEILLANCE CAMERAS and SENSING DEVICES

To help ensure the safety of students and staff, surveillance cameras have been installed on all corporation school buses and in the buildings. **Additionally, vape detectors have been installed in bathrooms at Southridge to serve as both an indicator and deterrence of use on campus.**

UNLAWFUL ACTIVITY ACCORDING TO INDIANA CODE

In addition to the grounds specified in section 8 of this chapter, a student may be suspended or expelled for engaging in unlawful activity on or off school grounds if:

1. The unlawful activity may reasonably be considered to be an interference with school purposes or an educational function; or
2. the student's removal is necessary to restore order or protect persons on school property; including an unlawful activity during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

POSSESSING A FIREARM OR DESTRUCTIVE DEVICE ACCORDING TO INDIANA CODE

- (a) As used in this section, "firearm" and/or destructive device has the meaning set forth in IC 35-47-1-5.
- (b) As used in this section, "deadly weapon" has the meaning set forth in IC 35-31.5-2-86. The term does not include a firearm or destructive device.
- (c) As used in this section, "destructive device" has the meaning set forth in IC 35-47.5-2-4
- (d) Notwithstanding section 20 of this chapter, a student who is:
 1. Identified as bringing a firearm or a destructive device to school or on school property;
 2. In possession of a firearm or destructive device on school property; must be expelled for a period of at least one (1) calendar year, with the return of the student to be at the beginning of the first school semester after the end of the one (1) year period.
- (e) The superintendent may, on a case-by-case basis, modify the period of expulsion under subsection (d) for a student who is expelled under this section.
- (f) Notwithstanding section 20 of this chapter, a student who is:
 1. Identified as bringing a deadly weapon or destructive device to school or on school property; or
 2. In possession of a deadly weapon or destructive device on school property; may be expelled for a period of not more than one (1) calendar year.
- (g) A superintendent or the superintendent's designee shall immediately notify the appropriate law enforcement agency having jurisdiction over the property where the school is located if a student engages in a behavior described in subsection (d). The superintendent may give similar notice if the student engages in a behavior described in subsection (f). Upon receiving notification under this subsection, the law enforcement agency shall begin an investigation and take the appropriate action.
- (h) A student with disabilities (as defined in IC 20-1-6.1-7) who possesses a firearm on school property is subject to procedural safeguards under 20 U.S.C. 1415.

THE FOLLOWING DEVICES ARE CONSIDERED TO BE FIREARMS UNDER THIS RULE:

Any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive The frame or receiver of any weapon described above.

Any destructive device which is an explosive, incendiary, or poison gas bomb, grenade rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device.

Any weapon which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter.

Any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled.

An antique firearm

A rifle or a shotgun that the owner intends to use solely for sporting, recreational or cultural purposes.

FOR PURPOSES OF THIS RULE A DESTRUCTIVE DEVICE IS:

An explosive, incendiary, or overpressure device that is configured as a bomb, a grenade, a rocket with a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, a Molotov cocktail or a device that is substantially similar to an item described above;

A type of weapon that may be readily converted to expel a projectile by the action of an explosive or other propellant through a barrel that has a bore diameter of more than one-half inch, or

A combination of parts designed or intended for use in the conversion of a device into a destructive device. A destructive device is NOT a device that although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device.

The penalty for possession of a firearm or a destructive device is suspension up to 10 days and expulsion from school for at least one calendar year with the return of the student to be at the beginning of the first semester after the one year period. The superintendent may reduce the length of the expulsion if the circumstances warrant such reduction.

The superintendent shall immediately notify the appropriate law enforcement agencies when a student is expelled under this rule.

POSSESSING A DEADLY WEAPON

No student shall possess, handle or transmit any deadly weapon on school property.

The following devices are considered to be deadly weapons as defined in I.C. 35-47-8-1-5:

1. A weapon, taser or electronic stun weapon, equipment, chemical substance, or other material that in the manner it is used, or could ordinarily be used, or is intended to be used, is readily capable of causing serious bodily injury.
2. An animal readily capable of causing serious bodily injury and used in the commission or attempted commission of a crime.
3. The penalty for possession of a deadly weapon; up to 10 days suspension and expulsion from school for a period of up to one calendar year.
4. The superintendent shall immediately notify the appropriate law enforcement agency when a student is expelled under this rule.

EXPULSION – LEGAL SETTLEMENT ACCORDING TO INDIANA CODE 20-33-8-17

A student may be expelled from school if the student's legal settlement is not in the attendance area of the school corporation where the student is enrolled.

SUSPENSION PROCEDURES ACCORDING TO INDIANA CODE- 20-33-8-18

- (a) A principal may suspend a student for not more than ten (10) school days under section 14, 15, or 16 of this chapter. However, the student may be suspended for more than ten (10) school days under section 23 of this chapter.
- (b) A principal may not suspend a student before the principal affords the student an opportunity for a meeting during which the student is entitled to the following:
 1. A written or an oral statement of the charges against the student.
 2. If the student denies the charges, a summary of the evidence against the student.
 3. An opportunity for the student to explain the student's conduct.
- (c) When misconduct requires immediate removal of a student, the meeting under subsection (b) shall commence as soon as reasonably possible after the student's suspension.
- (d) Following a suspension, the principal shall send a written statement to the parent of the suspended student describing the following:

- (1) The student's misconduct.
- (2) The action taken by the principal.

EXPULSION PROCEDURES ACCORDING TO INDIANA CODE- 20-33-8-19

(a) A superintendent of a school corporation may conduct an expulsion meeting or appoint one (1) of the following to conduct an expulsion meeting:

- (1) Legal counsel
- (2) A member of the administrative staff if the member:
 - (A) Has not expelled the student during the current school year; and
 - (B) Was not involved in the events giving rise to the expulsion.

The superintendent or a person designated under this subsection may issue subpoenas, compel the attendance of witnesses, and administer oaths to persons giving testimony at an expulsion meeting.

(b) An expulsion may take place only after the student and the student's parents are given a notice of their right to appear at an expulsion meeting with the superintendent or a person designated under subsection (a). The request to appear at an expulsion meeting must:

- (1) Be made by certified mail or by personal delivery;
- (2) Contain the reasons for the expulsion; and
- (3) Contain procedure for requesting an expulsion meeting.

(c) The person conducting an expulsion meeting:

- (1) Shall make a written summary of the evidence heard at the expulsion meeting;
- (2) May take action that the individual finds appropriate; and
- (3) Must give notice of the action taken under subdivision (2) to the student and the student's parent.

(d) If the student or the student's parent not later than ten (10) days of receipt of a notice of action taken under subsection (c) makes a written appeal to the governing body, the governing body:

- (1) Shall hold a meeting to consider:
 - (A) The written summary of evidence prepared under subsection (c) (1); and
 - (B) The arguments of the principal and the student or the student's parent; unless the governing body has voted under subsection (f) not to hear appeals of actions taken under subsection (c); and
- (2) May take action that the governing body finds appropriate.

The decision of the governing body may be appealed only under section 21 of this chapter.

(e) A student or a student's parent who fails to request and appear at an expulsion meeting after receipt of a request to appear forfeits all rights administratively to contest and appeal the expulsion. For purposes of this section, a notice to appear at an expulsion meeting or notice of the action taken at an expulsion meeting is effectively given at the time when the request or notice is delivered personally or sent by certified mail to a student and the student's parent.

(f) The governing body may vote not to hear appeals of actions taken under subsection (c). If the governing body votes not to hear appeals, after the date on which the votes are taken a student or parent may appeal only under section 21 of this chapter.

RIGHT TO APPEAL

The student or parent has the right to appeal an expulsion decision to the school board within 10 days of the receipt of notice of the action taken. The student or parent appeal to the school board must be in writing. If an appeal is properly made, the board will consider the appeal unless it votes not to hear the appeal. If the board hears the appeal, it will consider the written summary of the expulsion meeting and the arguments of both the school administration and the student and/or the student's parent. The board will then take any action deemed appropriate.

LEGAL REFERENCE: I.C. 20-8-1-5.1-1 ET SEQ.

- I.C. 35-47-5-2-4
- I.C. 35-41-1-8
- I.C. 35-47-1-5

CLASSROOM CONDUCT

Each teacher has primary responsibility for the conduct within his/her classroom. An orderly learning atmosphere should be maintained. At no time should the teacher tolerate rude, insolent, or disrespectful behavior or behavior which disrupts the class or interferes with the educational process. Students are to be supervised at all times while in the building, on school grounds, or during school activities.

Every student is expected to bring appropriate materials: fully charged school issued device, paper, pen or pencil, textbooks, and assignments to class on a daily basis.

GRADE SCALE/CLASS RANK/GRADE POINT AVERAGE

A	93-100	B-	80-82.99	D+	67-69.99
A-	90-92.99	C+	77-79.99	D	63-66.99
B+	87-89.99	C	73-76.99	D-	60-62.99
B	83-86.99	C-	70-72.99	F	Below 60

WEIGHTED CLASSES, DUAL CREDIT, FINALS EXEMPTION

The Southwest Dubois County School Corporation has adopted a weighted grading system of calculating Grade Point Averages (GPA's) beginning with the Class of 2025. A weighted GPA is calculated by awarding additional points to classes that are considered more challenging than the standard curriculum. Along with this move toward a weighted grading system, Southridge High School is also planning to include a Laude system of recognition.

Weighted Grades

A. Weighted grades will apply for GPA and all other purposes beginning with the class of 2025.

- B. The list of approved weighted courses will vary with course availability and will be aligned to the Indiana College Core program. Southridge has a current list of these programs/classes in student services. Grade of "C-" or above is required to receive a weighted grade and to receive dual credit from the partnering institution.
- C. If a student is enrolled in a dual credit course but does not earn dual credit, he/she will receive a weighted grade if a letter grade of "C-" or above is earned.
- D. The grading scale used to calculate Grade Point Average (GPA) is on a 4.0 scale.

Weighted Grading System

	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Regular	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0
Honors/DC	4.5	4.1	3.9	3.5	3.1	2.9	2.5	2.1	1.33	1.0	0.67	0
AP	5.0	4.6	4.4	4.0	3.6	3.4	3.0	2.6	1.33	1.0	0.67	0

- E. The GPA of a student is only calculated at the end of the semester.

Example

No Weighted Courses

	Grade	Points
Course #1	A	4.0
Course #2	A	4.0
Course #3	A	4.0
Course #4	B+	3.33
Course #5	A	4.0
Course #6	A	4.0
Course #7	B	3.0
GPA		3.7614

Weighted Courses

	Grade	Points
Course #1 – Weighted (AP)	A	5.0
Course #2 – Weighted (AP)	A	5.0
Course #3 – Weighted (DC)	A	4.5
Course #4 – Weighted (H)	B+	3.9
Course #5	A	4.0
Course #6	A	4.0

Course #7	B	3.0
GPA		4.2000

- F. Online Advanced Placement courses, Online Dual Credit courses, and Independent Study courses will receive a weighted grade upon approval from school administration. An application must be submitted and approved by the building principal.
- G. If a student moves between a weighted and a non-weighted course during the semester, his/her grade will reflect course placement at the end of the semester.
- H. Students who transfer to Southridge High School will be able to have their course weighted if they were weighted at their previous school and if Southridge offers a similar weighted course. Move-in transcripts will be evaluated on a case-by-case basis.

Transition to Laude Latin Distinction Model

- A. Beginning with the class of 2025, Southridge High School will add the distinction of Summa Cum Laude (with highest distinction), Magna Cum Laude (with great distinction), and Cum Laude (with distinction). The Laude distinction will be an additional acknowledgment alongside class rank and the recognition of a Valedictorian and Salutatorian.
- B. Laude distinction will be determined after the 8th semester and will be recognized at graduation.

Distinction	Weighted GPA	Diploma Earned
Summa Cum Laude	4.00+	Academic Honors or Technical Honors
Magna Cum Laude	3.80 – 3.99	Academic Honors or Technical Honors
Cum Laude	3.50 – 3.79	Any Diploma

Reasons for the Change

- A. A weighted grading system rewards students for taking challenging classes.
- B. A weighted grading system tends to provide more scholarship opportunities for students.
- C. The Laude system recognizes students for the rigor of their academic program as well as their success.

Southridge utilizes a final exemption policy for high school courses that promotes attendance, meeting behavioral expectations, and achieving satisfactory academic achievement. The following are the conditions for exemption:

No Unexcused Absences for a semester

1. No Office Discipline referrals for a semester
2. A minimum of a 85% in the test/project category or 80% if all academic work has been completed with no missing in that class
3. Accommodations that align with the Individualized Education Plan or Individualized Language Plan will be taken into account when establishing academic mastery percentages
4. All college level courses that require final examinations as part of the collegiate syllabus will be required.

Southridge I partners with various dual credit institutions to assist students with achieving college credit for their course work while in High School. Many classes fall under the weighted grading scale as they are offered both at Southridge and with our dual credit partners. Not all dual credits are eligible towards the weighted grading scale and are on a case by case basis. The priority consideration toward the weighted grading scale will be given to core academic courses aligned with the Indiana College Core. Students who request for dual credit online instead of the in-person offerings at Southridge must request approval each year. The application is reviewed by the Principal and Guidance office. Students wishing to withdraw from an online dual credit course must communicate with the SHS guidance office and follow withdrawal procedures and academic consequences set forth by the high school and dual credit institution.

HIGH SCHOOL CLASS STANDING

To be on track as a Sophomore, a student must have earned 10 credits.

To be on track as a Junior, a student must have earned 20 credits.

To be on track as a Senior, a student must have earned 30 credits.

To participate in graduation exercises, a student must have earned 40 credits and satisfied all requirements for graduation by the State of Indiana and the Southwest Dubois Co. School Corporation.

Before grades can be recorded on the permanent record, all obligations (fees paid, books returned, etc.) must be fulfilled.

GRADUATION REQUIREMENTS

1. In addition to the above requirements, Southridge High School requires one semester of Prep for College and Careers, Principles of Business Operations and Technology, and one semester of Personal Financial Responsibility.
2. All debts, dues and fees must be paid in order to graduate.
3. Be in good standing with no pending litigation or legal judgments that could impact on his/her grades.
4. Students must meet the requirements for Indiana Graduation Pathways.
5. All students must take a math or quantitative reasoning course each year in high school.

GUIDANCE SERVICES

The Guidance Counselors are available to all students. Guidance services are intended to assist students in college and vocational planning, preparation of their academic programs, and assisting in social and personal problems. Class scheduling is accomplished by an assigned counselor, but students may see any counselor for personal counseling.

Counseling services include:

Financial Aid Information	College Information
SAT and ACT Tests	Armed Forces Information
Vocational Tests	Vocational School Data
Career information	Regional Vocational School Information
Special Education	Scholarship Information
Scholarship Applications	

The Counselors are trained to do personal, social, educational, and career counseling. They may also assist the student in locating the proper outside agency for various needs and problems.

Students interested in attending college or post-secondary schools should contact these schools for admission requirements, scholarship information, etc.

COLLEGE VISITATIONS

Senior and Junior students are allowed two college visits per school year, one per semester. College visits will be excused and will not be counted against the seven (7) absences per semester.

1. Prior to leaving for a visitation - A permission form, signed by all parties indicated, must be placed on file in the Attendance Office. This must be done at least two (2) days in advance of the scheduled visit.
2. Upon return to school - The student must present a note on a University Letterhead, or reasonable facsimile, verifying that the student was at the college for a visitation.
3. The student must notify his/her teachers in advance of his/her absence.
4. All school work must be done before the visitation, or immediately upon the students' return to school. No additional time will be given to make up work.
5. Failure to do any of the above will result in the student being considered truant from school, with appropriate disciplinary action to follow.
6. All visitations must be taken before May 1.

HONOR ROLL

The Honor Roll is listed at the end of each grading period to recognize those students who attain scholastic achievement. Southridge High School has two levels: 4.00 and 3.50. Southridge Middle School has three distinctions: Gold (3.8-4.0), Silver (3.6-3.79), and Bronze (3.4-3.59).

HIGH SCHOOL TOP TEN PERCENT RECOGNITION

Top ten percent is awarded based on cumulative gpa after the 1st semester of the current school year.

HIGH SCHOOL ACADEMIC AWARDS

Students will be eligible for an academic award plaque the first school year in which they earn a 3.7 grade point average during the first semester. After earning a plaque, the student then can earn a bar to add to the plaque by achieving the same standard in a later year.

CORE 40 WITH ACADEMIC HONORS

To be eligible for the Core 40 with Academic Honors Diploma, a student must complete a minimum of the 47 high school credits, as outlined by the Indiana Department of Education, with a semester grade no lower than a "C-". A student must have a cumulative GPA of 3.0.

CORE 40 WITH TECHNICAL HONORS

To be eligible for the Core 40 with Technical Honors Diploma, a student must complete a minimum of the 47 high school credits, including technology courses, as outlined by the Indiana Department of Education, with a semester grade no lower than a "C-". A student must have a cumulative GPA of 3.0.

NATIONAL HONOR SOCIETY

Membership in the National Honor Society is one of the highest honors that can be bestowed upon a Southridge High School student. Requirements for selection to the Society are based on the qualities of Leadership, Character, Scholarship, and Service to the school and community. A student must be in attendance at least two full semesters at S.H.S. prior to selection.

PROM

1. No person 21 years of age or older will be permitted to attend the prom.
2. Mid term graduates are permitted to attend their senior prom.
3. Students who attend prom at Southridge High School, and are enrolled at another High School, must be at least a freshman at that school, and in good standing with their home school.
4. Any person attending prom, and not enrolled in High School, must have earned a High School diploma or GED.
5. Any student with 10 or more unexcused absences during the school year will not be allowed to attend prom.
6. Any student with outstanding fees must pay before attending the prom.

MIDDLE SCHOOL DANCE POLICY

1. All school rules apply at the dances.
2. Only SMS students may attend SMS dances unless prior approval by the principal.
3. Students earning disciplinary action on the day of a dance may be banned from attending the dance.
4. If a student is a disciplinary problem at a dance they may be banned from attending one or more of the remaining dances for the year or while attending SMS.
5. School dances are considered an extracurricular activity. The principal and/or their designee has the authority to deny access.

VISITOR POLICY

1. All visitors must register in the main office upon arrival.
2. Students from neighboring school systems will not be allowed visitation, unless prior permission is given by administration.
3. House guests of Southridge students must make prior arrangements for visitation at least 24 hours in advance.
4. No visitors under Grade 9 will be allowed to visit.
5. Student visitors are not allowed during the first or last month of school.
6. Parents/Guardians of Southridge students are welcome and encouraged to visit the school at any time. If visiting for the reason of having a teacher conference, please call the office in advance, so arrangements can be made.
7. All visitors are to park in the East lot and report to the Administrative Offices.

STUDENT ILLNESS

Since physicians will not treat students without parent authorization, parents are requested to sign a "consent to treatment" form for each student.

If a student becomes ill at school, effort is made to contact the parents. If unable to contact the parents, the student will be taken to the emergency room at the hospital, if the illness is deemed serious. Otherwise, the student is allowed to rest in the sick room. Under no circumstance is a student allowed to go home without parent authorization.

Students and Parents are encouraged to make Doctor's Appointments, etc. during times other than school hours. However, if an appointment is during school hours, the student is expected to return to school before and after the conclusion of the appointment, unless reasons of health dictate otherwise.

ACCIDENTS AND INSURANCE

The school is responsible only for immediate first aid. The Board of Education does not pay any medical or hospital bill incurred as a result of an accident to the pupil at school. The parent or guardian is responsible for the payment of such bills.

We urge you to avail yourself of the protection afforded through school insurance. You will be given information regarding various insurance plans during the first week of school.

SCHOOL INSURANCE

School accident insurance is available for a nominal fee, per year. Twenty-four hour coverage is provided, for a larger fee, if you desire. Optional dental coverage can also be acquired for a nominal fee. The above mentioned policies cover most school activities, with the exception of athletes participating in an athletic event or practice.

LOCKER SEARCH POLICY

All lockers and other storage areas provided for student use on school premises remain the property of the school corporation and are provided for the use of the students subject to inspection, access for maintenance, and search pursuant to this section. No student shall lock or otherwise impede access to any locker or storage area except with a lock provided by or approved by the Principal (or his designee) of the school in which the locker or storage area is located. Unapproved locks shall be removed and destroyed.

1. The Principal or his designee may search a locker and its contents when there is reasonable cause. When the locker to be searched is assigned to a particular student and that student is on the school premises at the time of the search, the student shall be notified prior to the search and given the option to be present at the search.
2. The Principal, a member of the administrative staff, or a teacher may search a desk or any other storage area on school premises other than a locker when the person conducting the search has reasonable cause for a search.
3. Canine search of lockers and vehicles parked on school property, if used, will be conducted as designated by State Law.
4. Canine sniffing of classrooms and their contents is also part of approved policy. The students will be asked to leave the classroom, leaving all personal items and materials in the room to be sniffed. The student is to be present for the opening of any of his/her personal items designated by the dog.

5. The Principal or his designee may search the person of a student during a school activity if the Principal has reasonable cause for a search of that student. Searches of the person of a student shall be limited to:
 - a. Searches of the pockets of the student.
 - b. Any object in the possession of the student such as a purse or briefcase, and/or
 - c. A "pat down" of the exterior of the student's clothing.

Searches of the person of a student which require removal of clothing other than coat or jacket shall be referred to a law enforcement officer in accordance with sub-section A of this section. Searches of the person of a student shall be conducted in a private room by a person of the same sex as the student being searched. At least one but not more than three additional persons of the same sex as the student being searched shall witness but not participate in the search. At the request of the student to be searched, an additional person of the same sex as the student, designated by the student, and then reasonably available on school premises, shall witness the search. The parent or guardian of any student searched shall be notified of the search as soon as reasonably possible.

Anything found in the course of a search conducted in accordance with this section which is evidence of a violation of the student conduct standards contained in the student handbook may be:

1. Seized and admitted as evidence in any suspension or expulsion proceeding, if it is tagged for identification at the time it is seized and kept in a secure place by the Principal or the Principal's designee until it is presented at the hearing.
2. Returned to the parent or guardian of the student from whom it was seized.
3. Destroyed if it has no significant value, or
4. Turned over to an law enforcement officer in accordance with sub-section A.

Anything found in the course of a search conducted in accordance with this section which by its presence presents an immediate danger of physical harm or illness to any person may be seized and:

- a. Returned to the parent or guardian of the student from whom it was seized,
- b. Destroyed, or
- c. Turned over to any law enforcement officer in accordance with sub-section A.

Sub-section A: The Principal or his designee may request the assistance of a law enforcement officer to:

1. Search any area of the school premises, any student, or any motor vehicle on school premises. This includes canine search conducted by law enforcement officials.
2. Identify or dispose of anything found in the course of a search conducted in accordance with this section.

Where law enforcement officers respond to such a request, no school employee shall assist or otherwise participate in any search conducted.

LOST AND FOUND

Students who find articles in and around the building should take them to the office as soon as possible. A student who furnishes satisfactory proof of ownership may claim an article. Lost textbooks are stored in the bookstore; library books in the Library.

LUNCHROOM

Southridge is a closed campus during lunch. Students aren't allowed to leave campus or order delivered food from commercial food establishments. This allows the cafeteria to keep waste food to a minimum and provide a quality lunch for \$2.75 and a breakfast for \$1.50. Additional ala carte items are available for substantially higher prices. We ask parental cooperation in not bringing pizza, hamburgers, etc. to campus. This support will allow Southridge to continue to provide high quality meals at minimum cost. Birthday cakes are an exception. We do request that parents start any campus visit at the main office.

LUNCH ACCOUNTS

Each student at Southridge High School/Middle School has a lunch account in the computer system. Each student is responsible for keeping money in that account. Money can be deposited into the students' account each day before school. Parents may track the amount of money left in the account by accessing their son/daughter's PowerSchool account information. If a student has no money in their account, they will not be allowed to utilize the **ala carte or double entree option for a meal until sufficient funds are in their respective accounts.**

SOFT DRINKS

Soft drinks are available to students before and after school hours, to be consumed in the Cafeteria only. The machines are off limits and soft drinks are prohibited during regular school hours. Students are to refrain from bringing in soft drinks from outside school.

REPORT CARDS

Grades are published electronically through PowerSchool.

MEDIA CENTER

The media center provides many valuable sources of information. Newspapers, magazines, books, pamphlets, audio-visuals, computer software, and other informational media are available throughout the school day. Both network computers and "stand alone" personal computer stations are accessible to students. Instruction on the use of resources and technology is provided through both individual student and group instruction.

Although staff members routinely schedule large group research projects during their class periods, individual students are encouraged to use the media center during their study hall periods.

DAILY SCHEDULE

HS REGULAR		MS REGULAR	
Period 1	8:10 - 8:55	Period 1	8:05 - 8:55
Period 2	9:00 - 9:45	Period 2	9:00 - 9:45
Period 3	9:50 - 10:35	Period 3	9:50 - 10:35
Impact	10:40 - 11:25	Homeroom	10:40 - 10:55
Period 4 - "A" Lunch	11:25 - 11:55	6/7 Lunch/8 Impact	10:55 - 11:25
Period 4 - "A" Class	12:00 - 12:45	8 Lunch/6/7 Impact	11:25 - 11:55
Period 4 - "B" Lunch	12:15 - 12:45	Period 4	12:00 - 12:45
Period 4 - "B" Class	11:30 - 12:15	Period 5	12:50 - 1:35
Period 5	12:50 - 1:35	Period 6	1:40 - 2:25
Period 6	1:40 - 2:25	Period 7	2:30 - 3:15
Period 7	2:30 - 3:15		

LATE START - If school must begin late, due to fog, bad roads, etc. a late start schedule will be announced to all students for that day. The schedule will be determined by the particular circumstances of that day.

SECURITY

The school cannot assume responsibility for lost or stolen items. Each student is assigned a locker. It is recommended that the locker be kept locked and that no valuables be left in a locker.

If something is stolen, students are asked to report the theft to the office, and a concerted effort will be made to recover stolen property. If the locker does not function properly, notify the Assistant Principal.

Student personal property may be seized by school administration if the items are believed to be illegal, stolen, or a threat to the health, safety, or security of others, including buttons, t-shirts, and the like, with sayings or slogans about such activities. Parents may recover these items if they are not illegal or stolen property. Items which are used to disrupt or interfere with the educational process may be removed from the student's possession.

Students who need to secure valuables may check the items in at the office.

The athletic dressing rooms are off limits to all students during the school day except to the physical education classes that are in session.

Students are not to be in possession of school keys.

Students should not be in the building after school hours, on week-ends, or any time school is not in session without the direct supervision of a staff member.

SELLING AND FUNDRAISING

All fundraising projects require the approval of the Principal, prior to the beginning of the project.

DEMOGRAPHIC INFORMATION

The Southwest Dubois County School Corporation designates the following items as Demographic Information: student name, address, telephone number, date of birth, photograph. The corporation may disclose any of those items without prior written consent, unless notified in writing to the contrary.

RELEASE OF INFORMATION

We will release student information of a general nature such as honor roll, class standing, and team rosters to the public unless we have been notified by the parents not to do so.

Transcripts and other relevant information will be released to other schools for transfer students unless we have been notified by parents not to do so.

TRAVELING TO OUT-OF-TOWN-ACTIVITIES

Students traveling to or from out-of-town activities as a member of an athletic team, cheerleading team, pep squad, club, class project, or any other school sponsored organization must use the transportation provided by the school in order to participate. There can be no exceptions to this rule that would involve students driving.

ACTIVITIES WHICH REQUIRE OVERNIGHT ACCOMMODATIONS OFF CAMPUS

Students who must stay overnight to participate in school sponsored activities must be accompanied by a member of the faculty, staff, or official sponsor of the participating organization.

Parents may assume responsibility for their own child only, if they desire.

TITLE IX

The Principal is designated as the compliance officer for overseeing the sex discrimination regulations as set forth by the federal government. If a question arises concerning sex discrimination, students or parents may contact the Principal of their school.

UNLAWFUL HARASSMENT

It is the policy of the Board of School Trustees to maintain an education and work environment that is free from all forms of unlawful harassment, including sexual harassment, occurring in the Corporation's educational opportunities, programs, and/or activities. Also, if harassment initially occurs off Corporation grounds or outside the Corporation's educational opportunities, programs, and activities, and affects the Corporation environment (hereinafter referred to collectively as "unlawful harassment"). The full policy can be found on the SWDCSC website under policy # 5517.

STUDENT SURVEYS

Provides that, if a school corporation or qualified school uses a third party vendor in providing the personal analysis, evaluation, or survey, the school corporation or qualified school must provide parents or students, as applicable, the opportunity to opt out during student registration. Provides that the school corporation or qualified school may administer the personal analysis, evaluation, or survey if a parent or student, as applicable, does not decline the analysis, evaluation, or survey. Requires each school corporation or qualified school to: post a copy of a personal analysis, evaluation, or survey on the school corporation's or qualified school's website. Requires each qualified school to establish and maintain a grievance procedure for complaints regarding a violation of this provision. The following surveys will be given this school year and you will be given the opportunity to opt out during student registration.

Indiana Youth Survey-A self-reported survey asking students grades 6-12 a variety of questions about substance use, mental health, gambling, and potential risks and protective factors for these behaviors.

Leader in Me Survey-The MRA(Measurable Results Assessment) is a rigorously developed tool for grades 6-12 used to annually collect, analyze, and report student, staff, and school level outcomes related to the focus on improving leadership, culture, and academics. It can be used to help a school identify its strengths and weaknesses, develop improvement plans, and monitor progress.

Natural Helpers Survey-This information will be used for grades 9- 12 in determining the new members of Natural Helpers for the current school year.

Upgrade Survey-This information will be used for grades 6-8 in planning lessons/activities that promote healthy choices for Southridge Middle School students.

INTERNET ACCEPTABLE USE POLICY

Internet access is available to students and staff of Southridge High School. Having access to the Internet will aid the Southridge staff in meeting the educational needs of their students. Internet access will allow students to access information from throughout the world, give opportunities to increase their knowledge and to use that knowledge in completing teacher directed and supervised projects.

Student access will be limited, teacher directed and supervised. Access to the Internet is a privilege which can be revoked if used for the wrong purposes.

With access to computers and people from throughout the world also comes the availability of material which may not be considered to be of educational value in the context of the school setting. Southridge High School officials have taken precautions to restrict access to controversial materials.

Because the Internet provides access to other computer systems around the world, it is specifically understood that the school system does not have control of the content residing on these other systems. Students and parents are advised that some systems may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material. Southridge High School officials do not condone the use of such material and do not permit usage of such material in the school environment. Students who access such material in the school environment will have their access to the Internet revoked and will suffer the consequences as stated within the discipline policy.

Examples of unacceptable use include, but are not limited to:

1. Using the Internet for any illegal activity, including violation of copyright or other contracts.
2. Gaining unauthorized access to resources or entities;
3. Accessing, transmitting, uploading, or downloading pornographic, obscene, or sexually explicit materials;
4. Violation of any local, state, or federal statute;
5. Vandalize, damage or disable the property of another person or organization.

Students are expected to abide by the generally accepted rules of network etiquette. These include but aren't limited to:

1. Be polite. Use appropriate language. Swearing, using vulgarities or other inappropriate language, or being verbally abusive is prohibited.
2. Don't give your personal address or phone number.
3. Don't give addresses or phone numbers of other students or school personnel.
4. Don't respond to unsolicited on-line contact. Inform the system operator immediately.
5. Electronic mail isn't guaranteed to be private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
6. It is possible for students to purchase goods and services via the Internet. These purchases could result in unwanted financial obligation on the part of the parent. Under no circumstances should a credit card number be used by a student on the Internet.

Southridge High School does not warrant that functions or services performed by, or that the information of software contained on the system will meet the member's requirements or that the operation of the system will be uninterrupted or error-free or that defects in the system will be corrected. Southridge High School does not make any warranties, express or implied, including, without limitation, those of merchantability and fitness for a particular purpose, with respect to any services provided by same and any information or software contained therein.

SAFETY

The safety of our Southridge family is our top priority. Our SWDCS Safety Plan is ever changing to provide the best possible response in the event of an emergency. Please regularly question your child as to what they would do in the event of an emergency at school. Working together to better prepare is the best way to ensure the safety of our children.

• EVACUATION - FIRE DRILLS

Evacuation - Fire drills will be held a minimum of once a month. It is the responsibility of each student to be familiar with the fire drill route in each of his/her classrooms. When the alarm rings, move quickly and quietly out of the building and remain outside until an all clear is given.

• SHELTER IN PLACE - SEVERE WEATHER-TORNADO DRILLS

Shelter in Place - Severe Weather - Tornado Drills will be conducted a minimum of twice a semester. Classroom teachers will instruct students as to the proper procedure.

• AVOID, DENY, DEFEND

Avoid, Deny, Defend drills will be practiced a minimum of once a semester.

• CRISIS CONNECTION HOTLINE – 1-800-245-4580 (Domestic Violence)

SUICIDE PREVENTION HOTLINE– 988

In the event of an emergency call 911, but if you are not in an emergency situation and need guidance the Crisis Connection Hotline can assist you. Manned 24 hours a day, the Crisis Connection Hotline and website <http://www.crisisconnectioninc.org/> can provide assistance and resources when you are unable to reach a school official.

NOTIFICATION OF AVAILABILITY OF ASBESTOS MANAGEMENT PLAN

The Asbestos Hazard Emergency Response Act (AHERA) of 1987, required the compilation of all asbestos containing building materials (ACBM), within the public and private schools (K-12 grades). This compilation was designed to identify, not only if asbestos was present, but its location, amount, and condition. The compiled data, assessments, and recommendations along with other pertinent information was to be assembled into an Asbestos Management Plan for each school building.

The Southwest Dubois County School Corporation complied with AHERA by developing and implementing Asbestos Management Plans for all of the school facilities. The AHERA required six month periodic surveillance inspections are being conducted by the School Corporation and the second triennial re-inspections for asbestos have been completed by accredited asbestos inspectors in the summer of 1994.

We are happy to report that the Southridge Middle School does not contain asbestos building materials. The asbestos materials identified in the other schools of the Corporation are non-friable and in good condition. Non-friable asbestos does not represent a health risk.

The Asbestos Management Plan will be updated annually as the inspection reports have been completed.

Anyone wishing to view a copy of the Management Plan for an individual school building will find it available in the Principal's office of each school. The Management Plan for all of the schools in the Southwest Dubois County School Corporation is available for your viewing in the Administration office at 201 West Sunset Drive, Huntingburg, Indiana. The Management Plan may be copied at a nominal fee of ten cents per page, during regular school hours by notifying the school in advance to prevent scheduling difficulties.

If you have any questions concerning the AHERA Program in the Southwest Dubois County School Corporation, please contact your building Principal and/or the Designated Person, Mr. J. Patrick Bradley at 812-683-2272.

WINTER STORM, FLASH FLOOD PLAN

School Emergency Closing and Dismissal of School for this purpose will be determined by the Superintendent's Office.

The following procedures will be followed.

CLOSING SCHOOL

If Schools are closed prior to 10:00 P.M. the night before, or by 6:00 A.M. on the day of, the Building Principal will be notified. Radio stations WITZ (FM) and WBDC will also be notified. They will announce the information to the general public. School employees and students are notified in this fashion.

EARLY DISMISSAL

Building Principals will be notified by the Superintendent. They will in turn notify their staff of the dismissal procedure. Dismissal will occur when buses arrive at the school.

SPORTS INFORMATION

GATE PRICES

ALL VARSITY EVENTS (Boys and Girls)	Adults	\$6.00	
	Students	\$6.00	
ALL JUNIOR VARSITY AND FRESHMAN EVENTS	Adults	\$5.00	
	Students	\$5.00	
ALL SPORTS PASSES	Adults	\$100.00	
	Students	\$50.00	
	Family	\$200.00	**2 Parents/1 K-12 Child**
			** \$25.00 for each additional child**

ATHLETIC AWARDS SYSTEM

I. Regulations governing all athletic awards

- A. All athletic awards, both school and non-school awards given, are under the direct sanction, control, approval and supervision of the Athletic Council. (Coaching Staff and Administration) All school-given awards are provided for and presented by the Head Coaches in the various sports. No award, either school or non-school, will be presented without such recommendation.
- B. In certain cases, a coach may recommend an athletic award even though set standards have not been fully met when, in his judgment, an award should be given and approved by the Athletic Director.
- C. All awards remain the property of the school until the student graduates.
- D. To be entitled to receive any award, the athlete must:
 1. Be in "good standing" with the school;
 2. Be academically eligible; and
 3. Be a member of the team at the completion of the season.
- E. Every coach will place on file in the Athletic Office a signed list of names of all the participants earning awards in the various sports. This list will be turned in at the close of each sport season for approval by the Athletic Council.

II. Varsity Letters

- A. Any Varsity Letter earned in a sport will be recognized by giving a metal insert designating the sport and a metal bar insert, both of which can be attached to the letter jacket.
- B. Letter Jacket—a Jacket made of a red "body" and black sleeves, with a six-inch (6) block letter "S" black-on-red. To have the opportunity to purchase this award the athlete must have earned at least two (2) Varsity Awards in a sport or must have earned at least three (3) Varsity Awards in a combination of two or more sports.

III. Major Award

- A. Blanket Awards --- A large red blanket with a large block letter "S" in the center. To earn this an athlete must have earned twelve (12) Varsity Letters.

IV. Requirements to earn a Varsity Letter

- A. BASEBALL: A player must play in one-half of the total games for the season. Pitchers and other specialists may receive their letter upon recommendation of the coach.
- B. BOYS BASKETBALL: A player must play in 24 quarters of all regularly scheduled games.
- C. GIRLS BASKETBALL: A player must play in 24 quarters of all regularly scheduled games.
- D. GIRLS SOFTBALL: A player must play in one-half of the total games for the season. Pitchers and other specialists may receive their letter upon recommendation of the coach.
- E. GOLF: A player must play in 50% of the meets, or be selected as a member of the sectional tournament team.
- F. FOOTBALL: A player must play in 14 quarters of all regularly scheduled games.
- G. TRACK: A player must average one and one-half points per meet or participate in the conference meet or in the sectional meet.
- H. CROSS COUNTRY: A runner must place in the top 7 in half of the meets, or top 10 in the PAC, or top 15 in the sectional.
- I. SWIMMING/DIVING: A swimmer/diver must complete the entire season and qualify for the sectional.
- J. TENNIS: A player must play in 50% of the varsity matches.
- K. VOLLEYBALL: A player must play in 50% of the varsity matches.
- L. WRESTLING: A wrestler must participate in 50% of the varsity meets and average two (2) points per meet or participate in the conference meet or the sectional.
- M. CHEERLEADING: A cheerleader must be a member of the varsity squad for the entire season. This counts as two letters per year, one each for football and basketball season.
- N. BOYS SOCCER: A player must participate in 50% of regular season VARSITY games or upon recommendation of the coach.
- O. GIRLS SOCCER: A player must participate in 50% of regular season games or upon recommendation of the coach.
- P. UNIFIED TRACK: A player must attend 80% of practices, participate in at least three matches, or participate in sectional.
- Q. STUDENT MANAGERS: There may be no more than necessary in any sport. These students will be awarded a varsity letter only upon recommendation of the involved coach. It is the responsibility of the coach to make sure that these letters are earned.

SOUTHRIDGE TEAM PICTURE POLICY

Pictures will be taken of:

- Conference Champions
- IHSAA Tournament Champions

INDIVIDUAL PICTURE POLICY

Basketball	-	Indiana High School All Star Team
Baseball	-	Indiana High School South All Star Team
Softball	-	Indiana High School South All Star Team
Football	-	Indiana High School South All Star Team
Cross Country	-	Medalist at State meet
Golf	-	First team All-State as named by the ICGSA (girls) or IHSGCA (boys)
Swimming	-	Place in top 8 at State Finals (same for relays, no alternates)
Tennis	-	First team All-State as named by the IHSTCA
Track/Unified	-	Place in the top 9 at the State Finals (same for relays, no alternates)
Wrestling	-	Medalist at state
Volleyball	-	Indiana High School South All-Star Team
Soccer	-	Indiana High School South All-Star Team
Cheerleading	-	ICA All State Team

Pictures will be placed upon the athlete's graduation from Southridge High School.

TRANSPORTATION

Private transportation – will not be allowed unless approved by the athletic director. If athletes will be riding in a private vehicle to an event, even if it is the coach's vehicle, they must have written permission. This permission slip must be in the possession of the coach before departure.

Returning from an event – The SHS athletic department strongly encourages that all athletes return home on the team bus. If that is not possible, then the student may be permitted to ride home with a parent or guardian only (not a grandparent, teammate's parent, etc.) The coach must be notified by the parent/guardian directly (phone call or personal conversation) and in writing.

Off campus practice facility – Many SHS practices are held at off-campus facilities. SHS is not responsible for providing transportation to those facilities, rather it is the responsibility of the athlete. For liability reasons, coaches should not designate certain athletes as drivers for other team members. The decision to ride with someone else should be left up to each individual athlete.

ATHLETIC DISCIPLINE POLICY

Participation in athletics is both an honor and a responsibility. Athletes earn recognition for their achievements as representatives of their school and its' ideals. Good physical conditioning and sound attitudes are an integral part of participation in Southridge High School's athletic program.

It is a privilege to participate in athletics and this privilege is extended to all, provided that students are willing to assume certain responsibilities. A student participant must be a credit to oneself, the school, and the community. This can be done by the following suggestions:

1. Exhibit high standards of social behavior
2. Display sportsmanship.
3. Respect other athletes, cheerleaders, officials, spectators, and those in authority.
4. Be cooperative.
5. Maintain a good appearance including cleanliness and good grooming.
6. Use language that reflects well of self, family and school.

All rules regarding behavior and/or training as outlined in IHSA regulations apply, and their meaning will be interpreted by coaches to participants. Accordingly, the violation of any of the following general rules by participants result in suspension from practice and contests and subsequently could cause termination of all extracurricular activity. This code of conduct will apply to SHS athletes at all times both during the school year as well as during the summer.

1. Athletes, at anytime or anywhere, shall not have possession of, be using, or be under the influence of:
 - a. Alcoholic beverages
 - b. Marijuana or any other controlled drug or substance unless and to the extent prescribed by a licensed physician.
 - c. Tobacco products
 - d. E-cigarette/Vaping--nicotine/non-nicotine substance
2. Theft and vandalism
 - No Southridge High School athlete shall participate in the misuse, destruction, or damage of any school property or equipment. Athletes shall not be in possession of any school owned equipment or property, other than that which has been officially issued to the athlete by the coach.
3. Involvement with law enforcement agencies
 - a. Commission of a delinquent act (that which would constitute a criminal offense if committed by an adult).
 - b. Conduct constituting a criminal offense (excluding minor traffic violations).

4. Felony Infractions : In the event of an infraction that results in the conviction of a felony criminal offense, or that results in the adjudication of a juvenile delinquent or conduct that would constitute a felony if committed by an adult, the following disciplinary action will be taken :

First felony infraction – Removal from all athletic participation for 365 days.

Subsequent infraction – Removal from all athletics for rest of career.

**Felony infractions will initially be handled as all other code of conduct violations until a conviction of the felony or the adjudication of delinquency occurs.

Procedures and Penalties – any infraction must be verified by an administrator, member of coaching staff, faculty member, law enforcement officer, or admission of violation by the athlete in question. The athlete will be entitled to a meeting with a member of the administration and coach. The athlete's parent or guardian may be present at the meeting. The parents will be given the opportunity to be heard concerning the alleged infraction. The particulars of the violation will be set forth at this hearing and the athlete will be advised of the penalties. A letter detailing the infraction and the penalties will be sent to the athlete's parent or guardian, if they do not attend the hearing. An administrator may reduce the penalty when it is determined by the administrator to be excessive in severity in light of the facts of the athlete's violation. These penalties do not replace or supersede those set forth for all students in the student handbook, but are in addition to them, when applicable.

First Infraction

1. Suspension from 30% of current season contests. Suspension will carry over to next season of participation to satisfy the 30% requirement if not met during current season.
2. Team awards, (MVP, etc.) qualified during the season of suspension will be forfeited by the athlete. The athlete will still be eligible to earn a varsity letter, if she or he qualifies.
3. Suspended athlete may be required by the coach to attend and participate in practices and be present in street clothes at contests.
4. A conference may be required, including the athlete, his or her parent or guardian, the head coach, and an administrator must be held before the student can resume participation in that sport.

Second Infraction

1. Removal from athletic participation for the remainder of the current season - if less than 4 weeks remain in a season, suspension will extend to one half of next sport participating in. Participating in a sport not previously played cannot be used to satisfy suspension.
2. Suspended athlete may be required by the coach to attend practices and be present in street clothes at contests.
3. Team awards, (MVP, etc.) qualified during the season of suspension will be forfeited by the athlete. The athlete will still be eligible to earn a varsity letter, if she or he qualifies.
4. A conference may be required, including the athlete, his or her parent or guardian, the head coach, and an administrator must be held before the student can resume participation in that sport.

Third Infraction

Removal from athletic participation from all sports and practices for three hundred and sixty five days (365) days. This includes forfeiture of any team awards, but does not affect varsity letters.

Subsequent Infractions

Removal from athletic participation from all sports and practices for the remainder of the student's high school career, and forfeiture of all team awards and varsity letters.

HAZING

"Hazing" means any act committed by a person whether individually or in concert with others, against a student in connection with being admitted to, affiliating with or maintaining membership or participation in any organization or program affiliated with Southwest Dubois County School Corporation; and which is intended to have the effect of or should reasonably be expected to have the effect of humiliating, intimidating, or demeaning the student, or endangering the mental or physical health

of the student, regardless of the student's willingness to participate. "Hazing" also includes soliciting, directing, coercing, aiding, or otherwise participating, actively or passively in the above described acts.

Examples of "hazing"

Any type of physical brutality such as whipping, beating, striking, electrical shocks, place of harmful substances on or in the body, or other similar activity.

Any type of physical activity such as sleep deprivation, exposure to elements, confinement, indecent exposure, or other activity that creates or results in unreasonable risk or harm, humiliation, or that adversely affects the mental or physical health or safety of the student.

Any activity involving the consumption of food, liquid, alcoholic beverage, drug, or other substance that subjects a student to an unreasonable risk of harm or humiliation

Any activity that induces, causes, or requires a student to perform a duty or task which involves the commission of a criminal offense, or violation of the student/athletic code of conduct.

Hazing shall not include any activity or conduct that furthers the legitimate curricular or extracurricular program goals, provided the activity furthers those goals in a manner that is appropriate, normal and customary for similar public school programs. An example is reasonable athletic training exercises.

Participating in school activities are uniquely vulnerable to hazing. Hazing obstructs the development of good citizenship and negates the positive contributions of the activity. Self-respect and dignity can be destroyed. Students can be exposed to danger and serious injury.

Hazing will not be tolerated in the Southridge Athletic Programs. No student, teacher, coach, or administrator shall direct, encourage, or condone hazing. Any student who engages in the act of hazing will be subject to the following discipline action:

First Offense – Suspension of 30% of the season.

Second Offense – Suspension for the entire season.

Third Offense – Suspension for 365 days.

Fourth Offense – Suspension for the entire career of the student.

If the conduct is of the type or nature that would constitute a Felony if committed by an adult the following penalties will be imposed:

First Offense – Suspension for 365 days

Second Offense – suspension for the entire career of the student.

Any teacher, coach, or administrator found in violation will be subject to suspension, or termination. This policy will be applied 365 days a year and includes conduct on or off school grounds. Any person with knowledge of any offense shall immediately report the act to a coach, administrator, or other school official.

Appendix A

- Graduation Requirements (beginning with class of 2023 and early adopters)

1) High School Diploma	Meet the statutorily defined diploma credit and curricular requirements.
2) Learn and Demonstrate Employability Skills (Students must complete at least one of the following.)	Learn employability skills standards through locally developed programs. Employability skills are demonstrated by one the following: <ul style="list-style-type: none"> • Project-Based Learning Experience; OR • Service-Based Learning Experience; OR • Work-Based Learning Experience.²
3) Postsecondary-Ready Competencies (Students must complete at least one of the following.)	<ul style="list-style-type: none"> • Honors Diploma: Fulfill all requirements of either the Academic or Technical Honors diploma; OR • ACT: College-ready benchmarks; OR • SAT: College-ready benchmarks; OR • ASVAB: Earn at least a minimum AFQT score to qualify for placement into one of the branches of the US military; OR • State- and Industry-recognized Credential or Certification; OR • Federally-recognized Apprenticeship; OR • Career-Technical Education Concentrator⁴: Must earn a C average in at least two non-duplicative advanced courses (courses beyond an introductory course) within a particular program or program of study; OR • AP/IB/Dual Credit/Cambridge International courses⁵ or CLEP Exams: Must earn a C average or higher in at least three courses; OR • Locally created pathway that meets the framework from and earns the approval of the State Board of Education.



Course and Credit Requirements	
English/ Language Arts	8 credits Including a balance of literature, composition and speech.
Mathematics	6 credits (in grades 9-12) 2 credits: Algebra I 2 credits: Geometry 2 credits: Algebra II <i>Or complete Integrated Math I, II, and III for 6 credits. Students must take a math course or quantitative reasoning course each year in high school.</i>
Science	6 credits 2 credits: Biology I 2 credits: Chemistry I or Physics I or Integrated Chemistry-Physics 2 credits: any Core 40 science course
Social Studies	6 credits 2 credits: U.S. History 1 credit: U.S. Government 1 credit: Economics 2 credits: World History/Civilization or Geography/History of the World
Directed Electives	5 credits World Languages Fine Arts Career and Technical Education
Physical Education	2 credits
Health and Wellness	1 credit
Electives*	6 credits <i>(College and Career Pathway courses recommended)</i>
40 Total State Credits Required	

Schools may have additional local graduation requirements that apply to all students (not required for students with an IEP).

* Specifies the number of electives required by the state. High school schedules provide time for many more electives during the high school years. All students are strongly encouraged to complete a College and Career Pathway (selecting electives in a deliberate manner) to take full advantage of career and college exploration and preparation opportunities.

**SAT scores updated September, 2017

***WorkKeys assessment titles updated, 2018

CORE40 with Academic Honors (minimum 47 credits)

For the **Core 40 with Academic Honors** designation, students must:

- Complete all requirements for Core 40.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits (6 credits in one language or 4 credits each in two languages).
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following:
 - A. Earn 4 credits in 2 or more AP courses and take corresponding AP exams
 - B. Earn 6 verifiable transcripted college credits in dual credit courses from the approved dual credit list.
 - C. Earn two of the following:
 1. A minimum of 3 verifiable transcripted college credits from the approved dual credit list,
 2. 2 credits in AP courses and corresponding AP exams,
 3. 2 credits in IB standard level courses and corresponding IB exams.
 - D. Earn a composite score of 1250 or higher on the SAT and a minimum of 560 on math and 590 on the evidence based reading and writing section.**
 - E. Earn an ACT composite score of 26 or higher and complete written section
 - F. Earn 4 credits in IB courses and take corresponding IB exams.

CORE40 with Technical Honors (minimum 47 credits)

For the **Core 40 with Technical Honors** designation, students must:

- Complete all requirements for Core 40.
- Earn 6 credits in the college and career preparation courses in a state-approved College & Career Pathway and one of the following:
 1. Pathway designated industry-based certification or credential, or
 2. Pathway dual credits from the approved dual credit list resulting in 6 transcripted college credits
- Earn a grade of "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following,
 - A. Any one of the options (A - F) of the Core 40 with Academic Honors
 - B. Earn the following minimum scores on WorkKeys: Workplace Documents, Level 6; Applied Math, Level 6; and Graphic Literacy, Level 5.***
 - C. Earn the following minimum score(s) on Accuplacer: Writing 80, Reading 90, Math 75.
 - D. Earn the following minimum score(s) on Compass: Algebra 66 , Writing 70, Reading 80.