

Regular Monthly Board Meeting: March

Date: Wednesday - March 5, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)
2. ROLL CALL *5 minutes*
 - _____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
 - _____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Board Secretary, Executive & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent (on mute, via chat)
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Melissa Sawyer

 - _____ Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve March Board Meeting Agenda
4. **Finance Committee Report Out (5 minutes)**
 - a. [Finance Committee Meeting](#): Feb 26th for March 2025 (*Brian & Daniel*)
 - b. [Financial Statement Reports - as of January 31, 2025](#)
 - c. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests
5. **Consent Agenda & Board Discussion Items (15 minutes)**
 - a. [Minutes February 2025 Board Meeting Agenda](#) 02/12/2025
 - b. [Finance Committee Meeting](#): Feb 26th for March 2025
 - c. [BAR 2425-0026-I - 24174](#) - Carl Perkins FY25 Award \$ 9,240.00





- d. [Updated POLICY: Student Protection February 2024](#) - Establishes guidelines to ensure student safety at Siembra Leadership High School, including protocols for campus access by law enforcement, immigration officials, and protective services.
- e. [POLICY: Staff Substance Use](#) - Establishes guidelines prohibiting staff substance use during work hours and school-sponsored events to ensure a safe, healthy, and productive environment at Siembra Leadership High School.
- f. [POLICY: Staff transportation of students](#) - Outlines requirements and procedures for staff transporting students, including necessary authorizations, vehicle standards, and safety protocols to ensure student well-being.

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a-f

- 6. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
- 7. **Board Strategy: Board Training, Board Development & Discussion** (30 minutes)
 - a. [Onboarding Handbook](#)
 - a. [Board Member Terms](#) - Where is everyone right now?
 - b. (re)purpose Executive Committee
 - i. New board member nominations
 - ii. Committee & Role Description(s)
 - iii. Pre-work before board meetings
 - iv. Consensus recommendations for larger board
 - c. Growth of the school
 - d. [Bylaw Revision](#)
- 8. Executive Director Update on [Administrative Roles](#)
- 9. **Items for Future Agendas** (Board Chair)
 - a. Year-End Report Out
 - b. Facilities (monthly)
 - c. Policy Work (monthly)
- 10. **Upcoming Board Meetings** (Board Chair)
 - a. March Board Meeting: Wednesday, 04/02/2025 @ 4 PM
 - b. March Entrepreneurial Committee Meeting: Tuesday, 03/25/2025 @ 4 PM
 - c. March Finance Committee Meeting: Wednesday, 03/26/2025 @ Noon
 - d. February Executive Committee Meeting: Monday, 03/24/2025
- 11. **ADJOURNMENT**





SIEMBRA LEADERSHIP
HIGH SCHOOL

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

