

**BOARD OF DIRECTORS
REGULAR MEETING
December 18th, 2024**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek, called the meeting to order at 5:00 pm.
- II. **Pledge:** Board Chair, Les Okonek, led the Pledge of Allegiance.
- III. **Roll Call: Present:** Les Okonek, Edrie Price, Debbie Olig, Wes Martin and Tom Anderson.
- IV. **Staff Members Present:** Gerry Grubbs, Superintendent; Principal, Hannah Nelsen; Business and Operations Manager, Andrea Cooper and Brittany Masino recording minutes.
- V. **Approve Agenda:** moved; seconded by Tom Anderson to approve the agenda. Motion carried by unanimous vote.
- VI. **Recognition of Visitors:**
Visitors Present: Board Chair, Les Okonek, welcomed audience members.
- VII. **Public Comment**
 - a. None
- VIII. **Student Recognition**
 - a. Will Resume in January
- IX. **Staff Presentation**
 - a. Staff Recognition – Maintenance Lead – Tony Coppinger
 - b. IT Systems State of the Union – Ryan Causgrove – Information Technology Specialist
- X. **Announcements and Recognition:**
 - a. December 19th – Winter Concert – Grades 4, 2 and Kindergarten @ 6:30pm
 - b. December 20th – Noon Release
 - c. December 23rd – January 3rd – Winter Break
 - d. January 17th – End of Semester 1
 - e. January 20th – Martin Luther King Jr. Day – No School
 - f. January 22nd – Next Board Meeting
- XI. **Consent Agenda:** Tom Anderson moved; seconded by Edrie Price to approve the Consent Agenda. Motion carried by unanimous vote.
 - a. Approve November 20th, Regular Meeting Minutes
 - b. Voucher Approval

General Fund Accts Payable Vouchers	120040388-40423	\$ 148,700.32
General Fund Payroll	900006414-6458/120040369-40387/40424-40429	\$ 312,583.49
November X Payroll	900006413/120040363-368	\$ 689.05
ASB	n/a	\$ 0.00
Capital Projects	120000872-872	\$ 483,186.69
VOIDS	120040369,40374,40375,40377,40379,40380	VOID & REISSUE

XII. Principal and Superintendent Reports:

- a. Principal Report: Principal, Hannah Nelsen reported the following:
 - Boys Basketball Season
 - Girls Basketball begins January 21st
 - Winter Concert
 - PTSO Update
 - 4TH Grade Symphony Performance, January 16th
- b. Superintendent Report: Superintendent, Gerry Grubbs provided information on the following:
 - Water Quality Update
 - Salmon Center Fish Tank
 - Bus Replacement
 - Apollo Update
 - State Budget Update

XIII. Operational Services:

- a. Budget/Operational Status Report- Business Manager, Andrea Cooper: Andrea Cooper presented the monthly financial update

XIII. New Business and/or Action Items:

- a. Approve Resolution 12.18.24A – Designation of Auditing Officers – Tom Anderson moved; seconded by Debbie Olig to approve Resolution 12.18.24A. Motion carried by unanimous vote.
- b. Approve Resolution 12.18.24B – Authorization to Invest Funds – Tom Anderson moved, seconded by Debbie Olig to approve Resolution 12.18.24B. Motion carried by unanimous vote.
- c. Approve Mason County Treasurer and Umpqua Bank Designation of Accounts Signer – Andrea Cooper – Edrie Price moved, seconded by Debbie Olig to approve the Mason County Treasurer and Umpqua Bank Designation of Accounts Signer – Andrea Cooper. Motion carried by unanimous vote.

XIV. Old Business and/or Action Items:

- a. Legislative Update – Tom Anderson gave the Legislative Update.
- b. Board Retreat Date – The Board discussed a date for the Board Retreat

XV. Policy The Board did not hold any First Readings:

Policy Approval:

- a. Approve – Policy 3241 – Student Discipline: Debbie Olig moved, seconded by Wes Martin to approve updates to Policy 3241. Motion carried by unanimous vote.
- b. Approve – Policy 3420 – Anaphylaxis Prevention and Response: Wes Martin moved, seconded by Tom Anderson to approve updates to Policy 3420. Motion carried by unanimous vote.
- c. Approve – Policy 3424 – Opioid Related Overdose Reversal: Wes Martin moved, seconded by Tom Anderson to approve Policy 3424 with amendments. Motion carried by unanimous vote.
- d. Approve – Policy 5005 – Employment and Volunteers, Disclosures, Certification Requirements, Assurances and Approval: Wes Martin moved, seconded by Debbie Olig to approve updates to Policy 5005. Motion carried by unanimous vote.

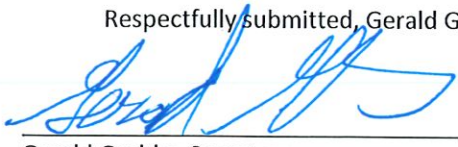
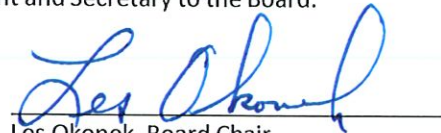
XVI. Future Agenda Items:

- a. **January Meeting**
 - Winter Music Production
 - IT Cybersecurity “State of the Union”
- b. **February Meeting**
 - Crisis Response Training for Staff and Students
 - ASB Fundraiser – Boat House Pasta Night – Feb. 5th

- XVII. Board/Superintendent Reflections/Comments:** The Board enjoyed Ryan Causgrove’s IT systems update. All members expressed gratitude to Tony for his hard work and dedication to the school.

xviii. **Adjournment:** Board Chair, Les Okonek, adjourned the meeting at 6:47 pm.

Respectfully submitted, Gerald Grubbs, Superintendent and Secretary to the Board.


Gerald Grubbs, Secretary
Les Okonek, Board Chair