

**TOWN OF WEST HARTFORD, CONNECTICUT
STATE SINGLE AUDIT REPORT
YEAR ENDED JUNE 30, 2024**



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**TOWN OF WEST HARTFORD, CONNECTICUT
TABLE OF CONTENTS
YEAR ENDED JUNE 30, 2024**

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE, AND REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT	1
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE	5
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE	7
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	8
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	10



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE, AND REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

Town Council
Town of West Hartford, Connecticut

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited the Town of West Hartford, Connecticut's compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of West Hartford, Connecticut's major state programs for the year ended June 30, 2024. The Town of West Hartford, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town of West Hartford, Connecticut complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2024.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town of West Hartford, Connecticut and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the Town of West Hartford, Connecticut's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town of West Hartford, Connecticut's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town of West Hartford, Connecticut's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town of West Hartford, Connecticut's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town of West Hartford, Connecticut's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Town of West Hartford, Connecticut's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the Town of West Hartford, Connecticut's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Town Council
Town of West Hartford, Connecticut

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, the discretely-presented component unit, each major fund and the aggregate remaining fund information of the Town of West Hartford, Connecticut and the related notes to the financial statements, which collectively comprise the Town of West Hartford, Connecticut's basic financial statements as of and for the year ended June 30, 2024. We have issued our report thereon dated February 25, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements the collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
February 25, 2025

**TOWN OF WEST HARTFORD, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
JUNE 30, 2024**

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Core-CT Number	State Expenditures
Department of Education		
Sheff Settlement	11000-SDE64370-12457	\$ 24,288
Talent Development	11000-SDE64370-12552	9,188
School Based Diversion Initiatives	11000-SDE64370-12587	36,601
Child Nutrition State Match	11000-SDE64370-16211	35,247
Health Foods Initiative	11000-SDE64370-16212	66,398
Adult Education	11000-SDE64370-17030	63,257
Health & Welfare-Private School Pupil	11000-SDE64370-17034	692,877
Bilingual Education	11000-SDE64370-17042	23,017
School Breakfast Program	11000-SDE64370-17046	39,783
Open Choice Program	11000-SDE64370-17053	1,631,655
Total Department of Education		2,622,311
Department of Social Services		
Medicaid	11000-DSS60000-16020	100,609
Connecticut State Library		
Connecticard Payments	11000-CSL66051-17010	13,007
Historic Document Preservation	12060-CSL66094-35150	8,000
Total Connecticut State Library		21,007
Department of Development Services		
DDS Distance Learning	12060-DDS50102-26467	1,680
Department of Energy and Environmental Protection		
Solid Waste Management Account	11000-DEP44920-12488	8,096
Community Conservation & Development	13019-DEP43310-41239	51,069
Community Conservation & Development	13019-DEP43153-41239	503,913
Total Department of Energy and Environmental Protection		563,078
Department of Transportation		
Bus Operations	12001-DOT57931-12175	78,360
Town Aid Road Grants	12001-DOT57131-17036	691,030
Let's Go CT Ramp-Up Program	13033-DOT57551-43667	698
Total Department of Transportation		770,088
Department of Emergency Services and Public Protection		
School Security Infrastructure	12052-DPS32160-43546	570,053
School Security Infrastructure	12052-DPS32981-43546	18,217
Drug Asset Forfeiture Revenue Account DPS	12060-DPS32155-35142	10,600
Local Violent Crime Reduction	12060-DPS32521-23290	17,778
Enhanced 911 Telecomm Fund	12060-DPS32741-35190	128,661
Total Department of Emergency Services and Public Protection		745,309
Department of Veterans' Affairs		
Headstones	11000-DVA21134-16049	600
Economic and Community Development		
Brownfield Remediation & Development	12060-ECD46260-35533	708,408
Judicial Branch		
Criminal Inquiries Compensation	12014-JUD95810-12047	188

See accompanying Note to Schedule of Expenditures of State Financial Assistance

**TOWN OF WEST HARTFORD, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
JUNE 30, 2024**

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Core-CT Number	State Expenditures
Office of Early Childhood		
Child Care Quality Enhancement	11000-OEC64845-16158	\$ 3,881
Early Care and Education	11000-OEC64845-16274	454,161
Smart Start	11000-OEC64845-16279	225,000
Competitive District Grant	12060-OEC64845-35475	88,000
Total Office of Early Childhood		<u>771,042</u>
Office of Policy and Management		
Reimbursement Property Tax-Disability Exemption	11000-OPM20600-17011	4,719
Property Tax Relief For Veterans	11000-OPM20600-17024	41,428
Tiered Payment-in-Lieu-of-Taxes	11000-OPM20600-17111	1,885,436
Local Capital Improvement	12050-OPM20600-40254	467,690
Municipal Grants-In-Aid	12052-OPM20600-43587	805,784
Total Office of Policy and Management		<u>3,205,057</u>
Office of the Secretary of State		
Early Voting	11000-SOS12500-12651	<u>10,500</u>
Total State Financial Assistance Before Exempt Programs		<u>9,519,877</u>
Exempt Programs		
Department of Education		
Education Cost Sharing	11000-SDE64370-17041-82010	22,886,177
Excess Cost - Student Based	11000-SDE64370-17047	5,867,945
Total Department of Education		<u>28,754,122</u>
Office of Policy and Management		
Mashantucket Pequot and Mohegan Fund Grant	12009-OPM20600-17005-13045	27,820
Municipal Transition	11000-OPM20600-17103	5,590,704
Municipal Revenue Sharing	12060-OPM20600-35458	1,819,880
Total Office of Policy and Management		<u>7,438,404</u>
Total Exempt Programs		<u>36,192,526</u>
Total State Financial Assistance		<u>\$ 45,712,403</u>

See accompanying Note to Schedule of Expenditures of State Financial Assistance

**TOWN OF WEST HARTFORD, CONNECTICUT
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
JUNE 30, 2024**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the Town of West Hartford, Connecticut, under programs of the state of Connecticut for the year ended June 30, 2024. Various departments and agencies of the state of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the state of Connecticut. Because the Schedule presents only a selected portion of the operations of the Town of West Hartford, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Town of West Hartford, Connecticut.

Basis of Accounting

The accounting policies of the Town of West Hartford, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the state of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Town Council
Town of West Hartford, Connecticut

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the Town of West Hartford, Connecticut, as of and for the year ended June 30, 2024 and the related notes to the financial statements, which collectively comprise the Town of West Hartford, Connecticut's basic financial statements, and have issued our report thereon dated February 25, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of West Hartford, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of West Hartford, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of West Hartford, Connecticut's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of West Hartford, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of West Hartford, Connecticut's Response to Finding

The Town of West Hartford, Connecticut's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town of West Hartford, Connecticut's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of West Hartford, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of West Hartford, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
February 25, 2025

**TOWN OF WEST HARTFORD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024**

Section I – Summary of Auditors’ Results

Financial Statements

- | | | |
|----------------------------------------------------------|--------------------------|------------------------------------|
| 1. Type of auditors’ report issued: | Unmodified | |
| 2. Internal control over financial reporting: | | |
| • Material weakness(es) identified? | _____ <u>x</u> _____ yes | _____ no |
| • Significant deficiency(ies) identified? | _____ yes | _____ <u>x</u> _____ none reported |
| 3. Noncompliance material to financial statements noted? | _____ yes | _____ <u>x</u> _____ no |

State Financial Assistance

- | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|
| 1. Internal control over major programs: | | |
| • Material weakness(es) identified? | _____ yes | _____ <u>x</u> _____ no |
| • Significant deficiency(ies) identified? | _____ yes | _____ <u>x</u> _____ none reported |
| 2. Type of auditors’ report issued on compliance for major programs: | Unmodified | |
| 3. Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? | _____ yes | _____ <u>x</u> _____ no |

**TOWN OF WEST HARTFORD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2024**

Section I – Summary of Auditors’ Results (Continued)

Major State Programs:

<u>State Grantor and Program</u>	<u>State Core-CT Number</u>	<u>Expenditures</u>
Office of Policy and Management		
Tiered PILOT	12002-OPM20600-17111	\$1,885,436
Economic and Community Development		
Brownfield Remediation & Development	12060-ECD46260-35533	708,408
Office of Early Childhood		
Early Care and Education	11000-OEC64845-16274	454,161
Department of Education		
Open Choice	11000-SDE64370-17053	1,631,655
Department of Emergency Services and Public Protection		
School Security Infrastructure	12052-DPS32160-43546	570,053
School Security Infrastructure	12052-DPS32981-43546	18,217

Dollar threshold used to distinguish between
Type A and Type B programs:

\$ 200,000

**TOWN OF WEST HARTFORD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2024**

Section II – Financial Statement Findings

2024 – 001

Type of Finding: Material Weakness in Internal Control Over Financial Reporting

Criteria or specific requirement: Internal controls should be in place to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.

Condition: Construction in progress projects were not properly categorized and depreciated when substantially completed and put into service, in addition, certain accruals were not properly recorded in the capital projects fund.

Cause: Internal controls were not in place to ensure these items were properly recorded.

Effect: A restatement to governmental activities net position of \$15,223,000 and business-type activities and Leisure Fund net position of \$735,000 for construction in progress and related depreciation and a restatement to the Capital Project fund balance and governmental activities net position of \$1,125,000 needed to be recorded.

Repeat Finding: No

Recommendation: We recommend management evaluate the current financial reporting processes and controls to ensure that controls are in place to present the financial statements in accordance with U.S. GAAP.

Views of responsible officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – State Financial Assistance

Our audit did not disclose any matters required to be reported in accordance with the State Single Audit Act.



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