

**2024-2025**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**March 5, 2025**

**Meeting Location:**  
**2601 Rosamond Blvd., Rosamond, CA 93560**  
**Closed Session 6:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Mario Gutierrez, President  
Robert Vincelette, Vice President  
Sunni Hepburn, Clerk  
Adrienne Rendon, Member  
Justin Wright, Member  
Adrian Arellano, Student Board Member

**Superintendent**

Barbara Gaines

# SOUTHERN KERN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES

Wednesday, March 5, 2025

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

### I. Call to order – (time)

#### 1. Comments from the public pertaining to closed session items:

### II. Closed session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ TIME: \_\_\_\_

#### A. Public Employment: Certain Personnel Matters

Discipline/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Discussion and possible action on Superintendent's or designee's recommendation that notice of non-re-election be given to one or more probationary, probationary provisionally, certificated employees, or emergency credentialed certificated employees. (Ed. Code Section 44929.21) Resolution No. 24-25-12

#### B. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

#### C. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

#### D. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

### III. Reconvene into open session at: \_\_\_\_\_ TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_

Arellano

PREFERENTIAL STUDENT VOTE \_\_\_\_ TIME: \_\_\_\_

### IV. Action determined in closed session:

**V. Procedural Issues:** A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

B. Roll Call - Members Present:

\_\_\_\_ Mario Gutierrez, President \_\_\_\_ Robert Vincelette, Vice President \_\_\_\_ Sunni Hepburn, Clerk

\_\_\_\_ Adrienne Rendon, Member \_\_\_\_ Justin Wright, Member \_\_\_\_ Adrian Arellano, Student Member

C. Approve the agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

### VI. Reports and Communications

INFORMATIONAL

A. RTA report: CSEA report:

B. Student Board Member: *Adrian Arellano*

C. CBO Report: *Robert Irving*

D. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*

E. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*

F. Associate Superintendent, Human Resources: *Leanne Hargus*

G. Superintendent Report: *Barbara Gaines*

H. Board Member Communications:

I. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

## **VII. Consent items A-H**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

- A.** Approve Purchase Orders 250667-250726, Purchase Vouchers 250801-250827
- B.** Approve Corwin Contract ID: C-200325155056315 8/11/2025-12/30/2025 – \$301,500
- C.** Approve Donation of \$100 to RHECC Boys Basketball – *Evelyn Sanders*
- D.** Approve Medallion Contracting, Inc. Irrigation Proposal RHECC Locker Room Project – \$5,980
- E.** Approve Eastern Kern Air Pollution Control District Agreement No. 03-001-2025 – \$74,904
- F.** Approve Eastern Kern Air Pollution Control District Agreement No. 03-002-2025 – \$74,904
- G.** Approve Eastern Kern Air Pollution Control District Agreement No. 03-003-2025 – \$74,904
- H.** Approve Eastern Kern Air Pollution Control District Agreement No. 03-004-2025 – \$74,904

## **VIII. General**

- A.** Approve the 2025-2026 Annual School Calendar – *Hargus*

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

## **IX. Business and Operations**

- A.** Third Content Review, Reading, and Approval of the 2024-2025 Comprehensive School Safety Plan (CSSP) – *Irving*

**ACTION**

The Comprehensive School Safety Plan (CSSP) developed in accordance to California Education Code 32286, which requires Rosamond Elementary School, Westpark Elementary School, Tropico Middle School, Rosamond High Early College Campus, Rare Earth High School, and Abraham Lincoln Independent Study School to review and update its school safety plan annually.

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

- B.** Approval of Award of Contract with Medallion Contracting, Inc. for the Southern Kern Unified School District Construction of the Pre-K and T-K Classrooms at Westpark Elementary School Project (SKUSD-WES-PKTK) in the amount of \$2,453,135.00 (including Base Bid & Add Alternates #02 and #03) – *Irving* **ACTION**

The Bids were opened on Thursday, February 20, 2025, at 2:00 p.m. Three (3) General Contractors submitted a sealed bid. Medallion Contracting, Inc. submitted the Lowest Base Bid for the project. The following are the results of the Bid Opening for the Base Bid and Alternate #02 and Alternate #03 Scope.

Medallion Contracting, Inc., Lancaster, CA – \$1,794,279.00 (**Base Bid**)

\$442,469.00 (**Add Alternate #02** – Play Structure, Synthetic Turf, Decomposed Granite, Landscaping, & Fine Grading per BC#01)

\$216,387.00 (**Add Alternate #03** – Provide New Shade Structure per BC#01)

Note: Total Amount for the Base Bid with Added Alternates #02 and #03 scope is \$2,453,135.00

The Uniform Public Construction Cost Accounting Act (the “Act”) adopted on September 16, 2008 (BSA-23-08/09, Resolution No. 15-2008/09) provides an alternative method for public agencies to obtain bids and perform public projects. **For projects of more than \$200,000, formal bidding procedures will be followed (PCC 22032(c)).** If no bids are received, the District may negotiate a contract or use their own workforce. The award of contract and use of own workforce “force account” is still subject to approval by the Board of Trustees.

It is recommended that the Board of Trustees approve the contract to the lowest responsive bidder, Medallion Contracting, Inc.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____	

**IX. Business and Operations (Continued)**

**C.** Approval of Award to Add Alternate Scope of Work (Add Alternate #01 and Add Alternate #06) to Medallion Contracting, Inc. for the Southern Kern Unified School District – Construction of Pre-K and T-K Classrooms at Westpark Elementary School (Alternate Scope) Project (SKUSD-WES-PKTK-AALT) in the amount of \$1,936,363.00 (including Addition of Alternates #01 and #06 from SKUSD-WES-PKTK Bid dated February 20, 2025) – *Irving* ACTION

The Bids were opened on Thursday, February 20, 2025, at 2:00 p.m. Three (3) General Contractors submitted a sealed bid. Medallion Contracting, Inc. submitted the Lowest Base Bid (only) for the project. The following are the results of the Bid Opening for Alternate #01 and Alternate #06 Scope.

Medallion Contracting, Inc., Lancaster, CA – \$1,341,467.00 (**Add Alternate #01** – Scope of Work for Additional Site Development per BC#01)  
\$594,896.00 (**Add Alternate #06** – Provide Wiring and Devices For Low Voltage Systems per BC#01)

Note: Total Amount for the Additional Alternates #01 and #06 scope is \$1,936,363.00

The Uniform Public Construction Cost Accounting Act (the “Act”) adopted on September 16, 2008 (BSA-23-08/09, Resolution No. 15-2008/09) provides an alternative method for public agencies to obtain bids and perform public projects. **For projects of more than \$200,000, formal bidding procedures will be followed (PCC 22032(c)).** If no bids are received, the District may negotiate a contract or use their own workforce. The award of contract and use of own workforce “force account” is still subject to approval by the Board of Trustees.

It is recommended that the Board of Trustees approve the additional alternates #01 and #06 scope i.e. **(\$1,936,363.00, Medallion Contracting, Inc.)**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

**D.** Approval of Award to Add Alternate Scope of Work (Add Alternate #04) to Medallion Contracting, Inc. for the Southern Kern Unified School District Construction of Pre-K and T-K Classrooms at Westpark Elementary School (Alternate Scope) Project (SKUSD-WES-PKTK-AALT) in the amount of \$458,487.00 (including Additional Alternate #04 only from SKUSD-WES-PKTK Bid dated February 20, 2025) – *Irving* ACTION

The Bids were opened on Thursday, February 20, 2025, at 2:00 p.m. Three (3) General Contractors submitted a sealed bid. Medallion Contracting, Inc. submitted the Lowest Base Bid (only) for the project. The following are the results of the Bid Opening for Alternate #04 Scope.

Medallion Contracting, Inc., Lancaster, CA – \$458,487.00 (**Add Alternate #04** – Scope of Work to Provide a New Parking Lot Area per BC#01)

Note: Total Amount for the Additional Alternate #04 scope is \$458,487.00

The Uniform Public Construction Cost Accounting Act (the “Act”) adopted on September 16, 2008 (BSA-23-08/09, Resolution No. 15-2008/09) provides an alternative method for public agencies to obtain bids and perform public projects. **For projects of more than \$200,000, formal bidding procedures will be followed (PCC 22032(c)).** If no bids are received, the District may negotiate a contract or use their own workforce. The award of contract and use of own workforce “force account” is still subject to approval by the Board of Trustees.

It is recommended that the Board of Trustees approve the additional alternate #04 scope i.e. **(\$458,487.00, Medallion Contracting, Inc.)**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

## **IX. Business and Operations (Continued)**

**E.** Approval of Award to Add Alternate Scope of Work (Add Alternate #05) to Medallion Contracting, Inc. for the Southern Kern Unified School District of Pre-K and T-K Classrooms at Westpark Elementary School (Alternate Scope) Project (SKUSD-WES-PKTK-AALT) in the amount of \$828,146.00 (including Additional Alternate #05 only from the SKUSD-WES-PKTK Bid dated February 20, 2025) – *Irving* **ACTION**

The Bids were opened on Thursday, February 20, 2025, at 2:00 p.m. Three (3) General Contractors submitted a sealed bid. Medallion Contracting, Inc. submitted the Lowest Base Bid (only) for the project. The following are the results of the Bid Opening for Alternate #05 Scope.

Medallion Contracting, Inc., Lancaster, CA – \$828,146.00 (**Add Alternate #05** – Scope of Work to Provide New Basketball Courts per BC#01)

Note: Total Amount for the Additional Alternate #05 scope is \$828,146.00

The Uniform Public Construction Cost Accounting Act (the “Act”) adopted on September 16, 2008 (BSA-23-08/09, Resolution No. 15-2008/09) provides an alternative method for public agencies to obtain bids and perform public projects.

**For projects of more than \$200,000, formal bidding procedures will be followed (PCC 22032(c)).** If no bids are received, the District may negotiate a contract or use their own workforce. The award of contract and use of own workforce “force account” is still subject to approval by the Board of Trustees.

It is recommended that the Board of Trustees approve the additional alternate #05 scope i.e. (**\$828,146.00**, Medallion Contracting, Inc.)

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

## **X. Personnel Items**

**A.** Approve the following listed personnel items – *Hargus*

**ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____	

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Bishop, Victoria	3/6/2025	\$1 \$18.12	Paraeducator, SPED	RES	Hired
Hill-Santander, Adriana	3/6/2025	\$1 \$18.12	Paraeducator, SPED	RHECC	Hired
Williams, Diamond	2/26/2025	---	Paraeducator, Classroom	RES/RHECC	Transfer
Roberts, Angela	2/26/2025	---	LVN	RES	Resign
Noel, Joshua	2/21/2025	---	Campus Safety Officer	TMS	Terminated
Ramos Sanchez, Topacio	2/18/2025	---	Paraeducator, SPED	RES	Terminated

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Rosas, Raul	03/06/2025	6% 3,382.08	Varsity Asst Coach - Track	RHECC	Hire
Wheeler, Azlan	03/06/2025	6% 3,382.08	Varsity Asst Coach - Track	RHECC	Hire

**X. Personnel Items (Continued)**

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Cole Morales, Sebastian	3/6/2025	Hire
Grimes, Maeyll	3/6/2025	Hire
Lomeli, Melissa	3/6/2025	Hire
Reed, Destinee	3/6/2025	Hire
Roberts, Angela	3/6/2025	Hire
Schaupert, Tyler	3/6/2025	Hire
Wood, Ariana	3/6/2025	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Cisneros, Donna	6/6/2025	---	2 <sup>nd</sup> Grade Teacher	RES	Retire
Cohen, Gailyn	6/6/2025	---	1 <sup>st</sup> Grade Teacher	WES	Retire
Janzen, Ida	6/6/2025	---	Counselor	TMS	Retire
Thomson, Paulene	6/6/2025	---	Interventionist	WES	Retire
Burrell, John	6/30/2025	---	RSP Teacher	RHECC	Resign
Cantero, Erica	6/6/2025	---	SDC Teacher	RES	Resign
Chaada, Perveen	6/6/2025	---	Social Studies	RHECC	Resign
Goodwin, Allen	6/6/2025	---	6 <sup>th</sup> Grade Teacher	TMS	Resign
Huntsman, Gabriela	6/6/2025	---	3 <sup>rd</sup> Grade Teacher	WES	Resign
Mejia, Roxanne	6/6/2025	---	Kindergarten Teacher	WES	Resign
Patridge, Glenn	6/30/2025	---	English Teacher	RHECC	Resign
Posadas Railsback, Jennifer	6/6/2025	---	Science Teacher	TMS	Resign
San Luis, Maricen	6/6/2025	---	SDC Mod/Severe Teacher	RES	Resign

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Clint, Morgan	3/6/2025	2% \$1,127.36	Asst Coach – Track	TMS	Hire
Giron, Ruth	3/3/2025	4% \$739.29 (prorated)	Flag Coach	RHECC	Hire
Gloudemans, Sean	2/18/2025	\$5,400 (prorated)	Prep Buyout- Special Education	ALIS	Hire
Miller, Rebecca	3/6/2025	7% \$1,293.60 (prorated)	1 <sup>st</sup> Grade Department Chairperson	RES	Hire

**X. Personnel Items (Continued)**

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Valenzuela, Aleah	03/06/2025	Hire
Hodges, Michael	03/06/2025	Hire

<b><u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u></b>			
Ethan A. Tilton	Robyn L. Mitchell	Raye James	Araceli Alcala
Elida Munoz	Yuri Lopez Garcia	Reauna White	Alma Morales
Sebastian Cole Morales	Kassandra Torres Chavez		

**XI. Adjournment**

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____	
PREFERENTIAL STUDENT VOTE ____ <b>TIME:</b> ____	