

PRESCOTT UNIFIED SCHOOL DISTRICT

**District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301**

**GOVERNING BOARD
REGULAR MEETING
5:15PM (DOORS OPEN AT 4:30PM)
MARCH 4, 2025**

This Meeting can be viewed via live stream using the following link:

<https://youtube.com/live/DvsD6divBCs?feature=share>

Members of the Governing Board will attend either in person
or by telephone conference call.

The Governing Board may consider any item on this agenda
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public
meetings are available from the Superintendent's Office during normal
work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by
contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.



Mission Statement

Providing extraordinary opportunities through a variety of programs and challenging curriculum.
Uniting the PUSD family of students, staff, and community members through positive relationships.
Supporting exceptional staff through on-going individualized professional development.
Developing a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners
prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - Governing Board President, Stan Goligoski

2. **OPENING CEREMONY**

2.A. Welcome - Governing Board President, Stan Goligoski

2.B. Pledge of Allegiance

3. **APPROVAL OF AGENDA** - Governing Board President, Stan Goligoski

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

4. **APPROVAL OF MINUTES** - Governing Board President, Stan Goligoski

4.A. Consider approving the minutes from the Study Session/Book Study and Regular Study and Voting Session meetings of February 4, 2025, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

5. **PRESENTATIONS**

5.A. Prescott High School Students Malia Hirasa, Flinn Finalist, and Lucy Villanueva, Flinn semi-finalist, AFJROTC commander.

Presenter: Tiffany Boehle, Director of Career & Technical Education, Prescott High School.

6. **INFORMATION ONLY ITEMS**

6.A. Summary of Current Events

6.A.1. Superintendent

6.A.2. Governing Board Members

6.A.3. Governing Board Student Representatives

6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Stan Goligoski

7. **ACTION ITEMS**

7.A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.A.2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

7.A.4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY25 March.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

7.A.5. Consider approving the revised dates for the out-of-state travel request for PHS Challenge Club Students, PUSD staff members, and volunteers to travel to the San Juan River in Utah, as presented.

RELEVANT INFORMATION:

At the February 4, 2025, Governing Board Meeting, the PUSD Governing Board approved a trip for PHS Challenge Club students, staff, and volunteers to travel to the San Juan River in Utah. The dates posted on that agenda were incorrect. The dates this group wishes to travel are April 2 through April 6, 2025.

Presenter: Clark Tenney, Superintendent

7.B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Request for Public Participation in Governing Board Meeting to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by

the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

7.B.1. Consider approving an out-of-country travel request from Mr. Robert Ernst, German, and English Teacher at PHS, for the Prescott - Zeitz Sister City foreign exchange to Zeitz, Germany from May 30–June 14, 2025, as presented.

RELEVANT INFORMATION:

This trip allows PHS students to participate in the Prescott-Zeitz Sister City Exchange Program. There will be 7 PHS students traveling this year. They will be staying with host families in Zeitz, Germany, attending daily classes in a Zeitz high school, giving presentations on life in Prescott and the U.S.A., and taking day trips to nearby cities, deepening their German language skills, exploring and experiencing German culture, and serving as cultural ambassadors from the Prescott area. Visits will also include day trips to the cities of Dresden, Erfurt, and Berlin.

Additional information is attached.

Presenter: Adam Neely, Prescott High School Principal

7.B.2. Consider approving the 2025-2026 budget package based on enrollment projections, increases, decreases, and salary increase options as outlined in the attachment "FY26 Proposed Budget Package," as presented.

RELEVANT INFORMATION:

PUSD administration has been working to compile a recommendation meeting the needs of the district, including proposed increases for all staff in order to remain competitive with recruiting and retaining staff, balance class sizes, and maintain a wide variety of programs. Through this process, the PUSD proactive budgeting process has been followed. There are many variables involved in the budget process that are outlined in the attachments.

Presenter: Brian Moore, Chief Financial Officer

7.B.3. Consider approving the issuance of contracts and agreements to eligible Prescott Unified School District staff members for the 2025-2026 school year, as presented.

RELEVANT INFORMATION:

The District Admin Team's proposal to the Governing Board for next year's contracts and agreements will bring all employee groups closer to state salary averages. All current contract employees (most of whom are teachers) are recommended to receive a 2.5% salary increase.

Contracts are ready to distribute at each site. At the end of the signing period, PUSD will know the Certified vacancies we will hire for next year. That timing is optimum for recruiting teachers.

Classified agreements will follow in April, to allow for firm assignments and clerical logistics. The contract and agreement language have been reviewed by our attorney.

A sample contract and sample classified agreement are attached.

Funding is available in the M&O budget, as presented.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.B.4. Consider approving the PUSD salary placement schedules, as presented.

RELEVANT INFORMATION:

In order to continue to attract quality employees, PUSD regularly compares its salaries and wages to other Arizona school districts. When budget conditions allow, the District Admin Team makes recommendations to the Governing Board for moderate increases to PUSD's starting salaries/wages, in order to remain competitive. The presented salary and wage schedules will keep PUSD very competitive with other local districts. Funding is available in the M&O budget, as presented.

Please see the salary schedules attached.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.B.5. Consider accepting PUSD #1's fiscal year 2024 Single Audit Reporting Package (SARP), Annual Comprehensive Financial Report (ACFR), and Uniform System of Financial Records (USFR) Compliance Questionnaire, as presented.

RELEVANT INFORMATION:

Pursuant to A.R.S. 15-914 H, a school district governing board shall publicly accept all audits and compliance questionnaires by roll call vote.

Presenter: Brian Moore, Chief Financial Officer

7.B.6. Consider approving the PUSD Schedule of Rental Charges 2025, as presented.

RELEVANT INFORMATION:

The Superintendent shall recommend a fee schedule to the Board for the lease of school property and such schedule shall include a procedure for determining the value of goods and services being provided as compensation for the use of school property. The schedule shall include a designation of those groups whose activities promote the educational function of the School District as determined in good faith by the Superintendent and presented for Board review.

Presenter: Clark Tenney, Superintendent and Brian Moore, Chief Financial Officer.

7.B.7. Consider adopting Prescott Unified School District's Mission and Vision Statements, as presented.

RELEVANT INFORMATION:

A Vision Statement describes an organization's long-term goals and aspirations.

A mission statement is a simple description of the purpose of an organization.

Please see the attached example of PUSD's Mission and Vision statements.

Presenter: Clark Tenney, Superintendent

7.B.8. Consider approving an update to the 2025-2026 PUSD Academic Calendar, as presented.

RELEVANT INFORMATION:

School calendars and any updates to those calendars must be approved by the Governing Board per Governing Board Policy.

The administration is presenting the Governing Board with an update to the 2025-2026 School Year calendar; moving Parent Teacher Conferences from September 11 and 12, 2025 to Thursday, October 16, 2025, and Friday, October 17, 2025.

Please see the updated calendar attached.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

7.C. INFORMATION AND DISCUSSION ITEMS

7.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

7.C.2. Review the proposed changes to ASBA Policies, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed changes. The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

The policy documents are attached.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.C.3. Board Meeting Public Participation Discussion

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.C.4. Requests for Future Agenda Items

Presenter: Governing Board President, Stan Goligoski

7.C.5. Meeting Dates:

Study Session/Book Study (chapters 5 & 6): 5:00 pm on Tuesday, April 1, 2025, in the PUSD District Office Boardroom.

Regular Study and Voting Session: 5:15 pm on Tuesday, April 1, 2025, in the PUSD District Office Boardroom.

Other Dates:

PUSD Spring Break - March 17–21, 2025.

8. ADJOURNMENT